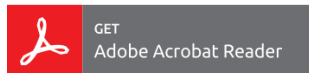


New Application

Land Valuer's Licence

USE ADOBE ACROBAT READER WITH THIS FORM



This form is designed to be used with the FREE Adobe Acrobat Reader application. [Click here to download Acrobat Reader.](#) Alternatively the form can be printed and completed by hand, scanned and submitted (with all attached documents).

Application Checklist

Your application can only be processed if **ALL** of the relevant information and supporting documentation is provided. Use this checklist to ensure that you complete all parts of your application and have all necessary supporting documents ready to attach. Please check that:

- all sections of this form are complete;
- your Australian police check is ready to attach;
- your two (2) business references have been completed using the pro forma available on the website, and are ready to attach;
- all of your qualification and/or experience documents are ready to attach;
- payment of the prescribed fee is ready to be made.

Duration of licence

If granted, your Licence will be issued for a period of up to three (3) years.

Application fee

Please refer to our website for the [current prescribed fees](#).

The fee is **non-refundable**, exempt from GST and subject to change without notice. Part payment cannot be accepted. Cheques should be made payable to the Commissioner for Consumer Protection.

If you are submitting this form online, you will be able to make payment using the Department's secure payment gateway.

If you are submitting this form by post and making payment by credit card, you must also complete the [Application Payment Form](#) and attach it to your application.

Lodgement options

You may lodge your completed application **ONLINE** or:

In person

Customer Service
Level 1, Mason Bird Building
303 Sevenoaks Street CANNINGTON
Hours: 8:30am to 4:30pm, Monday to Friday

By post

Licensing Services
Department of Local Government, Industry
Regulation and Safety
Locked Bag 14
CLOISTERS SQUARE WA 6850

Enquiries

Licensing Advice Line: 1300 304 064
General Enquiries: 1300 304 054
Overseas Callers: +61 8 6251 2969
Licensing Email: cplicensing@lgirs.wa.gov.au
Website: www.wa.gov.au/organisation/service-delivery/consumer-protection-licensing-and-registration

Office use only		
Total fee	Department code	Chart Description
\$	LV	New application

New Application: Land Valuer's Licence

General Information

In this form, 'the Act' means the *Land Valuers Licensing Act 1978*, the 'Regulations' means the Land Valuers Licensing Regulations 1979, and 'the Commissioner' means the Commissioner for Consumer Protection.

Details of applicant

Salutation: Mr Mrs Ms Other, please specify

Full legal name:

Have you been known by any other name/s? Yes No

If 'Yes', attach a separate page with full details.

Date of birth:

Place of birth (town/city):

Place of birth (Country):

Mobile number:

Personal email address:

We use email/SMS for contact purposes and to send courtesy renewal reminders, so it is important that you notify the Commissioner should your electronic contact details change.

Residential address

Street address:

Suburb:

State:

Postcode:

Postal address (if different to above)

Street address:

Suburb:

State:

Postcode:

Address for the purpose of the Register

This address will be publicly available

Street address:

Suburb:

State:

Postcode:

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Business references

You must provide two (2) independent business references which attest to your good character and reputation. These references must be in the pro forma titled [Land Valuer Business Reference](#) which is available to download from our website under the heading 'Business references'.

Please note: **at least one referee** must be a land valuer licensed in Western Australia. References from relatives or partners will not be accepted.

Business / Employment information

Complete either A or B or C only

- A** If you intend to carry on business in your own right as a land valuer, provide the following:

Business name:

ABN:

Business address:

- B** If you are a director, partner or employee of a company or firm, provide the following:

Company name:

ACN/ABN:

Role:

Director Partner Employee

Business address:

- C** If you are employed in a department of the public service of the State or Commonwealth or by a statutory authority, agency or instrumentality of the Crown in right of the State or Commonwealth, provide the following:

Name of department, authority, agency or instrumentality:

Business address:

New Application: Land Valuer's Licence

Qualification and Experience

Tick appropriate box

- I am a financial Life Fellow, Fellow or Associate Member of the Australian Property Institute (API) having attained certification as a 'Certified Practising Valuer'.

Date attained:

Attach the following:

- evidence of associate or fellow membership of the API with the designation of Certified Practising Valuer

AND

- confirmation in writing from the API that you are currently a financial member.
-

- I hold a prescribed degree, diploma, certificate or other award prescribed by the Regulations, and I have practical experience as a land valuer.

Attach the following:

- a copy of a relevant educational qualification from the Division 1 list of Degrees or Division 2 list of Diplomas prescribed in Schedule 1A of the Regulations copy of your prescribed degree, diploma, certificate or other award **OR** a letter from the Royal Institute of Chartered Surveyors (RICS) confirming your current membership as a general practice, valuation or commercial property surveyor

AND

- Written confirmation from your employer or supervising licensed valuer regarding your practical experience in the valuation of land for a period of two (2) years immediately preceding the date of this application and a total of not less than four (4) years satisfactory practical experience in the valuation of land within the period of 10 years immediately preceding the date of this application.
-

- I have previously held a licence under the Act within the period of five (5) years immediately preceding the date of this application.

LV number:

New Application: Land Valuer's Licence

Fitness and character of applicant

You must provide an Australian police check in your full legal name which is less than three (3) months old. Information about our [current police check requirements](#) can be found on our website.

Please answer either 'Yes' or 'No' to the following questions. If the answer to any of the questions is 'Yes', you may be contacted to provide additional information as part of the application process.

Have/are you:

1. been convicted or found guilty of **any** offences, including convictions which resulted in a suspended sentence? Yes No
Include all offences which went to Court, including traffic offences. Do not include spent convictions.

2. aware of **any** legal proceedings currently pending against you for an offence, including proceedings by way of appeal or review? Yes No

3. been the subject of **any** adverse findings by a Government Board, Tribunal or Agency (e.g. the Corruption and Crime Commission)? Yes No

4. had **any** occupational licence or application refused, cancelled or suspended? Yes No

5. been disqualified from holding **any** occupational licence? Yes No

6. been subject to **any** disciplinary action by a licensing authority? Yes No

7. had **any** investigations or legal proceedings commenced against you or an associated entity which may result in action being taken in relation to an occupational licence currently held? Yes No

Authorisation and Declaration

In order to assist with the determination of this application, I authorise the Commissioner, or persons so directed, to obtain on my behalf any document, record, file or information that may be necessary and relevant to consider my fitness and propriety to hold a licence, including but not limited to records relating to my criminal history or current/previous occupational licences or other relevant information.

I understand that providing false or misleading information to the Commissioner or Chief Executive Officer is an offence under section 33A of the Act.

Applicant's full name:

Signature:

Date: