



Training Accreditation Council
WESTERN AUSTRALIA

Trainer and Assessor Requirements

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What will be discussed

The purpose of today's workshop is to improve our understanding of the requirements for trainers and assessors in the VET Sector. We will discuss:

1. The qualifications/units required to be a trainer/assessor;
2. Vocational competence and industry currency;
3. The RTOs responsibility when third party agreements are in place;
4. What auditors expect to see at audit to demonstrate compliance.

What do the standards say?

We have 4 clauses focused on the trainer and assessor in the current VET Sector regulation.

Clause 1.13



Vocational
Competence and
Industry Currency

Clauses 1.14, 1.15



Trainer and/or
Assessor
Requirements

Clause 1.16



Professional
Development

These trainer & assessor changes aim to:

- reduce pressures on VET workforce by expanding the workforce pool and broadening use of industry experts
- provide greater flexibility
- impose clear parameters
- provide clarity on the definition of an industry expert and ensure they have relevant industry competencies, skills, knowledge and specialised industry or subject matter expertise.
- provide clarity on how those with education degrees can be engaged as trainers and/or assessors
- ensure consistency in requirements on skill sets around delivery and validation

Clause 1.14 – The training and assessment qualification requirements

Where the RTO requires an individual to provide training and assessment services



Please refer to TAC Fact Sheet – Trainer and Assessor Regulatory Requirements Page 1 and 2

Secondary teaching qualifications

- Secondary teaching qualification; and
- have one of the following credentials:
 - *TAESS00019 Assessor Skill Set* or its successor, or
 - *TAESS00024 VET Delivered to School Students Teacher Enhancement Skill Set* or its successor; and
- Be vocational competent at least to the level delivering and assessing learners in; and
- Demonstrate industry currency.



Secondary teaching qualifications FAQ

1. Individuals do not have to be currently registered as a secondary school teacher.
2. Individuals do not need to meet the academic requirements for secondary teacher registration in the state or territory in which they live or work.
3. The changes do not enable individuals with overseas teaching qualifications to deliver training and assessment.
4. How can RTOs evidence that trainers and assessors with eligible teaching degrees meet the academic requirements for teacher registration?

Clause 1.15 – The assessment only qualification requirements

Where the RTO requires an individual to provide assessment only services:



Please refer to TAC Fact Sheet – Trainer and Assessor Regulatory Requirements Page 2

What evidence would an auditor be looking for to determine your RTO's compliance with clauses 1.14 and 1.15

Waiting for responses ...



Diploma or higher-level qualifications

- Bachelor of Adult and Vocational Education
- Graduate Certificate in Tertiary and Adult Education
- Associate Degree in Adult and Vocational Education
- Master of Adult Education

What do the qualifications look like?

Course structure: 12cpts comprising of a required Course Core of 6cpts, and specified electives of 6cpts

Required coursework and offerings:

Course core (6cpts)

- **EDN540** (6cpts) Facilitating Lifelong Learning S1 (internal/external)

Specified electives (totalling 6cpts from the following)

- **EDN541** (3cpts) Practical Methods of Instruction S2 (internal/external);
- **EDN546** (3cpts) Dynamics of Cultural Diversity in the Workplace and Community S2 (internal/external)
- **EDN588** (3cpts) Curriculum Development for Practitioners S2 (internal/external)

Core - Credit Points: 40

All students complete:

[EML102](#) Written Communication (8)

[IKC101](#) First Nations Foundations: Knowing, Relating and Understanding Country (8)

[EEL320](#) Learning Theories for Post Compulsory Education (8)

[EEE404](#) Assessment Practices in Adult and Vocational Education (8)

[EMV302](#) Adult and Vocational Education in Australia (8)

With VET02C - Credit Points: 16

Additional credit of 16 points (VET02C) is awarded based on the Certificate IV in Training and Assessment (TAE40110 or TAE40116); or the Diploma of Vocational Education and Training (TAE50111 or TAE50116); or the Diploma of Training Design & Development (TAE50211 or TAE50216), in combination with successful completion of the core subject [EEB312](#) Reflective Practice and Lifelong Learning (for full details, see Credit section).

VET02C Certificate IV TAE40110/40116 (16)

Compulsory - Credit Points: 8

Students with the VET02C credit package take one of the following subjects:

[EEB312](#) Reflective Practice and Lifelong Learning (8)

OR

[EPT320](#) High Level Facilitation for Adult and Vocational Education (8)

Without VET02C - Credit Points: 16

EEE404 - Assessment Practices in Adult and Vocational Education

Learning outcomes

[Collapse all](#)

Upon successful completion of this subject, students should:

1. be able to explain how assessment activities operate with the AQTF; ^
2. be able to critically examine assessment practices within their own professional context; ^
3. be able to critically reflect on their own performance as an assessor in their professional setting; ^
4. be able to explain the issues associated with assessment practices within the adult and vocational education context; and ^
5. be able to articulate the professional ethical issues associated with assessment practices in the adult and vocational education context. ^

What evidence would an auditor be looking for to determine compliance with clause 1.14 when the trainer assessor is using High Level qualifications

Waiting for responses ...



Clause 1.17 and 1.18 – Supervision Arrangements

Where the RTO retains the services of a person who does not hold the required competencies as a trainer and assessor, the RTO ensures that it has established adequate supervision arrangements.



Please refer to TAC Fact Sheet – Trainer and Assessor Regulatory Requirements Page 4

Vocational competence



Vocational competencies **at least to the level** being delivered and assessed

TAC Fact Sheet: Vocational Competence and Industry Currency

Industry currency



TAC Fact Sheet: Vocational
Competence and Industry
Currency

'Current industry skills' means that the trainer/assessor has a thorough understanding of how the unit of competency to be delivered and/or assessed actually works within the workplace to current workplace standards.

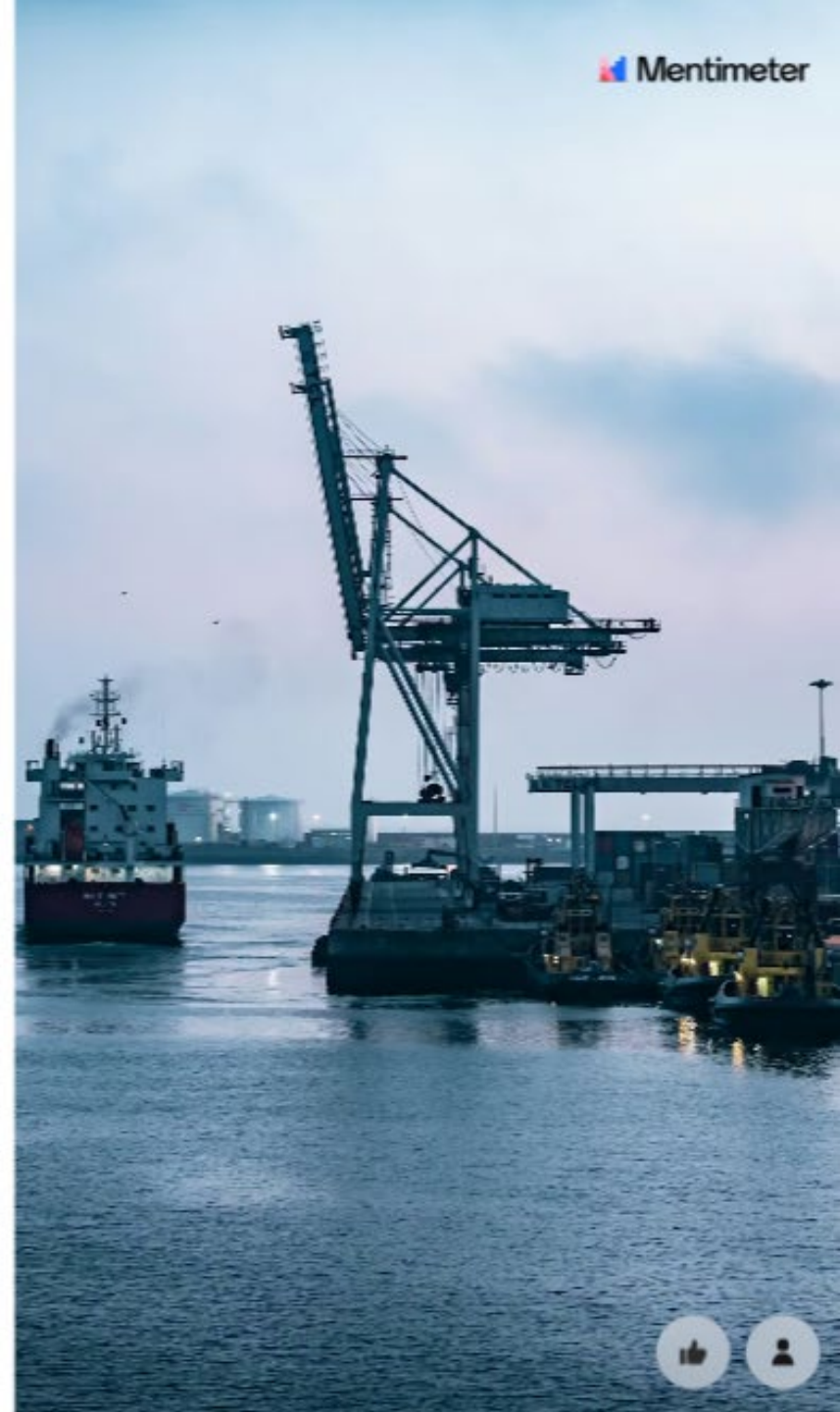


Involving Industry Experts in Training and Assessment

Industry experts may also be involved in training delivery and/or the assessment judgement, working alongside the trainer and/or assessor to conduct training and/or assessment.

What evidence an auditor would be looking for to determine your RTO's compliance with clause 1.13?

Waiting for responses ...



Third-Party arrangements

When using a third party for the delivery and assessment of vocational training are the requirements for the trainers and assessors any different to what we have already discussed?

No 😊

Evidence of compliance

An auditor would be looking for...

1. The written agreement for the third party arrangement – the sections that specify the requirements for trainers and assessors. This would include:
 - a) How the RTO and the third party select trainers and assessors.
 - b) How the trainers and assessors are onboarded including checking that they meet the regulatory requirements at commencement and throughout the term of the agreement.
 - c) The records kept for each trainer and assessor and by whom.
 - d) The process for monitoring the implementation of the agreement.
2. Records of monitoring that have been undertaken and evidence of any corrective actions being implemented successfully.

References and Resources

- *Standards for Register Training Organisations (RTOs) 2015;*
- TAC Fact Sheet – Trainer Assessor Regulatory Requirements;
- TAC Fact Sheet – Vocational Competence and Industry Currency; and
- The TAC Users Guide.

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