



## Application for Time to Pay Order (or to amend existing)

Fines, Penalties and Infringement Notices  
Enforcement Act 1994 ss 21B, 21D and 32C, 34

**Post:** GPO Box X2293 PERTH WA 6847  
**Phone:** 1300 650 235 (from landlines) or  
(08) 9235 0235 (from mobiles)  
**Fax:** (08) 9425 7070  
Email: [ferttp@justice.wa.gov.au](mailto:ferttp@justice.wa.gov.au)

<b>Your details</b>			
Full name:			
Address:			
Suburb:		Postcode:	State:
Date of birth:		Phone:	
Email:			
Driver's licence no:		Vehicle licence no:	
<b>Case details</b>			
<input type="checkbox"/> Add all my fines	Total amount (if known):		\$
If you have a fine/infringement that you <b>do not</b> want added, list the case number/s:			
<b>NB:</b> Any new fines/infringements registered with the Fines Enforcement Registry <b>cannot be automatically included in this order</b> . If you wish to include newly registered matters, you will need to contact the Registry or complete a new application.			
<b>Previous Time to Pay Order</b>			
Was your last Time to Pay Order cancelled due to non-payment?			
<input type="checkbox"/> Yes (you need to contact FER)	<input type="checkbox"/> No	<input type="checkbox"/> Never had a Time to Pay Order	
<b>Registry use only</b>	Upfront payment amount to be paid (in full) prior to processing: \$		

<b>Offer of payment and undertaking by applicant</b>	
• Pay the total amount due of \$ / / 20	
OR	
• By instalments of \$ per <input type="checkbox"/> fortnight <input type="checkbox"/> month	
Payments start on / / 20 until the amount outstanding is paid in full.	
<b>Note:</b> The Registrar may require further information in support of the amount offered.	
If a Time to Pay Order is made, I understand:	
<ul style="list-style-type: none"><li>that this Time to Pay Order does not lift any suspension, disqualification or cancellation given to me by a Magistrate or Justice of the Peace</li><li>that if I want to make any changes to my Time to Pay Order, I must contact the Fines Enforcement Registry</li><li>if I get new fines/infringements that are with the Fines Enforcement Registry I must contact the Registry to have them added to this Time to Pay Order</li><li>that if I do not pay the agreed amounts on the due date:<ul style="list-style-type: none"><li>1. My driver's and/or any vehicle licences may be suspended</li><li>2. I may incur additional fees on my fines/infringements</li><li>3. Further action may occur to recover the amount outstanding.</li></ul></li></ul>	
Signature of applicant	Date:

**Important:** This is an **application only** and you should **not** begin driving **until you receive written confirmation from the Registrar** that your application has been approved and your licence suspension has been lifted. You may also be subject to other restrictions on your licence and are advised to check the status of your licence with the Department of Transport. To view your infringement(s) and/or court fine(s), make a payment, apply for an order or for more information visit [www.justice.wa.gov.au/fer](http://www.justice.wa.gov.au/fer).

**Means test over the page must be completed**



## Means Test

### My employment details

I am employed/unemployed	<input type="checkbox"/> Employed	<input type="checkbox"/> Unemployed
Name of employer		
Nature of employment		

### Household details

I am: -	<input type="checkbox"/> Single	<input type="checkbox"/> Married	<input type="checkbox"/> De-facto
Number of dependents			

### My fortnightly income and expenditure are as follows (whole \$ only)

Income		Expenditure	
Wages	\$	Housing (rent/mortgage/board)	\$
Centrelink	\$	Utilities (electricity/gas/water)	\$
Rent assistance	\$	Groceries	\$
Family tax A & B	\$	Transport (fuel & public transport)	\$
Investments	\$	Communication (internet, mobile, etc.)	\$
Rental income	\$	Medical & health (health insurance, medications, etc.)	\$
Other (e.g. child support income)	\$	Debt repayments (personal loans, Centrelink debt, court fines, etc.)	\$
		Rates (if applicable)	\$
		Child support (if applicable)	\$
		Incidentals/Other Essentials (please outline)	\$
Total	\$	Total	\$

### Bank balance

Bank account(s):	Transaction	\$
	Savings	\$
	Other	\$
	Total	\$



## Home

Do you own a property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No If No, continue to vehicle section below
Address:		
Estimated value:	\$	
Mortgage:		
Home contents (value of items including furniture, electronics, white goods, tools and collectibles)	\$	

If you own more than one property, please provide further details on a separate page

## Vehicle(s)

Do you own a vehicle?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Make and model:		Reg no: \$
Make and model:		Reg no: \$
Make and model:		Reg no: \$
List any recreational vehicle's below (boat, jet ski, bikes etc.)		
Make and model:		Reg no: \$
Make and model:		Reg no: \$
Make and model:		Reg no: \$

## Declaration

I declare that:

- (a) to my knowledge, the information I have provided is true and correct
- (b) to my knowledge, I have provided all relevant information
- (c) I am aware that it is an offence to provide false and misleading information
- (d) I am aware it is an offence to omit to provide information without which this means test is misleading in a material particular.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Personal details provided on this form are essential for the Fines Enforcement Registry to conduct business transactions on your behalf. Where relevant, details may be provided to third party agencies linked to your fines and/or infringements enabling payments and/or services to reflect your request.

To view your infringement(s) and/or court fine(s), make a payment, apply for an order or for more information visit [www.justice.wa.gov.au/fer](http://www.justice.wa.gov.au/fer).