



Application to Confirm an Adoption

Confirmation of adoption in Western Australia

The *Adoption Act 1994* acknowledges the importance of information for people involved in the adoption. The Department of Communities can provide confirmation of a person's adoption where an Adoption Order was granted in Western Australia. If you are above 18 years of age, you can apply for confirmation of your adoption. If you are unsure if you were adopted in Western Australia, have any questions, or need help completing the form, please contact us.

Telephone: 1800 182 178 (free call)

Email: adoptions@communities.wa.gov.au

Accessibility: If you find it difficult to hear or speak, you can contact us through the National Relay Services (NRS), please phone 133 677.

Once you have completed the application form and the Statutory Declaration, please attach a certified copy of your Proof of Identity documents and forward all documents by

email to: adoptions@communities.wa.gov.au

or post to: Department of Communities
Post Adoption Services
Locked Bag 5000
Fremantle WA 6959
Australia

Our office is located at:

5 Newman Court
Fremantle WA 6160

For further information
visit us online at:

[Adoption In Western Australia](#)

Applicant's personal details

Surname:

Given name/s:

Date of birth:

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Gender:

Previous name/s: (if any)

Any alias names: (if any)

Residential address:

Suburb/Town:

State:

Country: (if overseas)

Postcode:

Postal address: (if different to residential address)

Suburb/Town:

State:

Country: (if overseas)

Postcode:

- ☐ Telephone
- ☐ Email
- ☐ Either

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☐ Yes, Aboriginal

☐ Yes, Torres Strait Islander

☐ Yes, both Aboriginal & TSI

☐ Unknown

☐ No

☐ Prefer not to answer

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You are welcome to provide additional information to assist us in processing your application, such as information about why you think you may be adopted; place of birth; names of parents at birth (if known); and any other previous names for yourself. Provision of additional information is not essential.

Statutory Declaration

Applicant I (Name in full)
of (Residential address)
Suburb State Postcode
Employed as (Occupation)

do solemnly and sincerely declare that all facts contained herein are true and correct to the best of my knowledge. I make this solemn declaration under *Oaths, Affidavits and Statutory Declarations Act 2005*.

Signature



Declared at in the State/Country of
This Day Month Year

Witness (Cannot be a relative of the applicant – see list below)

Before me: (Print name of witness)

I certify that proof of identity was sighted/Certificate of Identity obtained, before witnessing the signing of this form.

Signature



Title

Business stamp of witness (if available)

People who can witness the statutory declaration:

- Academic (post-secondary institution)
- Accountant
- Architect
- Australian Consular Officer
- Australian Diplomatic Officer
- Bailiff
- Bank Manager
- Chartered secretary
- Chemist
- Chiropractor
- Company auditor or liquidator
- Court officer (magistrate, registrar or clerk)
- Defence Force officer
- Dentist
- Doctor
- Electoral Officer (State – WA only)
- Engineer
- Industrial organisation secretary
- Insurance broker
- Justice of the Peace (any state)
- Lawyer
- Local government CEO or Deputy CEO
- Local government councillor
- Loss adjuster
- Marriage celebrant
- Member of Parliament
- Minister of Religion
- Nurse
- Optometrist
- Patent Attorney
- Physiotherapist, Podiatrist
- Police officer, Post Office manager
- Psychologist, Public Notary, Public Servant (State or Commonwealth)
- Real Estate agent, Settlement agent, Sheriff or deputy Sheriff, Surveyor, Teacher
- Tribunal officer
- Veterinary Surgeon
- or any person before whom, under the *Statutory Declarations Act 1959* of the Commonwealth, a Statutory Declaration may be made.
- Any authorised witness for the State of Western Australia may also witness a Commonwealth Statutory Declaration, as long as they are in Western Australia at the time of witnessing – Schedule 2, item 231 of the *Statutory Declarations Regulations 1993 (Commonwealth)*.

Proof of identity:

One of the requirements of the *Adoption Act 1994* is that proof of identity must be shown to receive post adoptions services. Where a person is unable to provide sole proof then proof may be established through the provision of one document from each of the primary and secondary lists. Where the person is unable to fulfil this requirement then proof may be in the form of a Certificate of Identity.

Sole proof:

- ☐ Licence with Photograph
- ☐ Current Passport
- ☐ Tertiary Education ID with Photograph
- ☐ Public Service ID with Photograph
- ☐ Deed Poll (Change of Name Document)

Primary proof:

- ☐ Full Birth Certificate or Extract
- ☐ Marriage Certificate
- ☐ Naturalisation or Citizenship Certificate
- ☐ Immigration Papers

Secondary proof:

- ☐ Licence without Photograph
- ☐ Medicare Card
- ☐ Bank or Credit Card
- ☐ Tertiary Education ID Card without Photograph
- ☐ Public Service ID Card without Photograph
- ☐ Land Evaluation Notice (Current)
- ☐ Water or Council Rate (Current)
- ☐ Telephone, Power or Gas Account (less than 6 months old)
- ☐ Bank, Building Society or Credit Union Statement (less than 12 months old)

Certificate of identity:

This may be in the form of a Statutory Declaration from a person who has known the applicant/s for a period of at least twelve months and is unrelated to them.