



## Form 200

### Registration of Plant Design or Alteration to Plant Design

Regulations 243, 244, 250 Work Health and Safety (General) Regulations 2022

All parts to be completed in conjunction with explanatory notes

#### 1. APPLICATION FOR REGISTRATION OF DESIGN

Is this design exclusively for use on a mine site?

YES     NO

If YES, provide name of the mine operator in section 3 under applicant details

1.1 Original Design: Regulation 243

1.2 Alteration to Design: Regulation 244

Registration No: \_\_\_\_\_ State \_\_\_\_\_

I have attached a copy of the previous design registration document

Is the original plant design OR alteration to design already registered in another State or Territory of Australia under a corresponding Work Health and Safety law?

Yes:  No:

If YES you **do not** need to complete this registration form.

Plant design or alterations to design ALREADY registered in another State or Territory under corresponding Work Health and Safety law **do not need to be registered in WA**.

#### 2. PLANT DESIGN DETAILS (refer to section 9 of explanatory notes)

2.1 Kind of Plant

2.2 Plant Type

2.3 Plant Description

**3 APPLICANT DETAILS Note:** Only a person with management or control of an item of plant may apply to the regulator for the registration of that item of plant. 'Person' includes an individual or a body corporate applicant.

3.1 Type of applicant – select the entity type ('Individual' or 'Body corporate'). Complete applicant details for one entity type only – complete either 3.2 or 3.3.

Type of applicant

3.2  Individual

3.3  Body Corporate / company

First Name

Name of company

Surname

Contact person (mine operator)

Business Name (t/as) (if applicable)

Business Name (t/as) (if applicable)

ABN

ACN

Address (cannot be a PO Box)

Registered Address (cannot be a PO Box)

Email (Authorisations may be issued electronically, so you must provide a valid email address)

Email (Authorisations may be issued electronically, so you must provide a valid email address)

Phone

Phone

Proof of identification

Please attach a copy (does not need to be certified) of photo identification, such as a drivers licence or passport.

Proof of company registration

Please attach proof of registration of the body corporate, such as a copy of the certificate of registration issued by the Australia Government Business Registration Service.

**OFFICE USE ONLY**  
Design Registration Number

Lodgement Number

# Application 200

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### Reside in WA

Regulation 256(2)(c) generally requires a person applying to register a plant design to reside in WA.

Do you reside in WA?

Yes       No

If NO – You must demonstrate the particular circumstances that exist to justify the grant of the registration. **Please attach written justification.**

### Registered office in WA

Regulation 256(2)(d) generally requires that the company applying to register plant design to have a registered office in WA.

Does the company have a registered office in WA?

Yes       No

If NO – The company must demonstrate the particular circumstances that exist to justify the grant of the registration. **Please attach written justification.**

### **4. STATEMENT BY DESIGNER (refer to section 4 of explanatory notes)**

I, the designer of the item of plant, have complied with the designer's obligations under section 22 of the Work Health and Safety Act 2020 in relation to the design and I specify the following published technical standard and engineering principles were used in the design:

Published technical standards and engineering principle –

Provide attachments if required

Country and Company name of designer

Name of the designer

Signature of the designer

### **5. DESIGN VERIFICATION STATEMENT (refer to section 5 of explanatory notes)**

This design verification statement must be *written* and signed by a person who is eligible to be a design verifier for the design.

Please refer to the Explanatory Notes at the back of this form for instructions on the content of the statement the design verifier must write.

A person is **not eligible** to be a design verifier for the design of an item of plant if the person was involved in the production of the design.

More than one Design Verifier used – attach details (5 to 8 for each additional design verifier )

Regulation 251(a) of the Work Health and Safety (General) Regulations 2022 describe that the statement must be written and signed by the design verifier. Regulation 251(b) outlines that:

The design verification written statement must include the following in the written statement *the design was produced in accordance with published technical standards or engineering principles specified in the above 'Statement by Designer'.*

By signing this Design Verification Statement, I confirm that the design detailed in this application was produced in accordance with published technical standards or engineering principles as specified in the Statement in section 4 above. The design verification documentation process has also met the requirements of Regulation 253 of the Work Health and Safety (General) Regulations 2022.

**5.1 First Name:** **Surname:**

**5.2 Address** **Suburb** **Post Code** **State**

### **5.3 Qualifications (refer to section 5.3 of explanatory notes)**

**5.4 if applicable, the name and business address of employer:**

**Name of Employer:**

**Business address:**

**Email** **Phone**

**Signature of Design Verifier** **Date**

# Application 200

## Registration of Plant Design or Alteration to Plant Design

Regulations 243, 244, 250 Work Health and Safety (General) Regulations 2022

### 6. REPRESENTATIONAL DRAWINGS OF THE PLANT DESIGN OR DESIGN ALTERATION

Any drawing provided in support of this application must be capable of being kept in electronic format.

No.	Rev.	No.	Rev.	No.	Rev.
No.	Rev.	No.	Rev.	No.	Rev.
No.	Rev.	No.	Rev.	No.	Rev.

### 7. ADDITIONAL DESIGN DETAILS (refer to section 7 of explanatory notes)

1)	2)
3)	4)
5)	6)

### 8. APPLICANT DECLARATION

#### False and misleading information

Section 268 of the Work Health and Safety Act 2020 provides for penalties of up to \$12,500 where a person knowingly gives information that is false or misleading.

|  
(Full name of applicant / authorised representative of a body corporate applicant)

1. Declare that I do not hold an equivalent registration under a corresponding Work Health and Safety law;
2. Consent to the regulator making enquiries and exchanging information with government agencies and regulators in other jurisdictions regarding any matter relevant to this application; and
3. Hereby make an application for registration of the design of an item of plant in accordance with Regulation 250 of the Work Health and Safety Regulations 2022.

Applicants Signature

Date

### CHECKLIST

This application cannot be accepted unless all of the following information is received. Incomplete applications will be returned without being assessed.

- Previous design registration document if applying for an alteration
- Copy of identification (individual applicant) /or copy of certificate of registration of a company (body corporate applicant)
- If you do not reside in the State / have a registered office in the State – attach justification for the grant of registration
- Complete all applicant particulars, including email address.
- Statement by the designer
- Design verification statement
- Supply drawings referenced on application
- Any other relevant information that may support the application

PLANT TEAM USE ONLY				
	Initial	Date	COM	OK
Pre check				
To issue				



## INSTRUCTIONS FOR COMPLETING THE APPLICATION FORM

Complete the question on the form using the explanatory note number corresponding to the section number on the application form.

Answer the questions on the form by crossing either the YES  or NO  box.

Completed application forms can be submitted:

*Please note: The reduced fee for mining applications only apply to the mine operator and plant used exclusively on a mine site*

**Email** (preferred): [whsplantdesign@lgirs.wa.gov.au](mailto:whsplantdesign@lgirs.wa.gov.au)  
Email the application – do not send more than once

Provide in the following when submitting by email

- The completed and signed application Form 200 along with supporting documentation.
- Representational drawing(s) of the plant design has been submitted with the application. The drawing must be in the English language and is capable of being electronically stored.
- If engineering principles were used in the design, details of these principles have been submitted with this application.
- Any other relevant information that may support the application.
- Provide email and phone number of payment holder details (required for payment)

### What happens after I submit an application for design or alteration to design application?

When you have submitted your application via email to [whsplantdesign@lgirs.wa.gov.au](mailto:whsplantdesign@lgirs.wa.gov.au), your application will be processed and reviewed. A licensing officer will contact the payment holder for payment.

Further Information by contacting WorkSafe Call Centre on 1300 424 091 or emailing [whsplantdesign@lgirs.wa.gov.au](mailto:whsplantdesign@lgirs.wa.gov.au)

### FORM SECTIONS & CORRESPONDING EXPLANATORY NOTES

1. APPLICATION FOR REGISTRATION
2. PLANT DESIGN DETAILS
3. APPLICANT DETAILS
4. DESIGNER STATEMENT
5. DESIGN VERIFIER STATEMENT
6. REPRESENTATIONAL DRAWINGS
7. ADDITIONAL DESIGN DETAILS
8. APPLICANT DECLARATION
9. TABLE OF PLANT DETAILS
10. HOW TO SUBMIT AN APPLICATION

## 1 APPLICATION FOR REGISTRATION

An application for plant design registration can be made for a new plant design, or an alteration to an existing design. The same registration process applies to both types of application. Ensure only one of the boxes is crossed.

### 1.1 Original Design (Regulation 243)

The design of an item of plant specified in Schedule 5 Division 1 must be registered under this part.

### 1.2 Alteration (Regulation 244)

If the design of an item of plant specified in Schedule 5 Division 1 that is registered under this part is altered, the altered design must be registered under this part.

Do you hold an equivalent registration under a corresponding Work Health and Safety or equivalent law? If yes you may not be eligible to apply for registration. Under Regulation 256 The regulator must be satisfied about the following:

- (a) the application has been made in accordance with this Division;
- (b) the design is not registered under a corresponding WHS law;

if the applicant is an individual, the applicant —

- (i) Resides in the State; or
- (ii) Resides outside the State and circumstances exist that justify the grant of the registration

## 2 PLANT DESIGN DETAILS

Refer to SECTION 9 Table of Plant details for the appropriate plant details.

### 2.1 Kind of plant

Refer to SECTION 9 Kinds of plant (Schedule 5 Division 1).

### 2.2 Plant type

The plant type is the description used to distinguish the different types of each kind of plant.

Refer to SECTION 9 Plant Type.

### 2.3 Plant description

Include a brief description of the plant if appropriate. This may include the manufacturer model number and model name.

Example:

### **3 APPLICANT DETAILS**

The applicant is responsible for the accuracy of the information in the application. Any queries concerning the application will be directed to the applicant.

The applicant is a person conducting a business or undertaking that designs an item of plant for the registration of the design of that item of plant

The applicant is a person with the management or control of the item of plant.

#### **3.1 Type of Applicant**

The applicant must be a legal entity that is either an individual, or a body corporate such as a registered company.

#### **3.2 & 3.3 Name of applicant**

Complete only one section

3.2 if an individual or 3.3 a body corporate (company).

#### **Contact person in the business**

A contact name should be provided for queries concerning the application

#### **ABN of applicant**

Where the applicant is an individual, provide the Australian Business Number (ABN). *if applicable*.

#### **ACN**

Where the applicant is a registered company, provide the Australian Company Number (ACN).

#### **Business address**

The applicant's registered business address

#### **Email**

Email details should be provided for queries concerning the application and Authorisations may be issued electronically.

#### **Phone number**

Telephone number should be provided for queries concerning the application.

#### **Proof of identification**

If the applicant is a body corporate you must attach a copy of a certificate or provide written evidence of the registration of the business.

If the applicant is an individual you must provide a copy of photographic identification

Reside or registered office in WA

Under Regulation 256(C) the regulator must be satisfied about the following:

if the applicant is an individual, the applicant —

- resides in the State; or
- resides outside the State and circumstances exist that justify the grant of the registration;

if the applicant is a body corporate, the applicant's registered office —

- is located in the State; or
- is located outside the State and circumstances exist that justify the grant of the registration.

### **4 DESIGNER STATEMENT**

The designer statement must be completed and signed by the designer of the item of plant stating that:

- the designer has complied with the designer's obligations under section 22 and the Act in relation to the design; and
- specifying the published technical standards and engineering principles used in the design.

Provide the country and company name of the Designer

The name of the Designer

Signature and date of the Designer

### **5 DESIGN VERIFICATION STATEMENT**

A person who is eligible to be a design verifier for the design of an item of plant if the person is a competent person.

Despite sub-regulation (1), a person is not eligible to be a design verifier for the design of an item of plant if the person was involved in the production of the design.

#### **5.1 Name of Design Verifier**

The name of the person who verified the design of the item plant must be entered.

#### **5.2 Business address**

The address of the person who verified design of the item of plant.

#### **5.3 Qualifications**

The qualifications of the person who verified the design for the item plant must be entered.

Regulation 252 sets out who can be the design verifier:

In this regulation, a *competent person*, in relation to plant, is a person who —

- (a) complies with both of the following
  - (i) has acquired through training, qualification or experience the knowledge and skills to design the plant or verify the design of the plant; and
  - (ii) is eligible for professional engineer membership of Engineers Australia;
- or
- (b) is determined by the regulator to be a competent person.

## 5.4 Name and business address of the Organisation

If applicable where the plant design verifier works for a body corporate, the registered company business name and address must be entered.

## 5.5 Signature of Design Verifier

The design verifier must sign and date the statement give

## 6 REPRESENTATIONAL DRAWINGS

When submitting the application, ensure the drawing number and revision number of each representational drawing attached to the application are entered on the application form.

The representational drawings are a general arrangement of the plant and should as a minimum include the published technical standard and engineering principals of the plan

## 7 ADDITIONAL DESIGN DETAILS

Each different kind of plant has a number of specific design details which should be included in the application form. Refer to the '**Table of additional details required for plant**' at the end of these explanatory notes. Include the description from the list plus the plant design values in the corresponding numbered space of the application form.

## 8 APPLICANT DECLARATION

A declaration by the person with management or control of an item of plant that the information provided in the application for registration of the design of an item of plant is true and correct. In circumstances where the applicant is a body corporate, it is appropriate for an authorised representative/a person authorised to sign on behalf of the body corporate to sign the declaration.

Section 268 of the Work Health and Safety Act 2020 provides for penalties of up to \$12 500 for a person who gives information that the person knows to be false or misleading in a material particular or omits any matter or thing without which the information is misleading; or who provides a document that the person knows to be false or misleading in a material particular. By signing this application form you declare that the information and documents you have provided in support of your application are true and correct

## 9 HOW TO SUBMIT AN APPLICATION

*Please note: the reduced fee for mining applications only apply to the mine operator and plant used exclusively on a mine site*

**Email** (preferred): [whsplantdesign@lgirs.wa.gov.au](mailto:whsplantdesign@lgirs.wa.gov.au)  
Email the application – do not send more than once

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<b>Table of additional design details required for plant</b>	
Amusement Devices <ol style="list-style-type: none"> <li>1. Class of device (2, 3, 4, 5)</li> <li>2. Number of persons</li> <li>3. Maximum person speed (m/s)</li> </ol>	Hoists with a platform movement exceeding 2.4 metres, designed to lift people <ol style="list-style-type: none"> <li>1. Rated load (kg)</li> <li>2. Maximum hoist height (m)</li> </ol>
Boilers <ol style="list-style-type: none"> <li>1. Hazard level (A, B, C, D)</li> <li>2. Class (1, 2, 3)</li> <li>3. Volume (m<sup>3</sup>)</li> <li>4. Design pressure (kPa)</li> <li>5. Design temperature (degrees C)</li> <li>6. Power output (kW)</li> </ol>	Lifts <ol style="list-style-type: none"> <li>1. Number of persons</li> <li>2. Rated load (kg)</li> <li>3. Travel distance (m)</li> <li>4. Number of levels served</li> </ol>
Boom-type Elevating Work Platforms <ol style="list-style-type: none"> <li>1. Rated load (kg)</li> <li>2. Maximum platform height (m)</li> </ol>	Mast Climbing Work Platforms <ol style="list-style-type: none"> <li>1. Rated load (kg)</li> <li>2. Maximum platform height (m)</li> </ol>
Bridge Cranes <ol style="list-style-type: none"> <li>1. Rated capacity (t)</li> <li>2. Span distance (m)</li> </ol>	Mobile Cranes <ol style="list-style-type: none"> <li>1. Rated capacity (t)</li> <li>2. Maximum boom length (m)</li> </ol>
Building Maintenance Units <ol style="list-style-type: none"> <li>1. Type (A, B, C)</li> <li>2. Rated load (kg)</li> <li>3. Maximum suspension height (m)</li> </ol>	Pre-fabricated Scaffolding <ol style="list-style-type: none"> <li>1. Rated load per bay (kg)</li> <li>2. Maximum height (m)</li> </ol>
Concrete Placing Booms <ol style="list-style-type: none"> <li>1. Maximum boom length (m)</li> <li>2. Maximum pump capacity (m<sup>3</sup> per hour)</li> <li>3. Maximum delivery rate (m<sup>3</sup> per hour)</li> </ol>	Pressure Vessels <ol style="list-style-type: none"> <li>1. Hazard level (A, B, C, D)</li> <li>2. Class (1, 2A, 2B, 3)</li> <li>3. Volume (m<sup>3</sup>)</li> <li>4. Design pressure (kPa)</li> <li>5. Design temperature (degrees C)</li> </ol>
Escalators and Moving Walks <ol style="list-style-type: none"> <li>1. Rated capacity (persons per hour)</li> <li>2. Travel length (m)</li> <li>3. Incline angle (degrees)</li> <li>4. Number of levels served</li> </ol>	Tower Cranes including self-erecting tower cranes <ol style="list-style-type: none"> <li>1. Rated capacity (t)</li> <li>2. Maximum boom length (m)</li> <li>3. Maximum height under hook (m)</li> </ol>
Gantry Cranes <ol style="list-style-type: none"> <li>1. Rated capacity (t)</li> <li>2. Span distance (m)</li> </ol>	Vehicle Hoists <ol style="list-style-type: none"> <li>1. Rated load (kg)</li> <li>2. Maximum hoist height (m)</li> </ol>
Gas Cylinders <ol style="list-style-type: none"> <li>1. Volume (m<sup>3</sup>)</li> <li>2. Design pressure (kPa)</li> </ol>	Work Boxes <ol style="list-style-type: none"> <li>1. Rated load (kg)</li> <li>2. Tare mass (kg)</li> </ol>

## 10 ITEMS OF PLANT REQUIRING REGISTRATION

Work Health and Safety Regulations 2022 - (Schedule 5 Division 1)	
Kind of Plant	Plant Type
Amusement devices	Inflatable structure Patron operated ride Rail based ride Rotating ride Passenger ropeways. Other
Boom type elevating work platform	Self propelled Trailer mounted Vehicle mounted
Bridge crane	Top running bridge crane Underslung bridge crane
Building maintenance unit	Building maintenance unit
Gantry crane	Gantry crane Semi-gantry crane
Gas cylinder	Cylinder for compressed gases other than acetylene Cylinder for dissolved acetylene Welded cylinder – Insulated
Hoists with a platform movement exceeding 2.4 metres, designed to lift people	Scaffolding hoist Personnel and materials hoist Platform hoist
Lift	Passenger and goods lift – Electric Passenger and goods lift – Electric Passenger and goods lift – Hydraulic Service lift Escalator Moving walkways Stairway lift Inclined lift Special purpose industrial lift Lift for persons with limited mobility – Manually powered Low-rise platform for passengers Low-rise passenger lift – Non-automatically controlled Lift for persons with limited mobility – Automatically controlled Lift for people with limited mobility – Water-drive
Mast climbing work platform	Mast climbing work platform
Mobile cranes with a rated capacity of greater than 10 tonnes	Articulated crane Crawler crane Trailer mounted crane Truck mounted crane Vehicle self loading crane
Pre-fabricated scaffolding	Frame Scaffolding Modular Scaffolding Tower Frame Scaffolding

Work Health and Safety Regulations 2022 - (Schedule 5 Division 1)	
Kind of Plant	Plant Type
Pressure equipment	Boiler – Electric Boiler – Fire tube Boiler – Water tube Boiler – Miscellaneous Pressure vessel – Air receiver Pressure vessel – Gas receiver Pressure vessel – Heat exchanger Pressure vessel – Refrigeration Pressure vessel – Autoclave Pressure vessel – Other
Tower crane including Self erecting tower cranes	Articulated jib crane Luffing crane Self-erecting crane Trolley jib crane
Vehicle hoist	Single post Two post Multi-post
Work box	Work box
Concrete placing booms	Truck mounted concrete placing unit with boom Trailer mounted concrete placing boom Other