

# Policy

## ELECTRICAL LICENSING BOARD

### Training requirements for the restoration of an electrician's licence endorsed electrical fitting work only

#### Objective

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The objective of this policy is to guide members of the Electrical Licensing Board (the Board), and departmental officers delegated by the Board, in making appropriate, consistent and legally valid decisions when restoring an electrician's licence endorsed electrical fitting work only.

#### Scope

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This policy applies to all applications made for the restoration of an electrician's licence endorsed electrical fitting work only under regulation 56 of the Electricity (Licensing) Regulations 1991 (the ELR).

#### Purpose

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The purpose of this policy is to set out the electrical training requirements established by the Board for the restoration of an electrician's licenced endorsed electrical fitting work only under regulation 56 and 22 of the ELR.

#### Background

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The Board may renew the registration of a licence on an application made no earlier than 90 days before and no later than 30 days after, the date of expiry of the licence. Once the licence has expired for more than 30 days, it can no longer be renewed and is required to be restored.

Regulation 56(3) of the ELR prescribes that the name of a person may be restored to the relevant register upon application by that person and payment of the prescribed fee.

Further, regulation 56(4) of the ELR prescribes that before restoring the name of a person to a register, the Board may require the person to satisfy the matters referred to in regulation 22.

Regulation 22(1) of the ELR prescribes that an electrical worker's license endorsed as an electrician's licence shall not be issued to a person unless that person:

- (a) Has successfully completed –
  - a. an apprenticeship under the *Industrial Training Act 1975* approved by the Board for electricians before the repeal of that Act; or

- b. a course or skills training programme approved by the Board for electricians and accredited by the Training Accreditation Council under the *Vocational Education and Training Act 1996* before the Training Legislation Amendment and Repeal Act 2008 Part 2 came into operation; or
- c. an approved VET course defined in the *Vocational Education and Training Act 1996* section 5(1) that the Board determines is suitable for training electricians.

Further, regulation 22(2) of the ELR prescribes that the Board shall not issue a licence to a person unless that person has passed such examinations or other kinds of assessment as are required or recognised by the Board in the kind of electrical work authorised by the licence to be carried out or has been exempted by the Board from the requirement to pass such examination or assessment.

## **Policy Principles and Implementation**

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This policy does not limit or inhibit the Board's discretion in taking a decision outside these principles, based on the individual circumstances of an applicant.

The training requirements for the restoration of an electrician's licence endorsed electrical fitting work only are dependent on how long the licence has been expired.

### **Expired up to two years**

Where an electrician's licence endorsed electrical fitting work has been expired for up to two years, no further training is required to restore the licence.

### **Expired more than two years and up to five years**

Where an electrician's licence endorsed electrical fitting work only has been expired for more than two years and up to five years, the applicant must:

- Hold a current equivalent licence from another Australian State or Territory or New Zealand; or
- Successfully complete the three-hour theory and four-hour practical Electrical Fitting Exams at a [Board Approved Registered Training Organisation \(RTO\)](#); or
- Undertake the Electrical Fitting Revision Program and successfully complete the three-hour theory and four-hour practical Electrical Fitting Exams at a [Board Approved RTO](#).

### **Expired more than five years and up to 10 years**

Where an electrician's licence endorsed electrical fitting work only has been expired more than five years and up to ten years, the applicant must:

- Hold a current equivalent licence from another State or Territory of Australia or New Zealand; or
- Undertake the Electrical Fitting Revision Program and Successfully complete the three-hour theory and four-hour practical Electrical Fitting Exams at a [Board approved RTO](#).

### **Expired more than 10 years**

Where an electrician's licence endorsed electrical fitting work only has been expired more than ten years, the applicant must:

- Hold a current equivalent licence from another State or Territory of Australia or New Zealand; or
- Provide a submission to the Board demonstrating a continuity of knowledge and experience in electrical fitting. This may include the following:
  - Evidence of completing a relevant apprenticeship;
  - Evidence of any related training or continual professional development;
  - A written submission detailing the type and location of any electrical fitting work being carried out after the apprenticeship was completed;
  - Evidence, if applicable, of a similar electrical fitting licence being held in another Australian state or territory or country; and/or
  - Any other information the applicant finds relevant to demonstrate their ability to carry out electrical fitting work.

If the Board is satisfied that the applicant has continuity of knowledge and/or experience in the industry, they are required to complete the between five and ten year requirements.

### **Electrical fitting apprenticeship**

- Trade Certificate endorsed Electrical Fitting issued within the last two years by the WA Department of Training and Workforce Development;
- Certificate III in Electrical Fitting issued by a [Board approved RTO](#); and
- Letter of confirmation from the RTO, dated within the last two years, confirming that the Electrical Fitting Capstone Assessment has been completed or a Record of Results from the RTO, issued within the last two years, stating that UEENEEG199A – Conduct compliance and functional verification of electrical apparatus and existing circuits has been completed.

### **Policy Implementation**

Departmental officers delegated by the Board will process applications in a manner that conforms to this policy and will inform applicants of this policy.

This policy commences operation on 31 March 2025.


### **Other relevant policies and documents**

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Nil items.

## Governance

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Electrical Licensing Board Approval	
Meeting date: 23 January 2025	Item number: 3.5.1
Chairperson signature: 	
Next review: January 2028	