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# New Application

## Form R015: Electrician's licence (endorsed electrical fitting work only)

### Use of this form

This form is to be used by people applying to be registered as an electrical fitter with the Electrical Services Board. In Western Australia the **Electricity (Licensing) Regulations Act 1991** provides for registration of electrical workers.

### Registration as an electrical fitter

A registered electrical fitting worker may make, maintain, repair, alter, assemble, dismantle, connecting or testing electrical machines, electrical appliances, electrical instruments or other electrical equipment, and includes electrical installing work if that work is assembling, maintaining or altering the wiring between electrical components in plant or machinery.

### Period of registration

If your application is approved, registration will be granted for a period of one or five years.

### Registration and application fees

Two fees are payable with this application, a registration fee and a non-refundable application fee.

Visit our [Fee Schedule](#) page for current application and registration fees. The registration fee is for one or five years. GST is not payable on the application or registration fee.

If the Board does not grant your registration, the registration fee will be refunded.

### Registration requirements

To be considered for registration you must:

- provide a complete application including payment of application and registration fees;
- have the required qualifications and experience;
- be a fit and proper person to be registered; and
- comply with any other requirements.

### Incomplete applications

The Department does not accept incomplete applications. If your application is incomplete your application may be lapsed or refused and the application fee may not be refunded.

### Checklist

- Form fully completed and declaration completed
- Police check provided
- Proof of identity provided
- Proof of competency provided
- Registration fee for  one year  five years

### Complete your application

Your application cannot be processed unless all sections are completed, all attachments provided and fees paid.

### How to submit

#### Online

Submit your application and pay online: <https://onlineforms.dmirswa.gov.au/#/form/633a9918895bd91c189cab0b>



Scan with your phone for online application portal

#### By post

Locked Bag 14, CLOISTERS SQUARE, PERTH WA, 6850  
If submitting by post, complete Application Payment Form: <https://www.wa.gov.au/media/73896/download?inline> and attach it to your application.

#### In person

Applications can be lodged during business hours 8.30am - 4.30pm.  
Level 1, 303 Sevenoaks Street CANNINGTON 6107  
Acceptable payment methods are Credit Card (Visa/Mastercard) cash, cheque, money order or EFTPOS.

### Help with your application

Internet: [www.lgirs.wa.gov.au/building-and-energy](http://www.lgirs.wa.gov.au/building-and-energy)  
Telephone: (08) 6251 2000  
Email: [electricallicensing@lgirs.wa.gov.au](mailto:electricallicensing@lgirs.wa.gov.au) (Do not email form)

# Form R015: Electrician's licence on completion of apprenticeship (endorsed electrical fitting work only)

Please ensure you have provided all required information and supporting documentation as per the application checklist. Failure to submit a complete application may result in the cancellation of your application and loss of the application fee.

## Applicant Details PLEASE PRINT IN BLOCK LETTERS

First name:  Family name:

Other name(s):  Date of birth:  /

### Residential address

**Note:** \*Required for publication on the Register. Cannot be a PO Box.

Street address:

Suburb:  State:  Postcode:

### Postal address

**Note:** A postal address is required for correspondence from the Department.

As above Street address or PO Box:

Suburb:  State:  Postcode:

### Contact details

Phone (mobile):\*  Phone (home):  Phone (work):  Email:/\*

\*Required to receive courtesy renewal reminder notifications by SMS and email and other important information relevant to your registration.

### Fit and Proper Assessment

Attached copy of Australian police check. The date of issue of the police check must be within three (3) months of the date you submit this application. For more information visit: <https://www.wa.gov.au/organisation/service-delivery/police-checks-licensing>.



Scan with your phone for more information

### Proof of Identification

Attached copies of identification in accordance with the Proof of ID requirements, available here: <https://www.wa.gov.au/media/50915/download?inline>.



Scan with your phone for more information

## Form R015: Electrician's licence on completion of apprenticeship (endorsed electrical fitting work only)

### Evidence of competency

	<b>Electrical Fitting' apprenticeship</b>	<b>Australian Defence Force Apprenticeship</b>
<b>Apprenticeships completed less than 2 years ago:</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> A copy of your Trade Certificate endorsed <u>Electrical Fitting</u> issued in the last 2 years by the WA Department of Training and Workforce Development; and</li> <li><input type="checkbox"/> A copy of your <u>Certificate III in Electrical Fitting</u> issued by an approved Registered Training Organisation (RTO); and</li> <li><input type="checkbox"/> A copy of the Record of Results or a letter of confirmation from the RTO dated in the last two years, confirming that the <u>Electrical Fitting Capstone Assessment</u> has been completed. *Must state that unit UEENEEG199A has been completed.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> A copy of Certificate of Proficiency issued by the Commissioner for Vocational Training of NSW in the last two years confirming the completion of an Electrotechnology - Electrical Fitter apprenticeship; and</li> <li><input type="checkbox"/> A copy of Certificate III in Electrical Fitting issued by an RTO contracted by the ADF to deliver Electrical Trade Training; and</li> <li><input type="checkbox"/> A Letter from a Board approved Western Australian RTO supporting the equivalency of the qualification.</li> </ul>
<b>Apprenticeships completed between two and five years ago:</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Evidence of qualifcations listed in less than two years section as well as:</b></li> <li><input type="checkbox"/> Provide evidence of successful completion of the theory and practical Electrical Fitting Exams at a Board approved RTO;</li> <li><input type="checkbox"/> <b>OR</b> Undertake the Electrical Fitting Revision Program and provide evidence of successfully completing the theory and practical Electrical Fitting Exams at a Board approved RTO.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Evidence of qualifcations listed in less than two years section as well as:</b></li> <li><input type="checkbox"/> Provide evidence of employment by the ADF since the completion of apprenticeship as an electrician endorsed electrical fitting work where an electrician's licence was not required;</li> <li><input type="checkbox"/> <b>OR</b> provide evidence of successful completion of the theory and practical Electrical Fitting Exams at a Board approved RTO;</li> <li><input type="checkbox"/> <b>OR</b> Undertake the Electrical Fitting Revision Program and provide evidence of successfully completing the theory and practical Electrical Fitting Exams at a Board approved RTO.</li> </ul>
<b>Apprenticeships completed between five and ten years ago:</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Evidence of qualifcations listed in less than two years section as well as:</b></li> <li><input type="checkbox"/> Undertake the Electrical Fitting Revision Program and provide evidence of successfully complete the theory and practical Electrical Fitting Exams at a Board approved RTO.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Evidence of qualifcations listed in less than two years section as well as:</b></li> <li><input type="checkbox"/> Provide evidence of employment by the ADF since the completion of apprenticeship as an electrician endorsed electrical fitting work where an electrician's licence was not required;</li> <li><input type="checkbox"/> <b>OR</b> Undertake the Electrical Fitting Revision Program and provide evidence of successfully completing the theory and practical Electrical Fitting Exams at a Board approved RTO.</li> </ul>
<b>Apprenticeships completed more than 10 years ago:</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Evidence of qualifcations listed in less than two years section as well as:</b></li> <li><input type="checkbox"/> Provide a submission to the Board demonstrating a continuity of knowledge and experience in electrical fitting. This may be evidence of completing a relevant apprenticeship; any related training or continual professional development; a submission detailing the type and location of any fitting work being carried out after the apprenticeship was completed; evidence of a similar electrical fitting licence being held in another Australian state or territory or country; and/or any other information to demonstrate the ability to carry out electrical fitting work.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Evidence of qualifcations listed in less than two years section as well as:</b></li> <li><input type="checkbox"/> Provide evidence of employment by the ADF since the completion of apprenticeship as an electrician endorsed electrical fitting work where an electrician's licence was not required;</li> <li><input type="checkbox"/> <b>OR</b> Provide a submission to the Board demonstrating a continuity of knowledge and experience in electrical fitting. This may be evidence of completing a relevant apprenticeship; any related training or continual professional development; a submission detailing the type and location of any fitting work being carried out after the apprenticeship was completed; evidence of a similar electrical fitting licence being held in another Australian state or territory or country; and/or any other information to demonstrate the ability to carry out electrical fitting work.</li> </ul>

# Form R015: Electrician's licence on completion of apprenticeship (endorsed electrical fitting work only)

## Declaration by applicant

Regulation 59 of the *Electricity (Licensing) Regulations 1991* makes it an offence for a person to:

- falsify any matter relating to an application;
- provide any document or other evidence in support of the application that is forged, false, fraudulent or wrongfully represented as pertaining to the applicant;
- make a false statement in this declaration; or
- give a false testimonial to any person in connection with this application.

By signing this declaration, you give consent to the Electrical Licensing Board, duly authorised officers of the Department of Local Government, Industry Regulation and Safety or persons acting on behalf of the Board or the Department to make enquiries and to receive and disclose any information for the purpose of determining this application.

## Declaration

I (FULL NAME OF APPLICANT)

1. authorise the Electrical Licensing Board, the Department of Local Government, Industry Regulation and Safety or persons acting on behalf of the Board or the Department to make enquiries considered necessary to assess this application. My general consent includes the specific consent to the acquisition of copies of my criminal records. I agree that the Board can use any or all information received pursuant to this authority for the purposes of the assessment or audit of this application; and
2. sincerely declare that this application is true and correct.

Signature:

Date dd/mm/yyyy: