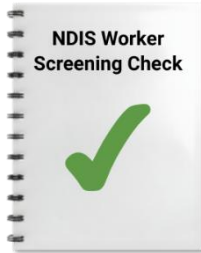




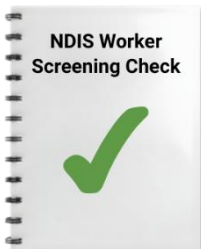
Risk assessments for NDIS Worker Screening Checks



This guide will talk about **risk assessments** when applying for a NDIS Worker Screening Check.



A risk assessment means checking to see if someone might hurt people with disability when working for NDIS providers.



People who work for registered NDIS providers need to have a NDIS Worker Screening Check.





This check helps keep people with disability safe.

It makes sure only safe people can work with people with disability.



The NDIS is the National Disability Insurance Scheme.

The National Disability Insurance Scheme helps people with disability get the supports and services they need.





We are not the NDIS.

We are not the NDIS Quality and Safeguards Commission.



This guide was written by the Department of Communities from the Government of Western Australia.



You can ask for support from someone you trust to help you read this document.





What is a risk assessment



A risk assessment means checking to see if someone might hurt people with disability when working for NDIS providers.

The NDIS Worker Screening Unit will do a risk assessment.



We look at your criminal record and other important information.

A risk assessment will be done if you have certain **offences**.

An offence is a crime that is recorded.





When is a risk assessment done



A risk assessment happens if you have any of the following:

If you have Class 1 Offences or Certain Class 2 Offences

Class 1 and Class 2 offences are serious crimes.



This includes:

- If you have any Class 1 offences that are waiting to go to Court.

- If you were not found guilty of the crime.





- If you were found guilty but the case is **pardoned** later.

Pardoned means your offence has been forgiven by the Court.

↓ 18

- If you did the crime as a child.



For more information about the types of offences, you can visit the link below:

www.wa.gov.au/government/document-collections/ndis-check-resources





For Other Offences

- If you have been found guilty of a Class 2 or Class 3 offence.

- If you have been found guilty of a Class 3 offence where you:
 - Did something **indecent**.

Indecent means doing something that is not appropriate.



- Acted in a threatening, dishonest or violent way during the offence.





Other Situations



- If you have had an NDIS Worker Screening Check rejected in the past.



- If the NDIS Worker Screening Unit hears information about you that needs to be checked.

This information may come from:

- You.

This is called self-disclosure.



NDIS Quality
and Safeguards
Commission

- The NDIS Quality and Safeguards Commission.





- Other government agencies like police or screening agencies.





What information is looked at in a risk assessment



The risk assessment checks these types of information:

- Your criminal history.

It includes information like past crimes.

This includes past crimes even if they are old or not proven.

It also looks at any charges waiting for court.



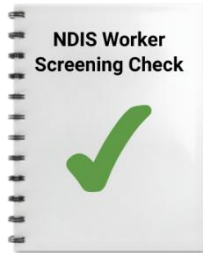
- Information about the offence if it is available.





**NDIS Quality
and Safeguards
Commission**

- Information from the NDIS Quality and Safeguards Commission about any rule breaking or complaints.



- Results from past NDIS Worker Screening Checks.





Other information that might be important



This might include:

- If you have a criminal record from another country.
- You have a **child protection order**.

A child protection order is a legal order that says a child in your care is at risk of harm and needs protection.



- Information about past reports of rule breaking.
- Results from other background checks like Working with Children or Vulnerable Persons checks.





What matters in a risk assessment



The most important thing is keeping people with disability safe.

The NDIS Worker Screening Unit want to know of any risk of harm to people with disability.



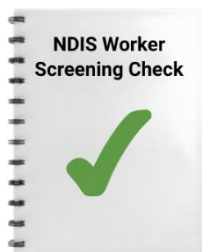
The NDIS Worker Screening Unit will check:

- Your criminal and behaviour history.
- How serious your actions were.
- How long ago it happened.





- Your relationship to the victim.
- How you have behaved after the offence.
- Any other relevant information.



This information will help the NDIS Worker Screening Unit decide if you should get a NDIS Worker Screening Check.



What is not looked at in a risk assessment



When doing a risk assessment, some things are not looked at.

We do not look at:



- What happens if you do not get an NDIS Worker Screening Check
- Benefits you might get from having a NDIS Worker Screening Check
- If the offence was proven or not.





Where to find more information



We are here to help you.



You can call us for support on 1800 225 558.

Visit the Department of Communities WA website for more information about NDIS Worker Screening Checks.

www.wa.gov.au/organisation/department-of-communities/applying-ndis-check

