Department of **Local Government, Industry Regulation and Safety**

GOVERNMENT OF WESTERN AUSTRALIA

Building and Energy Western Australia

USE ADOBE ACROBAT READER WITH THIS FORM

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Notice of Equivalent Occupation: Building, Painting, Surveying and Building Engineering Mutual Recognition

Use of this form

This form is to be used by people applying to be registered in the building trade in accordance with the *Mutual Recognition Act 1992.*

- **Mutual recognition applies only to individuals, not companies or partnerships.**
- Any conditions on your interstate licence (e.g. restricted work types) will also apply in WA.
- You may need to meet additional WA requirements, such as holding insurance.
- If your interstate licence is not equivalent, or the information in the notice is misleading, you may be refused a registration.
- For specific occupation information refer to www.wa.gov.au/organisation/service-delivery/mutual-recognition

Fees payable

Refer to the website Fee Schedule for current fees. Fees are exempt from GST, reviewed annually and are subject to change without notice.

Checklist

- ☐ Form completed and declaration signed
- ☐ Copy of current interstate licence document attached
- ☐ Relevant fee attached

How to submit

By post
Licensing Services
Locked Bag 14, CLOISTERS SQUARE, PERTH WA, 6850

In person
Level 1, 303 Sevenoaks Street CANNINGTON 6107
Business hours: 8.30am - 4.30pm

Need help

Internet: www.wa.gov.au/organisation/service-delivery/mutual-recognition
Phone:
1300 489 099

Scan with your phone for more information

Payment Details

☐ Building Practitioner ☐ Building Surveyor Practitioner ☐ Building Engineering Practitioner ☐ Painting Practitioner

☐ Building Contractor ☐ Building Surveyor Contractor ☐ Building Engineering Contractor ☐ Painting Contractor

☐ Construction Industry adjudicator *(QLD and NT only)*

Card holder name:

Card holder phone number:

Card number:

Expiry:

☐ Visa ☐ Mastercard

I authorise the Department to deduct the current prescribed fee payable in respect of this notice.

Signature:

OFFICE USE ONLY	
Total Fee $	Department code
$	

Applicant Details PLEASE PRINT IN BLOCK LETTERS

☐ New WA registration ☐ Modfication to existing WA registration

First name: Family name:

Middle name(s)/Other name: Date of birth: / /

Residential address

Does not need to be a Western Australian address if you are completing this form prior to relocation.

Note: Cannot be a PO Box.

Street address:

Suburb: State: Postcode:

Postal address

This does not need to be a Western Australian address if you are completing this form prior to relocation.

Note: Your licence document/s will be sent to this address.

☐ As above residential address

Street address/PO Box:

Suburb: State: Postcode:

Address for the WA Licence Search/Register

This does not need to be a Western Australian address if you are completing this form prior to relocation.

Note: If no address is provided, where permitted by relevant legislation, your suburb will be made publicly available on the Department's online licence search. This cannot be a PO box.

☐ As above residential address

Street address:

Suburb: State: Postcode:

Contact details

Phone (mobile):* Phone (work): Phone (home):

Email:*

***Note:** We use email and SMS for contact purposes and to send courtesy renewal reminders.

Current licence/registration document

☐ I have attached a copy of my current interstate licensing document, displaying the front and back of the card/document.

Details of current equivalent licence or registration

I give notice under the provisions of the Acts that I am seeking to be registered in Western Australia for the following occupation/s:

☐ Building Practitioner ☐ Building Surveyor Practitioner ☐ Building Engineering Practitioner ☐ Painting Practitioner

☐ Building Contractor ☐ Building Surveyor Contractor ☐ Building Engineering Contractor ☐ Painting Contractor

☐ Construction Industry adjudicator *(QLD and NT only)*

Which juristiction is your home jurisdiction (please select one):

☐ NSW ☐ VIC ☐ QLD ☐ NT ☐ SA ☐ TAS ☐ ACT

This registration is subject to the following conditions (if applicable):
If more space is required, please attach a separate sheet with the relevant information.

I also hold the following relevant registration/licence in another State or Territory:
If more space is required, please attach a separate sheet with the relevant information.

Jurisdiction	Licence/Registration	Conditions (if applicable)

Declaration by applicant

I _____
(Full name of person making declaration)

sincerely declare as follows:

- I am not the subject of disciplinary proceedings in any State/Territory (including any preliminary investigations or action that might lead to disciplinary proceedings) in relation to being the holder of a licence for the relevant occupation.
- My licence in any State/Territory is not cancelled or currently suspended as a result of disciplinary action.
- I am not otherwise personally prohibited from carrying on the relevant occupation in any State/Territory, and I am not subject to any special conditions in carrying on that occupation, as a result of criminal, civil or disciplinary proceedings.
- I consent to the making of enquiries, the exchange of information, and obtaining information, with or from the authorities of any State/ Territory or New Zealand and any other relevant organisations, regarding my activities as the holder of a licence for the relevant occupation or otherwise regarding matters relevant to this notice.
- I certify that the accompanying document provided (instrument evidencing my existing registration) is the original or a complete and accurate copy of the original.
- This declaration is considered to be made on the date the notification is submitted.
- This application is true and correct.

Signature:

You are entitled to commence working in Western Australia once this form is received and the fee is debited from your bank acount. The form must be complete including a copy of the licence document from your home jurisdiction.

Once received, the authority has one month to grant, refuse, postpone or impose conditions.