



# Form R099: Application for a Class G Gasfitting Permit for Installing NG and LPG OR Installing and Servicing NG and LPG

*(Suitable for a WA indentured apprentice or non-apprentice (trainee) who has completed a plumbing apprenticeship or a Certificate III in Gasfitting plus the on-the-job training)*

This form is designed to be used with the FREE Adobe Acrobat Reader application.  
[Click here to download Acrobat Reader](#). Alternatively the form can be printed  
and completed by hand, scanned and submitted (with all attached documents).

## Checklist

Use this checklist reminder to ensure that you complete all parts of the application and attach all necessary supporting documents.

A non-refundable application fee.

Permit fee for **one year**      OR      Permit fee for **five years**

Applicant personal and contact details completed.

Proof of identification (minimum of 100 points) in accordance with the attached Fact Sheet.

Application type selected.

Please attach proof of competency in accordance with the 'Evidence of competency' section on p.4 of the application form.

Fit and proper declaration completed and police check attached if required.

Application declaration completed.

## Incomplete applications

The Department cannot assess incomplete applications. If your application is incomplete at the time of lodgement, you will be requested to provide outstanding or additional information. If you do not provide the information by the date stated in the request, your application will be lapsed or refused. The application fee will not be refunded.

## How to lodge and pay

Pay for and lodge your application including attachments:

### Online

Submit your application and pay online:

[Class G Gasfitting Permit Application for Installing NG and LPG \(Form R099\)](#)

### By post

Pay by credit card using our payment slip form:

<https://www.wa.gov.au/media/50140/download?inline>  
or through cheque or money order made payable to –

Department of Energy, Mines, Industry Regulation and  
Safety

Licensing Services Branch

Locked Bag 100

EAST PERTH WA 6892

### In person

Lodge your application and pay by cash, cheque, money  
order or card at the customer service counter.

Applications will not be assessed for completeness upon  
submission. Your application will be assessed following  
allocation to a Licensing Officer.

Level 1, 303 Sevenoaks Street

CANNINGTON WA 6107

Office hours are:

Mon-Fri 8:30am to 4:30pm.

In person (drop off only service)

♦ BPAY is not available for this application.

♦ Fax and email submission are not available for this  
application.

## Form R099: Application for a Class G Gasfitting Permit for Installing NG and LPG OR Installing and Servicing NG and LPG

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### Return of documents

The Department does not return documents submitted with applications. If you need a copy of your application or attached documents, please make a copy before you submit your application.

### After your application is lodged

When the department is satisfied that your application is complete and payment is received, your application will be assessed and determined. If your application is assessed as incomplete, a licensing officer will advise you accordingly and request the required information. Once the application is determined you will be notified by a licensing officer without delay.

### More information

If you need more information about the status of your application please contact Licensing Services on:  
Telephone: (08) 6251 2963  
Email: [gaslicensing@demirs.wa.gov.au](mailto:gaslicensing@demirs.wa.gov.au)

## Form R099: Application for a Class G Gasfitting Permit for Installing NG and LPG OR Installing and Servicing NG and LPG

Please ensure you have provided all required information and supporting documentation as per the application checklist. Failure to submit a complete application may result in the cancellation of the application and loss of the non-refundable application fee.

### Applicant Details

Family name:

First name:

Other name(s):

Date of birth:

### Residential address

**Note:** \*Required for publication on the Register. Cannot be a PO Box.

Street address:

Suburb:

State:

Postcode:

### Postal address

**Note:** A postal address is required for correspondence from the Department.

As above Street address or PO Box:

Suburb:

State:

Postcode:

### Contact details

Phone (home):

Phone (work):

Phone (mobile):\*

Email:\*

\*Required to receive courtesy renewal reminder notifications by SMS and email and other important information relevant to your registration.

### Proof of Identification

- Please attach proof of identification (minimum of 100 points) in accordance with the attached Fact Sheet.

Attached

### Indicate the type of training

Please indicate which permit you are applying for:

Installing NG and LPG

Installing and Servicing NG and LPG.

(Must provide confirmation from a Recognised Training Organisation of successfully completing unit CPCPGS4022 Service Type A gas appliances within the last two years.)

## Form R099: Application for a Class G Gasfitting Permit for Installing NG and LPG OR Installing and Servicing NG and LPG

### Evidence of competency

Please attach:

Certificate III in Plumbing **OR** Certificate III in Gasfitting issued by a Registered Training Organisation (RTO) within the last two years **and**;

Academic Statement listing the following Units of Competency with a result of Competent (CO) or Passed, issued within the last two years

- Cut and join sheet metal
- Install LPG systems in caravans, mobile homes and mobile workplaces
- Install LPG systems in marine craft
- Install gas pressure control equipment
- Install Type A gas appliance flues
- Purge consumer piping
- Disconnect and reconnect Type A gas appliances
- Calculate and install natural ventilation for Type A gas appliances
- Install gas piping systems
- Size consumer gas piping systems
- Install and commission Type A gas appliances
- Install LPG storage of aggregate storage capacity up to 500 litres
- Install gas sub-meters
- Design and size consumer gas installations

Should any of the above units have a result other than CO or Passed, you must provide a letter issued by the RTO confirming that the Units of Competency have been successfully completed and;

Supervisor Gas fitter/Trainee On-the-Job Training Declaration

*Note: If you have not completed the On-the-Job Training please complete the application form R125 - "Application for a Class G Gasfitting Permit – restricted to working under supervision"*

Evidence of successful completion of CPCPGS4022 Service Type A gas appliances issued by a RTO within the last two years. (if applicable)

### Fit and proper declaration

**Note:** To be filled out by applicant

**Have you been convicted of a criminal offence (excluding traffic offences) in the past ten years?**

Yes

\*An applicant who discloses criminal convictions **is required to provide an Australian Police check** from a DEMIRS authorised provider no more than three months old at the time of lodgement.

DEMIRS Authorised National Police check providers [Police Checks](#)

No

A criminal offence may not necessarily preclude the applicant from being issued the permit or authorisation applied for, but may be considered by the Director of Energy Safety during the application or renewal process to determine eligibility for the permit or authorisation

Signature:

Date:

## Form R099: Application for a Class G Gasfitting Permit for Installing NG and LPG OR Installing and Servicing NG and LPG

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### Declaration by applicant

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Section 13A(10) of the *Gas Standards Act 1972* makes it an offence for a person to:

- falsify any matter relating to an application;
- provide any document or other evidence in support of the application that is forged, false, fraudulent or wrongfully represented as pertaining to the applicant;
- make a false statement in this declaration; or
- give a false testimonial to any person in connection with this application.

By signing this declaration, you give consent to the Director of Energy Safety and duly authorised officers to make enquiries and to receive and disclose any information for the purpose of determining this application.

### Declaration

I (FULL NAME OF APPLICANT)

1. authorise the Director of Energy safety, duly authorised officers of the Department of Energy, Mines, Industry Regulation & Safety or persons acting on behalf of the Department to make enquiries considered necessary to assess this application. I agree that the Department can use any or all information received pursuant to this authority for the purposes of the assessment or audit of this application; and
2. sincerely declare that this application is true and correct.

Signature:

Date:

## Form R099: Application for a Class G Gasfitting Permit for Installing NG and LPG OR Installing and Servicing NG and LPG

### Fact sheet - Proof of identity requirements for applicants for a gasfitting permit

Licensing Services maintains a register licensed gas operatives and ensures that the information is accurate and confidential, protecting operatives against the possible fraudulent use of their name. This fact sheet explains the requirements for an applicant to prove his or her identity.

**APPLICANTS MUST PROVE THEIR IDENTITY BY PRESENTING AS MANY DOCUMENTS FROM THE FOLLOWING LISTS SO AS TO SCORE A MINIMUM OF 100 POINTS.**

**AT LEAST ONE DOCUMENT PROVIDED MUST SHOW THE SIGNATURE OF THE APPLICANT.**

**CREDIT CARDS, DEBIT CARDS OR BANK STATEMENTS CANNOT BE ACCEPTED FOR PROOF OF IDENTIFICATION.**

### Proof of identity

**Name** of the signatory verified from one of the following: **70 points**

- Birth certificate (not an extract)
- Australian Citizenship certificate
- International travel document / Current passport
- Expired passport which has not been cancelled and was current within the preceding 2 years
- Other document of identity having the same characteristics as a passport (e.g. this may include some diplomatic documents and some documents issued to refugees)

**Name and a photograph or signature** of signatory verified from one of the following: **40 points**

- A current licence or permit issued under a law of the Commonwealth, a State or Territory
- An identification card issued to a public employee (with photo or signature)
- An identification card issued by the Commonwealth, a State or Territory as evidence of the person's entitlement to a financial benefit
- An identification card issued to a student at a secondary or tertiary education institution
- Australian driver's licence

**Name and Address** of signatory verified from any of the following: **35 points**

- Document verifying employment (A current employer, or a previous employer within the last 2 years)
- Document from a rating authority (e.g. land rates)

**Name** of signatory verified from any of the following: **25 points**

- Marriage certificate (for maiden name only)
- Council rates notice
- Telephone account
- Medicare card
- Records of Public Utility
- Transperth Smartrider cards (for students only)

**Name and Date of Birth** of signatory verified from any of the following: **25 points**

- Records of primary, secondary or tertiary educational institution attended by the signatory within the last 10 years
- Records of a professional or trade association of which the signatory is a member
- Proof of Age card
- Current Foreign Driver's Licence

**THE DOCUMENTATION PROVIDED MAY BE A PHOTOCOPY OF THE ORIGINAL DOCUMENT.**