Government of **Western Australia**
Department of **Justice**
Registry of Births, Deaths and Marriages

Applciation for a Birth Certificate displaying former sex or gender

- This form should only be used to apply for a Western Australian Birth Certificate showing current and previous changes of sex or gender that has been recorded in Western Australia
- Current fees are outlined on page 2 of this form
- When lodging this application to apply for a certified copy of a Western Australian Birth certificate, evidence of the applicant's identity must be provided
- The applicant must complete the 'Consent to Verification' section on page 2 of this form
- The applicant must complete and sign the application form
- Payment may be made by MasterCard or Visa by or money order payable to the Registry of Births Deaths and Marriages
- **Do not submit this application form by email.** See page 3 for instructions for submitting this application and information on processing times
- For further information, visit our website at www.justice.wa.gov.au/bdm or call 1300 305 021 between 9.00am and 4.00pm Monday to Friday.

Payment details **If applying for multiple certificates only complete payment details on ONE form.**

Applicant's Full Name: ☐ **Tax receipt required**

Enclosed is a money order for $ **OR** debit my MasterCard ☐ or Visa ☐ for $

Your money order should be made payable to the Registry of Births Deaths and Marriages

Card No | | | | | | | | | | | | | | | | Expiry | | / | |

Cardholder name: | Signature:

Government of **Western Australia**
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Application for a Birth Certificate displaying former sex or gender

☐ **Birth certificate recording former change(s) of sex or gender**	**$60.00**	includes regular post
☐ **Priority fee** (payable in addition to certificate fee)	**$44.00**	includes express post

Birth details required

Surname			
Given name(s)			
Date of Birth		**Sex at Birth**	☐ Male ☐ Female

Details of the change in sex or gender

Former Sex or Gender	☐ Male ☐ Female ☐ Non-Binary ☐ Other
New Sex or Gender	☐ Male ☐ Female ☐ Non-Binary

Previous change of sex or gender details

☐ I **DO** want all previous sex or gender recorded on the Birth Certificate.

Please provide reason for the request below:

Applicant's details

Full name			
Postal address	Current postal address		
	Suburb	State	Postcode
Relationship to the person named on the certificate	e.g. self, parent	**Contact number:**	
		Email address:	

Consent to verification

☐ I confirm that I am authorised to provide the personal details presented and I consent to my information being checked with the document issuer or official record holder via third party systems for the purpose of confirming my identity.

Signature of applicant		**Date**	

About this form

- To order a Birth Certificate with your current sex **ONLY** please complete a BDM1 form available from www.justice.wa.gov.au/bdm
- This form should only be used to apply for a Birth Certificate showing current and previous changes of sex or gender that has been recorded in Western Australia

The Registry will collect your personal information as part of this application. For more information about how we use, protect, and may share this information, please read the Department of Justice Information Privacy Statement.

Note: This form is not an application to formally change your sex or gender

Processing times for certificate applications

Standard - Allow up to 2 working days **plus** regular postal delivery time.
Priority - Processed within 24 hours of receipt **plus** express postal delivery time within Australia.
International – Allow up to 2 working days for processing. Certificates will be sent using regular airmail

Submitting your application

By post	**In person**
Complete this form and attach **clear and legible** copies of your identification. Post the form to: **Registry of Births Deaths and Marriages** **PO Box 7720 Cloisters Square** **Perth WA 6850**	Complete this form and lodge it with your **original** proof of identification and payment to: Registry of Births Deaths & Marriages Level 10/141 St Georges Terrace Perth between 9.00 am - 4.00 pm Monday to Friday

Faxed or emailed applications will not be accepted.

Identification Requirements

The Registry of Births, Deaths and Marriages uses a third-party system for verification of identity.

If the applicant **does not consent**:

- **Applications submitted by post** must include certified copies of identity documents. One identity document **must** contain a photograph
- **Applications lodged in person** must be accompanied by original identity documents. One identity document **must** contain a photograph

For further information:

- **On verification of documents**, visit www.justice.wa.gov.au/bdm
- **On who can certify your identification documents**, visit www.wa.gov.au

Alternatively, you can contact the Registry on **1300 305 021.**

Who can apply for a certificate

Birth certificates displaying former sex or genders are generally only available to the person registered.

If the certificate relates to a person other than yourself and you do not qualify under the Registry's Certificate Access Policy, you must provide the written consent or authority from a person entitled to the certificate and you must also provide identification for yourself **and** the person for whom you are acting.

For further information regarding the Registry's Certificate Access policy visit www.justice.wa.gov.au/bdm or telephone the Registry on **1300 305 021**.

IDENTIFICATION REQUIREMENTS

At least **three (3)** forms of ID **must** be provided for the applicant from the following lists:

- One document from List 1, 2 **and** 3 **or**
- One from List 1 & two from List 2 **or**
- Two from List 2 and one from List 3.

- All forms of ID **must** be **current** (not expired).
- Documents from List 1 **must** contain a photograph.
- Documents from List 3 **must** show your current residential address and have an issue or expiry date displayed.
- Bank statements, utility accounts or rates notices **must** have been issued within the last six months.

List 1 - Evidence of link between photo and signature

- ☐ **Australian Driver's Licence**
- ☐ **Australian Passport**
- ☐ **Australian Firearm's Licence**
- ☐ **Defence Force/Police Identification card**
- ☐ **Australian Citizenship Certificate** with evidence of residence status
- ☐ **WA Photo Card, Over 18 or Proof of Age Card**
- ☐ **Australian Learner Driver's Permit card**

List 2 - Evidence of operating in the community

- ☐ **Debit or Credit card** (one or the other, not both) issued by a financial institution
- ☐ **Document of Identity** issued by the Passport Office
- ☐ **Entitlement card** issued by the Commonwealth or State Government (Centrelink, Health Care Card, Veteran Card etc)
- ☐ **Full Birth Certificate** issued in Australia (birth extracts not accepted)
- ☐ **Medicare Card**
- ☐ **Naturalisation, Citizenship or Immigration papers** issued by the Department of Home Affairs
- ☐ **Overseas passport** with current Australian Entry Permit
- ☐ **Security or Crowd Controller Licence** (Australian)
- ☐ **Student Identity Document or Statement of Enrolment** issued by an educational institution, including Tertiary (should include photo and/or signature)
- ☐ **Working With Children Check card**

List 3 – Evidence of current residential address

- ☐ **Driver's Licence Renewal Notice**
- ☐ **Financial institution statement**
- ☐ **Motor Vehicle Registration**
- ☐ **Property Lease or Tenancy Agreement**
- ☐ **Shire/water rates notice**
- ☐ **School or other educational report or certificate** less than twelve months old
- ☐ **Utility account** (gas, electricity, home phone, etc)