

## Closing a Firearms Licence

### Who This Information Is For

- This information sheet is for people who want to close their firearms licence in Western Australia.
- It explains what you need to do before your licence can be closed, and the options available to lawfully deal with any firearms currently listed on your licence.

### What You Need to Know Before Closing Your Licence

- You cannot close a firearms licence while firearms are still listed on it.
- All firearms must be removed from your licence first. This can be done in several ways, depending on your situation.
- Once all firearms have been removed, you must submit a request to cancel your licence.

### How to Remove Firearms from Your Licence

- You can remove firearms from your licence using one or more of the options below.

#### Transfer a Firearm to a Licensed Co-User

- A firearm may be transferred to an existing approved co-user.
- To do this, you must email Licensing Services with:
  - the firearm details (including make, model and serial number), and
  - the co-user's details (full name and licence number).
- Once the transfer is approved, the firearm will be removed from your licence.

#### Sell a Firearm to a Licensed Dealer

- You may sell a firearm to a licensed firearms dealer in Western Australia.
- The dealer will submit the required return to Licensing Services. Once this is done, the firearm will be removed from your licence.

#### Sell a Firearm by Private Sale

- You may sell a firearm to another person by private sale.
- In this case:
  - the buyer must apply for a licence for the firearm, and
  - you must keep possession of the firearm until the buyer is approved.
- You will also need to complete a **Permission to Privately Purchase Firearms LSF10** form to support the buyer's application. This form is available in the [Forms List](#) section of the Firearms Licensing website.
- Once the buyer is licensed, the firearm will be removed from your licence.

#### Surrender a Firearm for Destruction

- You may surrender a firearm to a police station for destruction.
- You will need to complete a P94 – Authority to Dispose form at the police station.

- Once the firearm has been destroyed by WA Police Force, it will be removed from your licence.

## How to Close Your Firearms Licence

- Once all firearms have been removed from your licence, you can request to close it.
- To do this, complete and submit the **Cancel WA Firearm Licence LSF96** form. This form is available in the [Forms List](#) section of the Firearms Licensing website.
- Your licence will be closed once the request has been processed.

## Important Things to Remember

- You must lawfully deal with every firearm on your licence before it can be closed.
- You remain responsible for firearms until they are transferred, sold, or destroyed.
- Closing your licence does not happen automatically — you must submit a cancellation request.

## Contact Details

- If you have questions or need help, contact WA Police Force Licensing Services: [LicensingServices@police.wa.gov.au](mailto:LicensingServices@police.wa.gov.au)

## References to Legislation:

| Legislation                             | Relevant Provision |
|-----------------------------------------|--------------------|
| <b><i>Firearms Act 2024</i></b>         | Sections 196       |
| <b><i>Firearms Regulations 2024</i></b> | Regulations        |