WESTERN AUSTRALIA
POLICE FORCE
LICENSING SERVICES

Firearm and Baton Endorsement Instructions to Application

SECURITY AND RELATED ACTIVITIES (CONTROL) ACT 1996

LICENSING ENFORCEMENT DIVISION
303 Sevenoaks Street Cannington, Western Australia 6107
Post: Locked Bag 9 East Perth WA 6892
Email: securitylicensing@police.wa.gov.au
Telephone: 1300 171 011

This form provides instructions to applicants who intend to submit a Firearm and/or Baton Endorsement application.
You must carefully complete all sections and attach all required documents.
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED FOR PROCESSING.

Section 1: Personal Details

Enter your full Name, Date of Birth, Residential Address, Postal Address, Email Address and all Telephone Numbers.
NOTE: Postal addresses can be marked “As Above”

Section 2: Endorsement

Select the endorsement(s) that you wish to have included on your Security Officer Licence.

Section 3: Firearm Endorsement Empolyer Details

List all companies who will be employing you in an armed capacity and provide their Corporate Firearms Licence Number.
Ensure that you include a letter of intent from each employer who intends to employ you in an armed capacity.

Section 4: Baton Endorsement Empolyer Details

Is the baton owned by you? If so you need to provide the baton serial number.
List all companies who will be employing you in an armed capacity
Ensure that you include a letter of intent from each employer who intends to employ you in an armed capacity.

Section 5: Declaration

Sign and date the form

Relevant Documentation

Firearm Endorsement

- Letter of intent relating to armed employment and type of firearm
- Proof of training course in firearms, showing current modules (Certificate III in Security Operations Cash in Transit).
- Firearm requalification within the previous six months.
- An original medical certificate which is less than 1 month old, certifying you to be physically and psychologically fit for the use and carriage of a firearm. Your medical certificate must confirm that your hearing and eyesight have been checked and how long you have been known to the doctor.

Baton Endorsement

- Letter of intent relating to armed employment and type of baton
- Proof of training course in baton use completed in the previous 6 months

Complete applications are to be lodged at:
Licensing Services Security
303 Sevenoaks Street, CANNINGTON WA 6107

OR your nearest country police station
if outside a 50km radius of Perth GPO

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To apply for an endorsement, you must hold or be applying for a Security Officer's licence.

If you are currently subject to a Violence Restraining Order, you may not be eligible to obtain a firearm endorsement. Please contact Licensing Services for further information.

Section 1. Personal Details

LICENCE HOLDER DETAILS

Family Name

All Given Names

Date of Birth
DD/MM/YYYY

Gender

Driver's Licence

CONTACT ADDRESS - Postal

Unit / Street Number

Street Name

Street Type

Suburb

State

Postcode

CONTACT ADDRESS - Residential ☐ *Tick if Postal Address is the same as Residential Address*

Unit / Street Number

Street Name

Street Type

Suburb

State

Postcode

CONTACT DETAILS

Mobile Phone

Other Phone

Email

Section 2. Endorsement Details

Security Officer's Licence Number

☐ Firearm ☐ Baton

Section 3. Firearm Endorsement Employer Details

Include all companies who wish to employ you to carry a firearm. A letter must be attached from each company that wishes to employ you in an armed capacity.

Company Name 1

Corporate Firearm Licence Number

Type of firearm: ☐ Semi-automatic ☐ Revolver

Company Name 2

Corporate Firearm Licence Number

Type of firearm: ☐ Semi-automatic ☐ Revolver

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Section 4. Baton Endorsement Employer Details

Include all companies who wish to employ you to carry a baton. A letter must be attached from each company that wishes to employ you in an armed capacity.

Company Name 1			
Baton Serial Number		Type of baton: ☐ Rigid	☐ Extendable
Owner of baton			
Storage location of baton			
Company Name 2			
Baton Serial Number		Type of baton: ☐ Rigid	☐ Extendable
Owner of baton			
Storage location of baton			

Section 5. Declaration

I certify that the information contained in this application has been provided by myself and is true and correct in every particular and that I completed this application in my own handwriting. I am aware that it is an offence under Section 51 of the Security and Related Activities (Control) Act, 1996 to provide false or misleading information.

Applicant's Full Name			
Applicant's Signature		Date	

FIREARM ENDORSEMENT MEDICAL CERTIFICATE

Applicants for a Firearm Endorsement must provide a medical certifcate certifying they are fit to carry a firearm.

The certificate must state it is the opinion of the medical practitioner that the person is physically and psychologically fit to be in possession of a firearm and is to include the examination of the persons hearing and vision. It must also state the period of time the medical practitioner has known the person.

All medical certificates provided must be dated within one month of being prepared by the medical practitioner.