

Club Licence

What this information sheet is about

- This information sheet explains what a Club Licence is, who can apply, what the licence allows, and the ongoing obligations of a licensed firearm club.

What is a Club Licence?

- A Club Licence allows a licensed firearm club to arrange shooting activities for its members, including competition shooting, target shooting and firearms training using club firearms.
- A Club Licence can only be granted to a body corporate.

What does a Club Licence allow?

- A Club Licence allows:
 - The licensed firearm club to possess club firearms approved under the licence (club firearms).
 - An authorised person for the licence to use a club firearm at a licensed firearm range for:
 - competition shooting
 - target shooting
 - firearms training.
 - A person who is not a disqualified person or prohibited person to use a club firearm at a licensed firearm range, under the immediate supervision of an authorised person, for:
 - competition shooting
 - target shooting
 - firearms training.
 - Firearms training under a Club Licence can only be provided by an authorised person who is also an approved firearms trainer.

Manufacture and Supply of Ammunition

- A Club Licence also allows an authorised person for the licence to:
 - manufacture ammunition for a club firearm for use under the licence; and
 - supply ammunition for a club firearm to another person, for use in that firearm under the licence.

Applying for a Club Licence

- An application for a Club Licence must include:
 - Details of each shooting discipline the club will arrange participation in.

- A copy of the club's constitution, or if there is no constitution, the rules that govern the club.
- A list of club members, including:
 - each member's name and date of birth; and
 - the total number of members.
- A written agreement with the licensee of a licensed firearm range for use of a suitable range for the relevant shooting disciplines, unless:
 - the applicant already holds, or has applied for, a suitable Range Licence.
- If the application includes:
 - Category C firearms – information required under regulation 136; or
 - Category H firearms – information required under regulation 137.

Shooting Disciplines on a Club Licence

- When granting a Club Licence, the Regulator must specify one or more shooting disciplines for the licence.
- In deciding whether to approve a shooting discipline, the Regulator considers whether:
 - the club has access to a licensed firearm range suitable for that discipline; and
 - the discipline is a generally accepted category of shooting.
- Only the shooting disciplines specified on the licence apply.

Target Shooting – Restriction on Grant

- The Regulator must not grant a Club Licence unless satisfied that the club's primary purpose is to arrange target shooting for the purpose of practising or preparing for competition shooting.

Competition Requirements for Licensed Firearm Clubs

- A licensed firearm club must conduct at least four (4) shooting competitions for its members in every 12 month period.
- A competition only counts if it:
 - is held in a shooting discipline approved for the Club Licence;
 - takes place at a licensed firearm range; and
 - is registered and approved in the new IT system before the competition is held.

Club Letters (Support Letters)

- To apply for or renew a Competition Licence, the Commissioner must be satisfied that the person is a member of a licensed firearm club. An individual must provide a club letter confirming their membership of a licensed firearm club.
- Licensed firearm clubs are responsible for issuing club letters to their members.
- The applicant must upload the club letter as part of their licence application.
- The club letter must include:
 - the name of the licensed firearm club;
 - the club's authority number;
 - the name and contact details of the authorised office bearer; and

- confirmation that the club arranges shooting competitions in a discipline relevant to the firearm being applied for.

Record-Keeping Requirements for Club Licence

- A licensed firearm club must keep records for each member that include:
 - the member's name and date of birth;
 - if the member holds a Competition Licence, their firearm authority number for that licence; or
 - if the member does not hold a Competition Licence but holds one or more other firearm authorities, the authority number for one of those authorities; and
 - the date the member joined the club.
- If a person stops being a member of the club, the club must also record:
 - the date the membership ended;
 - the reason the membership ended; and
 - if the person was expelled from the club, the reasons for the expulsion.
- These records must be kept:
 - for all current members; and
 - for five (5) years after the day a person stops being a member.

Use of Club Firearms by Young Persons

- A licensed firearm club may allow a young person to use a club firearm at a licensed firearm range, subject to additional conditions.
 - For a young person aged 12 to under 16 years, the club must not allow the firearm to be used unless:
 - a parent has given written consent; and
 - the parent remains at the licensed firearm range while the firearm is being used.
 - For a young person aged 16 to under 18 years, the club must not allow the firearm to be used unless a parent has given written consent.

Firearms Covered by a Club Licence

- A Club Licence may apply to firearms in Category A, B, C or H.
- A Club Licence does not have to apply to any firearm.

References to Legislation:

Legislation	Relevant Provision
<i>Firearms Act 2024</i>	Sections 72-77
<i>Firearms Regulations 2024</i>	Regulations 20, 131-148