

Policy

ELECTRICAL LICENSING BOARD

Training requirements for the issue of an electrician's licence on the completion of an apprenticeship in Western Australia

Objective

The objective of this policy is to guide members of the Electrical Licensing Board (the Board), and departmental officers delegated by the Board, in making appropriate, consistent and legally valid decisions when issuing an electrician's licence on the completion of an apprenticeship in Western Australia.

Scope

This policy applies to all applications made for the issue of an electrician's licence under regulation 22 of the Electricity (Licensing) Regulations (the ELR).

Purpose

The purpose of this policy is to set out the training requirements established by the Board for the issue of an electrician's licence under regulation 22(1) of the ELR.

Background

Regulation 22(1) of the ELR prescribes that an electrical worker's licence endorsed as an electrician's licence shall not be issued to a person unless that person:

- (a) has successfully completed:
 - (i) an apprenticeship under the *Industrial Training Act 1975* approved by the Board for electricians before the repeal of that Act; or
 - (ii) a course or skills training programme approved by the Board for electricians and accredited by the Training Accreditation Council under the *Vocational Education and Training Act 1996* before the *Training Legislation Amendment and Repeal Act 2008* Part 2 came into operation; or
 - (iii) an approved VET course as defined in the *Vocational Education and Training Act 1996* section 5(1) that the Board determines is suitable for training electricians, and has had such experience or training, or both such experience and training, that the Board may require having regard to the electrical work authorised by the licence to be carried out; or
- (b) subject to subregulation (2), has had training in electrical installing work that includes skills and practical experience that are, in the opinion of the Board, at least equal to the training and practical experience provided by an apprenticeship referred to in paragraph (a); or

(c) subject to subregulation (2) has the appropriate Certificate issued under the *Tradesmen's Rights Regulations Act 1946* of the Parliament of the Commonwealth.

Further, regulation 22(2) of the ELR prescribes that the Board shall not issue a licence to a person unless that person has passed such examinations or other kinds of assessment as are required or recognised by the Board in the kind of electrical work authorised by the licence to be carried out or has been exempted by the Board from the requirement to pass such examination or assessment.

Policy Principles and Implementation

This policy does not limit or inhibit the Board's discretion in taking a decision outside of these principles, based on the individual circumstances of an applicant.

Completion of apprenticeship

To meet the training requirements for an electrician's licence an applicant is required to provide:

Electrical Mechanic apprenticeship

- Evidence of a Trade Certificate endorsed Electrical Mechanic issued within the last two years by the Department of Training and Workforce Development (DTWD); and
- Evidence of a Certificate III in Electrotechnology Electrician that includes the Capstone unit of competency *UEEEL0039 Design, install and verify compliance and functionality of general electrical installations*, issued by a Board approved Registered Training Organisation (RTO).

OR

Engineering Tradesperson (Electrical) apprenticeship

- Evidence of a Trade Certificate endorsed Engineering Tradesperson (Electrical) issued within the last two years by DTWD; and
- Evidence of a Certificate III in Engineering – Industrial Electrician that includes the Capstone unit of competency *MEM10025 Undertake a capstone assessment*, issued by a Board approved RTO.

Transitional period for an applicant who completed the former Capstone Assessment

The Board approved the use of the former Capstone Assessment by a Board approved RTO until 31 December 2024.

An applicant who has completed their Electrical Mechanic or Engineering Tradesperson (Electrical) apprenticeship within the last two years and undertook the former Capstone Assessment prior to 31 December 2024, can provide a letter of confirmation or a copy of the Record of Results from a Board approved RTO.

If the applicant is providing a Record of Results, it must state that the following units have been successfully completed:

Electrical Mechanic apprenticeship

- UEENEEG105A Verify compliance and functionality of general electrical installations and UEENECC020B Participate in electrical work and competency development activities

OR

- UEEEL0039 Design, install and verify compliance and functionality of general electrical installations and UEECO0023 Participate in electrical work and competency development activities.

Engineering Tradesperson (Electrical) apprenticeship

- MEM10025 Undertake a Capstone Assessment and MEM17003 – Assist in the provision of on the job training.

The transitional period will expire on 31 December 2026.

Apprenticeship completed between two and five years ago

Where an application is submitted between two and five years after completing the apprenticeship, the applicant must also:

- Provide evidence they have passed the three-hour Electrical Installing theory and four-hour Electrical Installing practical examinations.

OR

- Provide evidence they have passed the 52912WA Course in Electrical Trade Licensing, or the subsequent reaccredited version of this course.

Apprenticeship completed between five and 10 years ago

Where an application is submitted between five and 10 years after completing the apprenticeship, the applicant must also:

- Provide evidence they have passed the 52912WA Course in Electrical Trade Licensing, or the subsequent reaccredited version of this course.

Apprenticeship completed more than 10 years ago

Where an application is submitted more than 10 years after completing the apprenticeship, the applicant must provide a submission to the Board demonstrating a continuity of knowledge and experience in the industry. This may include the following:

- evidence of completing a relevant apprenticeship;
- evidence of any related training or continuing professional development;
- a written submission detailing the type and location of any electrical work carried out after the licence expired;
- evidence, if applicable of an electrician's licence being held in another Australian state or territory or country; and/or
- any other information the applicant finds relevant to demonstrate their ability to carry out electrical work.

If the Board is satisfied that the applicant has continuity of knowledge and/or experience in the industry, the applicant must then complete the more than five years and up to 10 years training.


The policy comes into operation on 1 July 2026.

Other related policies and documents

Board policy: Requirements for failure to pass the theoretical and practical electrical installing examinations

Board policy: Requirements for failure to pass the 52912WA Course in Electrical Trade Licensing

Governance

Electrical Licensing Board Approval	
Meeting date: 21 May 2026	Item number: 6.1
Chairperson signature: 	
Next review: May 2029	