



Rules of the Group

NDIS WA Community Advisory Council



Easy Read

About this Easy Read



Department of
Communities

This Easy Read was written by the WA
Government Department of Communities.

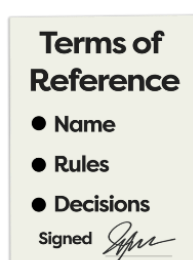


It is about a new group called the **NDIS WA
Community Advisory Council**.

We call it the Council for short.



This document has the main rules of the group in
easy words.



There are more rules in [the big version of this
document](#) called the **Terms of Reference**.

About the Council



The Council is a new group run by the WA Government.



The Council will tell the Government

- How the NDIS is going
- NDIS problems
- Ideas to make the NDIS better in WA



The NDIS is run by the Australian Government.



The WA Government works together with the Australian Government on some NDIS things.

Who will be on the Council



The Council will be a mix of community members and government members.



There will be **6 government members**.



There will be **12 community members**.



The community members will include

- 4 people with disability
- 2 family members or carers

Other community members will be



- 2 people from **NDIS service providers**

These are companies that run NDIS services for people with disability



- 2 **Disability Advocates**

Disability Advocates are workers who speak up for people with disability



We already have some groups where people from the disability community give advice to the WA Government.



2 other members will be leaders of these groups.

What Council members must do

Council members must



- Follow the rules of the group



- Go to meetings online or in person



- Speak up



- Listen and be kind to other members

How much time it takes



The Council member job goes for 3 years.



Meetings will go from December 2025 to October 2028.



Members will go to 4 meetings each year.



Meetings will go for 2 hours.



Members do 2 hours work before each meeting to

- Read the papers
- Plan what they want to say

What members get



Community members can be paid \$200 for each meeting.



We can pay members back for some costs to be part of meetings.

For example if you need a taxi there.



Members can get support for meetings like

- Easy Read
- Support person
- Auslan



Members can get free counselling if they need it.

Who runs the meetings



The **Chair** is someone who runs a meeting.



The Minister for Disability Services will pick one of the community members to be the Chair.



The Chair must

- Be a person with disability
- Have an NDIS plan



The Chair has some extra rules for their job.

Who helps the Council



Secretariat

The **secretariat** is a group of workers from the Department of Communities.



The secretariat helps the Council

- Set up meetings
- Make meeting papers
- Get support
- Get paid

If you need help from the secretariat



Email

communityadvisorycouncil@communities.wa.gov.au



or

Phone 0403 182 828

Other important rules



The Council will talk about things that are **confidential**.

Confidential means private or secret.



Members must not tell anyone about confidential information.



Members must tell us if they have a **conflict of interest**.

Conflict of interest means that Council issues also matter in other areas of your life.