

**BULK SUBMISSION OF HARD COPY  
APPLICATIONS FOR HIGH RISK WORK LICENCES  
RTO COVERSHEET**

**SLIP RECEIPT office use only**

**DATE STAMP office use only**

**Registered Training Organisation details**

<b>RTO name:</b>	
<b>RTO Number:</b>	
<b>Contact person:</b>	
<b>Email address:</b>	
<b>Contact number:</b>	
<b>Reference number:</b>	

**Credit card details -**

<b>Cardholder name:</b>																			
<b>Card number:</b>						-													
<b>Expiry:</b>					<b>Cardholder contact number:</b>														
<b>Cardholders Signature:</b> I authorise the Department to deduct the current prescribed fee*													<b>Date:</b>						

**Office use only**

<b>Single Class total</b>	X	<b>Total fee amount</b>	\$
<b>Mod/Add Class total</b>	X	<b>Total fee amount</b>	\$
<b>Multi Class - New</b>	X	<b>Total fee amount</b>	\$
<b>Multi Class - Mod</b>	X	<b>Total fee amount</b>	\$
<b>TOTAL FEE TO BE TAKEN</b>			<b>\$</b>
<b>Calculated by</b>			
<b>Verified by</b>			

**Applicant details -**

#	Applicant name	Surname	(N) New (AC) Add Class (I) Interstate			Class/es	Total fee/s	Office use only  Received
			N	AC	I			
1								
2								
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#	Applicant name	Surname	(N) New (AC) Add Class (I) Interstate			Class/es	Total fee/s	Office use only  Received
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\*Additional page below for over 35 applicants – please continue numbering

You can submit your applications via one of the following ways:

**BY MAIL:** Locked Bag 14 Cloisters Square PERTH WA 6850

**IN PERSON:** Level 1, 303 Sevenoaks Street, Cannington WA 6107

*Please note: applications are not assessed for completeness at the Customer Service counter*

