

Policy

ELECTRICAL LICENSING BOARD

Requirements for the 52912WA Course in Electrical Trade Licensing

Objective

- The objective of this policy is to guide members of the Electrical Licensing Board (the Board), and departmental officers delegated by the Board, in making appropriate, consistent and legally valid decisions in relation to applicants who are required to undertake the 52912WA Course in Electrical Trades Licensing (ETL), or the subsequent reaccredited version of this course.

Scope

This policy applies to an applicant who is required to undertake the ETL, in accordance with regulation 22(2) of the Electricity (Licensing) Regulations 1991 (the ELR).

These applicants include:

- A person applying for an electrician's licence where their apprenticeship was completed more than two years ago;
- A person applying for their name to be restored to the register where their electrician's licence has been expired for more than two years; and
- An electrician endorsed electrical fitting work only who is applying to upgrade to an electrician's licence.

Background

Regulation 22(2) of the ELR provides that the Board shall not issue a licence to a person unless that person has passed such examinations or other kinds of assessment as are required or recognised by the Board in the kind of electrical work authorised by the licence to be carried out or has been exempted by the Board from the requirement to pass such examination or assessment.

Policy Principles and Implementation

This policy does not limit or inhibit the Board's discretion in taking a decision outside of these principles based on the individual circumstances of an applicant.

To pass the ETL, an applicant must pass all components of the ETL.

Failure to pass on first attempt

Where a person fails the ETL on their first attempt, they may re-enrol for a second attempt.

Failure to pass after two or more attempts

Where a person fails the ETL after two or more attempts, the results are to be submitted to the Board to determine if:

- The person is to be approved to re-enrol in the ETL;
- OR**
- The person is to apply for a permit to work under supervision to gain a minimum of 12 months on-the-job experience in electrical installing work;
 - The person is to provide a letter from an employer confirming the person has had 12 months on-the-job experience in electrical installing work; and
 - Upon receipt of a letter from an employer confirming the person has had 12 months on-the-job experience, the person is required to re-enrol in and pass the ETL.

OR

- The person is refused approval to re-enrol in the ETL.


Related Documents

Board Policy: Training requirements for the issue of an electrician's licence

Board Policy: Training requirements for the restoration of an electrician's licence

Board Policy: Requirements for the upgrade of an electrician's licence endorsed electrical fitting work only to an electrician's licence

Governance

Electrical Licensing Board Approval	
Meeting date: 21 May 2026	Item number: 6.1
Chairperson signature: 	
Next review: May 2029	