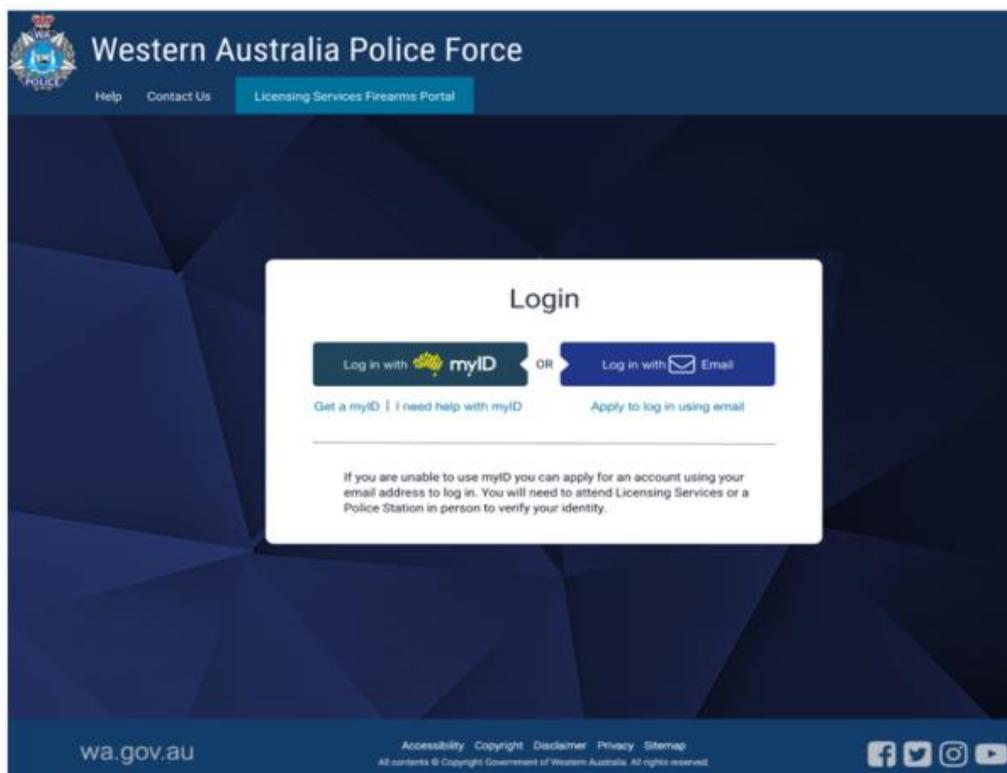


## Accessing the Western Australia Police Force Firearms Portal

You now have two convenient ways to access the Western Australia Police Force Firearms Portal.

You can continue using the existing myID option or choose the new email-based login.

This email-based login lets you create an account, verify your mobile number, and complete identity verification via one of several options.



### Important:

- If you create an account using your email address and have previously set up a myID login for the Firearms Portal, your myID login will be disabled and you will no longer be able to access the Firearms Portal, until you finalise the entire process.
- Before your account can be activated, you must attend either Licensing Services or a Police Station to have your 100 points of identification verified. Once this is done, your endorsed Identification Certificate Form (LSF129) must be emailed to Licensing Services along with the unique support token provided at the end of the process.
- Alternatively, if you hold a National Police Clearance Certificate, you can email this to Licensing Services together with your unique support token.

## How to set up the alternative login:

1. Go to the Firearms Portal login page and choose [Apply to log in using email](#).
2. Select “[Don’t have an account? Sign up now](#)” to start creating your email-based login.
3. On the [Apply for an Account](#) page, enter your email address and click “Send verification code”.
4. Next check your email inbox for the code and enter it in the [Verification Code](#) field.
5. Finally, create a password and enter your name to create the account.
6. You will now be presented with the multi-factor authenticator. Enter your phone number and click “[Send Code](#)”.
7. An authorisation code will be sent to your mobile. This should be entered into the multi-Factor Authenticator.
8. After successful validation, the portal directs you to the “[Identity Verification](#)” page. This screen collects the additional information needed to complete the alternative login setup:
  - Date of Birth
  - Current Residential Address
  - MDL — Motor Driver’s Licence number
  - FAL — Firearms Licence number
9. After submitting your details, you’ll receive a [Registration Support Token](#) on screen and by email.

Important: Keep this token safe, it is required to finalise your registration.

## Completing your Identity verification:

You will need to choose one of the following options to verify your identification.

### If Attending Licensing Services:

- Attend Licensing Services with the registration support token number and 100 points of ID.

### Address:

303 Sevenoakes Street, Cannington W.A. 6107

Business Hours: 9:00am – 3:00pm Monday to Friday (excluding public holidays)

General enquiries: 1300 894 474

Email: [FirearmsPortalLoginSupport@police.wa.gov.au](mailto:FirearmsPortalLoginSupport@police.wa.gov.au)

### If Attending a Police Station:

- When attending a Police Station, take with you 100 points of ID for verification and your support token number.
- Once the identification is verified by a Police Officer or Police Employee, who then completes the LSF129 Identification Certificate and signs it.
- The Police Officer or Police Employee will then email a copy of the LSF129 Identification Certificate to Licensing Services along with the unique support token.

### **If Providing a National Police Certificate:**

- If you have a National Police Certificate, email it along with the unique support token to Licensing Services.
- You **do not** need to attend a Police Station.
- National Police Clearance Certificates are also known as Nationally Coordinated Criminal History Checks.
- Email Account - FirearmsPortalLoginSupport@police.wa.gov.au

### **After Licensing Services completes your registration:**

- After the account is created, you will receive a notification email containing a link to sign in to the Firearms Portal to complete the registration process.
- After verifying your email, password and completing the multi-factor authentication, you will be directed to the “My Details” screen where you can begin using the service.

### **What Constitutes 100 Points of ID:**

- When completing the Identity Verification (Step 8), you will be able to click the link at the top of the page to download the Identification Form (LSF129).
- This form lists the acceptable identification documents and their point values, which you will need to provide as part of the verification process.



# Identification Certificate

WESTERN AUSTRALIA  
POLICE FORCE  
LICENSING SERVICES

[FirearmsProject@police.wa.gov.au](mailto:FirearmsProject@police.wa.gov.au)  
Phone: 1300 171 011

Primary Documents				
Tick if included	You must supply at least ONE Primary document Foreign Documents must be accompanied by an official translation	Required on document N = Name, P = Photo, A = Address, S = Signature	Points Worth	Points Gained
	Full Birth Certificate (not birth certificate extract)	N	70	
	Australian Passport (current or expired within 2 years but not cancelled)	N - P	70	
	Australian Citizenship Certificate	N	70	
	Foreign Pasport (current)	N - P	70	
	Certificate of Identity issued by the Australian Government to refugees and non Australian citizens for entry into Australia	N	70	
	Australian Drivers Licence/Learners Permit	N - A - P	40	
	Government Employee ID (Australian Federal/State/Territory)	N - P	40	
	Photo identification card issued for Australian regulatory purposes (e.g. Aviation/Maritime Security identification, security industry etc)	N - P	40	
	Current (Australian) Tertiary Student Identification Card	N - P	40	
	Defence Force Identity Card (with photo or signature)	N - P	40	
Secondary Documents				
	Department of Veterans Affairs (DVA) card	N - A	40	
	Centrelink card (with reference number)	N - A	40	
	Birth Certificate Extract	N - A	25	
	Medicare card	N	25	
	Credit card or account card	N	25	
	Australian Marriage Certificate (Australian Registry issue only)	N - S	25	
	Decree Nisi / Decree Absolute (Australian Registry issue only)	N - S	25	
	Change of Name certificate (Australian Registry issue only)	N - S	25	
	Bank Statement (showing transactions)	N - A	25	
	Property Lease Agreement - current address	N - A	25	
	Taxation Assessment Notice	N - A	25	
	Australian Mortgage Documents - current address	N - A	25	
	Rating Authority - Current address e.g. Land Rates	N - A	25	
	Property Insurance Papers	N - A	25	
	Motor Vehicle Registration or Insurance Documents	N - A	25	
	Professional or Trade Association card	N	25	
	Utility Bill - electricity, gas, telephone - Current address (less than 12 months old)	N - A	20	
	Reference from Indigenous Organisation	N - P	20	
	Documents issued outside Australia (equivalent to Australian documents) must have official translation attached	N - P	20	
Total points provided (minimum 100) :				