

Authorised Person

What is an Authorised Person?

- An authorised person is a someone approved by the Commissioner to possess or use firearms under a firearm licence held by another person or entity.
- An authorised person may be:
 - the licence holder themselves, or
 - a close associate of the licence holder who has been approved by the Commissioner.
- Close associates may include:
 - an employee, agent, or contractor of the licence holder;
 - an officer of a body corporate that holds the licence;
 - a person in a relevant management position within a body corporate or partnership that holds the licence; or
 - where the licence holder is a club, a member of that club.
- For Primary Producer licences only, certain approved family members may also be authorised persons. Family members include:
 - a spouse or de facto partner, or
 - a parent, child, or sibling of the licence holder (or of the licence holder's spouse or de facto partner).

Which Licence Types Can Have an Authorised Person?

- An authorised person can only be approved under certain licence types. These are:
 - Primary producer licence
 - Business licence
 - Range licence
 - Trade licence
 - Club licence
 - Government entity licence

How to Become an Authorised Person

- To become an authorised person under someone else's firearm licence, you must be approved by the Commissioner. The process involves the following steps:

1. Apply for Authorised Person Approval

- To become an authorised person under someone else's firearm licence, you must apply to the Commissioner for approval.
- An authorised person approval is a type of firearm authority and is separate from a firearm licence or permit.
- If you already hold a firearm licence, you must still apply separately to be approved as an authorised person under another firearm licence.

2. Eligibility Check

- Your application will be assessed by the Commissioner and will include mandatory criminal record checks and other relevant assessments to determine whether you are a fit and proper person.
- You must also meet any eligibility requirements that apply to the relevant licence type under the *Firearms Act 2024* and *Firearms Regulations 2024*.

3. Health Assessment and Mandatory Training

- You must complete a firearm authority health examination to confirm that you meet the firearm authority health standards.
- If you are a new applicant, the health assessment must be completed as part of the application process.
- If you already hold a firearm licence, you will be directed by the Commissioner when you are required to undertake a health assessment.
- Once a health assessment has been completed, you will be required to undertake another health assessment every five years, unless directed otherwise by the Commissioner.
- Mandatory training, including both theory and practical components, must be completed as part of the application process.
- You do not need to complete the mandatory training if you are a current firearm licence holder, or if you have held a firearm licence within the last three years.

4. Commissioner's Review

- The Commissioner will assess your application to determine whether the person is eligible for approval as an authorised person.
- If the application is approved, conditions may be applied where appropriate.
- Approval is specific to the licence type and only applies to the firearms listed on that licence.

5. Ongoing Compliance

- An authorised person must comply with all conditions that apply to their authorised person approval and with the requirements of the *Firearms Act 2024* and the *Firearms Regulations 2024*.
- If an authorised person breaches the *Firearms Act 2024*, the *Firearms Regulations 2024*, or any condition of their authorised person approval, action may be taken against both the authorised person and the licence holder. This shared responsibility helps ensure firearms are used safely and lawfully.

Licence Specific Conditions

- An authorised person can only use or possess the firearms listed on the licence they are approved under.
- What they can do with those firearms depends on the licence type and any conditions set by the Commissioner.

References to Legislation:

Legislation	Relevant Provision
<i>Firearms Act 2024</i>	Sections 23, 59, 74, 80, 186-187
<i>Firearms Regulations 2024</i>	Regulations 52-53, 140A, 156A