

Policy

ELECTRICAL LICENSING BOARD

Gap training requirements for the issue of an electrician's licence based on an Offshore Technical Skills Record endorsed Electrician (General and Special Class) or Technical Skills Assessment Record endorsed Electrician

Objective

This policy seeks to guide members of the Electrical Licensing Board (the Board), and departmental officers delegated by the Board, in making appropriate, consistent and legally valid decisions when issuing an electrician's licence.

Scope

This policy applies to all applications made for the issue of an electrician's licence under regulation 22 of the Electricity (Licensing) Regulations 1991 (the ELR), where the applicant holds an Offshore Technical Skills Record (OTSR) endorsed Electrician (General and Special Class) or a Technical Skills Assessment Record (TSAR) endorsed Electrician and has been issued a permit to carry out electrical installing and fitting work under the general supervision of a licenced electrician, in accordance with regulation 50 of the ELR.

An OTSR is issued after a person has had their overseas skills assessed for migration purposes by a Trades Recognition Australia approved Registered Training Organisation (RTO).

A TSAR is issued after a person has had their qualifications, gained outside of Western Australia, assessed by a Board approved RTO.

Purpose

The purpose of this policy is to set out the electrical training requirements established by the Board, for the issuing an electrician's licence under regulation 22 of the ELR.

Background

Regulation 22(1) prescribes that an electrical worker's licence endorsed as an electrician's licence shall not be issued to a person unless that person:

- (a) has successfully completed –
 - (i) an apprenticeship under the *Industrial Training Act 1975* approved by the Board for electricians before the repeal of that Act; or

- (ii) a course or skills training programme approved by the Board for electricians and accredited by the Training Accreditation Council under the *Vocational Education and Training Act 1996* before the Training Legislation Amendment and Repeal Act 2008 Part 2 came into operation; or
- (iii) an approved VET course defined in the *Vocational Education and Training Act 1996* section 5(1) that the Board determines is suitable for training electricians.

Further, 22(2) of the ELR prescribes that the Board shall not issue a licence to a person unless that person has passed such examinations or other kinds of assessment as are required or recognised by the Board in the kind of electrical work authorised by the licence to be carried out or has been exempted by the Board from the requirement to pass such examination or assessment.

Policy Principles and Implementation

The policy does not limit or inhibit the Board's discretion in taking a decision outside these principles, based on the individual circumstances of an applicant.

Offshore Technical Skills Record

An electrician's licence can be issued to an applicant who holds an OTSR endorsed Electrician (General and Special Class) and has been issued a permit to carry out electrical installing and fitting work under the general supervision of a licenced electrician, in accordance with regulation 50 of the ELR, when they meet one of the following requirements:

- Provide a Certificate III in Electrotechnology Electrician upon successful completion of the Course in Electrician – Minimum Australian Context Gap 11297NAT.

OR

- Provide a letter from a Board approved RTO confirming the successful completion of the 52899WA Course in Electrical Trade Licensing Gap Training and eligibility for a Certificate III in Electrotechnology.

Technical Skills Assessment Record

An electrician's licence can be issued to an applicant who holds a TSAR endorsed Electrician and has been issued a permit to carry out electrical installing and fitting work under the general supervision of a licenced electrician, in accordance with regulation 50 of the ELR, when they meet the following requirement:

- Provide a letter from a Board approved RTO confirming the successful completion of the 52899WA Course in Electrical Trade Licensing Gap Training and eligibility for a Certificate III in Electrotechnology.

Policy Implementation


Departmental officers delegated by the Board will process applications in a manner that conforms to this policy and will inform applicants of this policy.

This policy commences operation on 18 August 2025.

Other relevant policies and documents

Nil items.

Governance

Electrical Licensing Board Approval	
Meeting date: 19 June 2025	Item number: 3.5.1
Chairperson signature: 	
Next review: June 2028	