

Photo Guidelines

What This Information Sheet Explains

- This information sheet explains the photo requirements for Western Australia firearm authority applications, including new applications and renewals.
- Providing a photo that meets these requirements helps us confirm your identity and process your application without delay.

Why Your Photo Matters

- You must provide a recent, compliant photo with your application or renewal.
- If your photo does not meet the required standards, your application cannot be progressed. This may delay the assessment of your application.

Photo Requirements

- Your photo must meet all of the requirements below.
 - The photo must have been taken within the last 12 months.
 - The photo must be 27 mm wide × 29 mm high.
 - Image Quality
 - The image must be clear and in focus.
 - The photo must not be blurry.
 - There must be no red-eye.
 - The image must not be distorted, retouched, or altered.
 - The photo must be a true likeness of you.
 - Face Position and Expression
 - You must be facing forward, looking directly at the camera.
 - Your eyes must be open.
 - Your face must be centred in the photo.
 - Your full face must be visible, with no hair covering any part of it.
 - You must have a neutral expression (mouth closed, no smiling).
 - The background must be plain white, with no shadows on the background or on your face.
 - Glasses
 - Nothing may obscure your eyes.
 - If you wear glasses:
 - They must be prescription lenses only.
 - There must be no glare or reflections on the lenses or your face.
 - Head coverings are not permitted, unless worn for religious reasons.
 - If a head covering is worn:
 - it must be plain, with no patterns (including small patterns),
 - your face must be clearly visible from the bottom of your chin to the top of your forehead, and
 - the edges of your face must be visible on both sides.



File Requirements

- Photos and signatures must be no larger than 150 KB in file size.
- Check that the photo is in the correct orientation before uploading.

Additional Information

- The photo standards are similar to those used for an Australian passport photo.
 - You can find further guidance, including a short instructional video, on the Australian Passport Office website: www.passports.gov.au/PhotoGuidelines.
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