



Government Sector Labour Relations

Shaping a contemporary government sector workforce

Circular 3/2025 – Extension of air conditioning subsidy

Application

1. This Circular applies to Employees covered by the industrial instruments (or their replacements) listed at **Attachment A**, who are eligible to receive an air conditioning subsidy pursuant to the *Government Regional Officers Housing (GROH) [Government Housing Air Conditioning Policy 2001](#)* (the Policy).
2. This Circular applies on and from 23 December 2024 (i.e. registration date for the *Public Sector CSA Agreement 2024*). It applies until expiry of the *Public Sector CSA Agreement 2024*.

Background

3. The Policy was first published in October 2001 and provides an Air Conditioning Subsidy (the subsidy) to assist employees in eligible locations to operate appropriate air conditioning to contend with the extreme climate conditions that can be experienced in those locations.
4. Schedules 2-4 of the Policy provide a list of towns and approval periods at which eligible Employees can claim the subsidy.

Instruction

5. Employing agencies are to expand the time in which eligible employees can access the Subsidy by 15 days before the approved period and 15 days after the approved period.
6. This Circular has no other effect on the Policy or the Subsidy.

Further advice

7. Please contact your [Labour Relations Adviser](#) should you require further information.

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Issue date: 11 March 2025

Review date: 12 June 2027

Summary of industrial instruments covered by Circular 3/2025

1. Public Sector CSA Agreement 2024
2. Department of Education (Residential College Supervisors) CSA Agreement 2021
3. Department of Education (School Support Officers) CSA Agreement 2022
4. Insurance Commission of Western Australia (Government Officers) CSA Agreement 2022
5. Department of Justice (Youth Custodial Officers) CSA Agreement 2022
6. Electorate and Research Employees CSA Agreement 2024
7. Disability Services Commission (Social Trainers) CSA Agreement 2022
8. Department of Communities (Family Support Officers) CSA Agreement 2022
9. Department of Justice (Jury Officers) CSA Agreement 2021