

# Form R088: Application to upgrade to a Refrigeration and Airconditioning Mechanic's Licence

(Suitable for applicants who have successfully completed the Upgrade modules)

USE ADOBE ACROBAT READER WITH THIS FORM



This form is designed to be used with the FREE Adobe Acrobat Reader application. [Click here to download Acrobat Reader.](#)  
Alternatively the form can be printed and completed by hand, scanned and submitted (with all attached documents).

## Application checklist

Use this checklist reminder to ensure that you complete all parts of the application and attach all necessary supporting documents.

- ☐ A non-refundable application fee.
- ☐ Personal and contact details completed.
- ☐ Proof of identification (minimum of 100 points).
- ☐ Please attach proof of competency in accordance with the 'Evidence of competency' section on page 2 of the application form.
- ☐ Applicant declaration completed.

## Payment details

- ☐ Credit Card payment      ☐ Visa      ☐ Mastercard

Card Number     

Card Holder     

Expiry Date       /

I authorise the Department to deduct the current prescribed fee, including any applicable late fee. Fees are subject to change on 1 July each year.

Cardholder's Signature:

Date:

 / 

Cardholder's contact phone number

## Office use only

| Licence No: | Total Fee (\$) | Department code | Link Licence to Payment | Chart description                        |
|-------------|----------------|-----------------|-------------------------|------------------------------------------|
|             |                | RE              | Yes                     | <input type="checkbox"/> Application Fee |

You may lodge your completed application:

### By post addressed to:

**Licensing Services**  
Department of Mines, Industry  
Regulation and Safety  
Locked Bag 14  
CLOISTER SQUARE WA 6850

### In person at:

**Customer Service**  
Level 1, Mason Bird Building  
303 Sevenoaks Street  
CANNINGTON  
Hours: 8:30am to 4:30pm  
Monday to Friday

### Enquiries Only

Telephone: (08) 6251 2963  
Email (Do Not Email Form)  
[electricallicensing@lgirs.wa.gov.au](mailto:electricallicensing@lgirs.wa.gov.au)  
Internet:  
[www.lgirs.wa.gov.au/building-and-energy](http://www.lgirs.wa.gov.au/building-and-energy)

## Form R088: Application to upgrade to a Refrigeration and Airconditioning Mechanic's Licence

Please ensure you have provided all required information and supporting documentation as per the application checklist. Failure to submit a complete application may result in the cancellation of the application and loss of the non-refundable application fee.

### Applicant Details

Salutation: ☐ Mr ☐ Mrs ☐ Ms ☐ Other, please specify:

Family name:  First name:

Other name(s):  Date of birth:  /  /

### Residential address

**Note:** \*Required for publication on the Register. Cannot be a PO Box.

Street address:

Suburb:  State:  Postcode:

### Postal address

**Note:** A postal address is required for correspondence from the Department.

☐ As above Street address or PO Box:

Suburb:  State:  Postcode:

### Contact details

Phone (mobile):\*  Phone (home):  Phone (work):  Email:\*

\*Required to receive courtesy renewal reminder notifications by SMS and email and other important information relevant to your registration.

### Proof of Identification

☒ Please attach proof of identification (minimum of 100 points)

☐ Attached

### Evidence of competency

You must attach a copy of the record of results, showing successful completion of the following units:

- ☒ MEM10003 Install and test electrical wiring and circuits (up to 1000V AC / 1500V DC)
- ☒ MEM12004 Precision electrical/electronic measurement

The record of results issued by South Metropolitan TAFE must show successful completion of the units (Competent – CO) within the last two years.

## Form R088: Application to upgrade to a Refrigeration and Airconditioning Mechanic's Licence

### Declaration by applicant

Regulation 59 of the Electricity (Licensing) Regulations 1991 makes it an offence for a person to:

- falsify any matter pertaining to an application;
- provide any document or other evidence relating to qualifications or experience that is forged, false or fraudulent;
- provide any document in support of an application that is wrongfully represented as pertaining to the applicant; or
- give a false testimonial in connection with this application.

By signing this declaration, you give consent to the Electrical Licensing Board, duly authorised officers of the Department of Local Government, Industry Regulation and Safety or persons acting on behalf of the Board or the Department to make enquiries and to receive and disclose any information for the purpose of determining this application.

### Declaration

I

1. authorise the Electrical Licensing Board, the Department of Local Government, Industry Regulation and Safety or persons acting on behalf of the Board or the Department to make enquiries considered necessary to assess this application. I agree that the Board can use any or all information received pursuant to this authority for the purposes of the assessment or audit of this application; and
2. sincerely declare that this application is true and correct.

Signature:

Date: