

Property Registration

Purpose of This Information Sheet

- This information sheet explains property registration for hunting purposes under the *Firearms Act 2024* and *Firearms Regulations 2024*.
- It is intended for landowners and occupiers who want to understand:
 - when land must be registered for hunting,
 - when land does not need to be registered,
 - who can register land,
 - how land is assessed for hunting, and
 - how hunting permissions work.
- This information sheet is a guide only and does not replace the *Firearms Act 2024* or the *Firearms Regulations 2024*.

When Land Must Be Registered for Hunting

- All land that is intended to be used for hunting must be registered through the Firearms Portal before hunting can occur.
- To be registered:
 - the land must be located in Western Australia, and
 - the registration must be completed by a person who has authority over the land.
- Registering land does not automatically allow hunting to take place. Hunting can only occur once the land has been assessed and approved for hunting, and appropriate permission has been given.

When You Do Not Need to Register Land

- You do not need to register your land if you do not want hunting to take place on it.
- You also do not need to register your land if it is only used by licensed professional shooters to control vermin or pests.
- Professional shooters operate under a Professional Shooter Licence and do not require a hunting permission to carry out their work. In these circumstances, land does not need to be registered and hunting permissions are not issued.

Who Can Register Land for Hunting

- Land can only be registered by an authorised person for the land.
- An authorised person for land includes:
 - the landowner or occupier,
 - a person authorised to act on behalf of the landowner or occupier, or
 - another person permitted under the *Firearms Regulations 2024*.
- Only an authorised person for land can:
 - register land for hunting, and
 - issue hunting permissions for that land.

Assessment and Approval of Land for Hunting

- When deciding whether land is suitable for hunting, the regulator may consider:
 - (a) the size and location of the land (including the proximity of hunting areas to public roads and populated areas);
 - (b) the nature of the hunting that is likely to take place on the land and the suitability of the firearm for that hunting;
 - (c) the capabilities of the firearm;
 - (d) the number of hunting permissions in force for hunting on the land at a particular time; and
 - (e) any other matters the Commissioner considers relevant.
- Approval focuses on ensuring hunting can occur safely and responsibly, taking into account the specific characteristics of the land.

Hunting Permissions

- Once land has been registered and approved for hunting, an authorised person for land may issue hunting permissions.
- There are two types of hunting permissions:
 - standard hunting permissions, and
 - temporary hunting permissions.
- Even if a hunter holds a valid hunting permission, express consent must be given each time hunting occurs.

Standard Hunting Permissions

- Standard hunting permissions:
 - are issued through the Firearms Portal, and
 - remain in force until the hunter's licence is due for renewal, unless revoked earlier.
- A landowner or occupier is taken to have permission to hunt on their own registered land.
 - This does not count towards the number of hunting permissions they can issue.

Temporary Hunting Permissions

- A temporary hunting permission:
 - can only be issued to an existing Hunting Licence holder,
 - is intended for short-term or occasional hunting (such as visits or hunting trips), and
 - is valid for up to 14 days.
- Temporary hunting permissions must:
 - be made in writing (including by email or SMS), and
 - be kept as a record by the person issuing the permission.
- An example of what a temporary hunting permission should include:
 - *I, John Doe of The UpDown Station, 66 Upway Road, Downton, give permission to Jane Smith (Hunting Licence No. 20250155) to hunt rabbits on my property. This permission applies from 1 May 2025 to 14 May 2025.*

Using the Firearms Portal

- Property registration and the issuing of standard hunting permissions are completed through the Firearms Portal.
- The steps below show how to:
 - register a property for hunting, and

- issue standard and temporary hunting permissions.
- **Note:** Screens shown are examples only. The Firearms Portal is subject to ongoing system updates and the end user experience may differ.

Registering a Property

- To register a property, you must be an authorised person for the land and have access to the Firearms Portal.
- You will need:
 - your Firearms Portal login details, and
 - the property's volume and folio number (available from Landgate).
- Steps:
 1. Log in to the Firearms Portal.



2. Select Register a property.

Register a Property - Prerequisite

Please make sure you have the following information available before you begin the application

Property Owner/Occupier

If you are registering as a Property Owner, you may need to provide the following:

- Property details including the Certificate of Title information
- Proof of Property Ownership
- Optional - If you wish to add a manager to manage your property:
 - Property Manager's MDL/FAL and Name
 - Authorisation Letter
- Business details (if property is owned by an organisation)

Property Manager/Agent

If you are a property Manager and registering on behalf of a property owner, you may be required to provide the following:

- Property details including the Certificate of Title information
- Letter of authorisation signed by the Property Owner
- Property Owner's MDL/FAL number and Full Name
- Proof of Property Ownership document
- Business details (if property is owned by an organisation)

Cancel Continue

View Personal Details New or Additional Licence Register a Property View Written Authorities

3. Enter the required property details and follow the prompts to complete registration.

- Once the property has been registered, it will appear in your list of registered properties in the Portal.

Issuing a Standard Hunting Permission

- To issue a standard hunting permission, you will need:
 - the hunter's surname, and
 - the hunter's firearms licence or application number.
- Steps:
 1. Log in to the Firearms Portal.
 2. Select the registered property you want to issue a permission for.
 3. Use the Actions menu to issue a hunting permission.
 4. Enter the hunter's details and select Issue.

Issue Written Authority [X]

Application Number or Firearms Licence Number (required)

Surname of Applicant or Firearms Licence Number Holder (required)

Property Owner/Manager Name
TRANCHETWO HundredSeventySix FAR

Property Name
ABC Corp

Property Address
Tranchetwo Road, Warrington, WA9 2JN

Cancel Issue

- After a standard hunting permission is issued:
 - the hunter is notified through the Portal, and
 - the regulator is also notified.

Keeping Records

- Standard hunting permissions issued through the Firearms Portal are automatically recorded.
- If you issue temporary hunting permissions, you must keep copies of those permissions for five (5) years and provide them to police if requested.

Changes in Land Ownership, Authority or Permissions

- If you stop being an authorised person for the land (for example, if the land is sold or ownership changes), you must notify the regulator within 28 days.
- When land ownership or authority changes:
 - any standard hunting permissions issued for that land will automatically lapse.
- If you revoke a hunting permission:
 - you must notify the regulator within 28 days.

References to Legislation:

Legislation	Relevant Provision
<i>Firearms Act 2024</i>	Sections 37-40
<i>Firearms Regulations 2024</i>	Regulations 31-41