



Government of **Western Australia**
Department of Justice



Public Trustee

Why do I have an administrator?



Disclaimer: We only collect the information we need to meet our obligations and do everything to keep your personal information safe. For more information see our Information Privacy Statement on our website.

About this booklet



Public Trustee

This booklet is written by the Public Trustee of Western Australia. When you see the word **we** it means Public Trustee of Western Australia.



This booklet is written so it is easy to read. The first time we use hard words we write them in **blue**. Then we explain what the word in **blue** means.



You can get someone to help you:

- read this booklet
- know what this booklet is about.



You can ask for more information.

What is the State Administrative Tribunal?



The **State Administrative Tribunal** is a special court where people can go to solve problems or disagreements about different kinds of decisions.



It is sometimes known as the **SAT** or Tribunal.



The SAT can make many decisions about many things.



This can include who makes decisions about your accommodation, medical treatment, money and other things.

Why is the SAT making decisions about me?



Sometimes, a person may not be able to make good decisions about their money or property because of a disability, illness or injury.



If a person thinks someone they know needs help with managing their money and property, they can fill out a special form that goes to the SAT.



That person could be a family member, friend, carer, doctor, hospital social worker or someone who works for the government.



Sometimes, the person who needs help can fill in the form themselves.



The form asks the SAT to decide if a person, or organisation such as the Public Trustee, should look after money for someone who can't do it themselves.



The form asks why the person can't manage their money and bills, and what kind of help they need.



The person filling in the form also needs to provide details on who they think should be the **administrator**.



An administrator manages someone's money and property, and makes money decisions for a person.

How does the SAT make its decision?



After receiving the form, the SAT looks at the information carefully. They ask for more details and get medical reports.



The SAT will also arrange a **hearing** where everyone can talk about the situation.



A hearing is a meeting where people come together to talk about important decisions.



In a hearing, you can tell your side of the story and other people can also speak.

What happens after the hearing?



At the hearing (or after), the **SAT Member** will decide if an administrator (financial manager) is needed.



The SAT Member is the person deciding who will be your administrator and for how long.



A person, such as a relative or close friend, can be a guardian and/or administrator. The Public Trustee can also be administrator.



The administrator looks after your money and property.

What if I don't like the decision?



Decisions made by the SAT can be reviewed.



Either you, or another person wanting a review, should contact the SAT.



The SAT's phone number is (08) 9219 3111.

Their website is

www.sat.justice.wa.gov.au

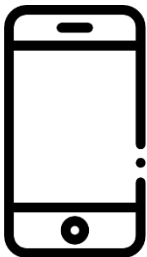
Contact Us



Your Trust Manager's email or
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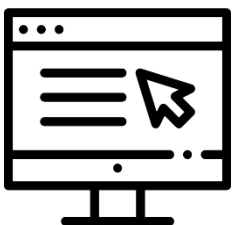
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You can learn more about what the
Public Trustee does at
www.publictrustee.wa.gov.au