GOVERNMENT OF
WESTERN AUSTRALIA

STATE SUPPLY COMMISSION

ANNUAL REPORT

2010-2011

STATEMENT OF COMPLIANCE

HON SIMON O'BRIEN MLC
MINISTER FOR FINANCE; COMMERCE; SMALL BUSINESS

In accordance with section 63 of the *Financial Management Act 2006*, I hereby submit for your information and presentation to Parliament, the Annual Report of the State Supply Commission for the financial year ending 30 June 2011.

The Annual Report has been prepared in accordance with the provisions of the *Financial Management Act 2006.*

Anne Nolan

ACTING CHIEF EXECUTIVE OFFICER
STATE SUPPLY COMMISSION

21 September 2011

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OVERVIEW

EXECUTIVE SUMMARY

The *State Supply Commission Act 1991* (the *Act*) established the State Supply Commission (the Commission) in order to regulate government procurement of goods and services, primarily through the creation of supply policy. Over the past 18 years, public procurement of goods and services has matured markedly, due to the development of effective supply policies and through the introduction of a centre-led procurement framework. This framework relies on well defined processes and trained procurement professionals, located with the Department of Finance (Finance), who assist government agencies with their procurement activities. The Commission's Board is still responsible for maintaining the framework for the procurement of goods and services and the policies that underpin that framework.

This year the Commission is pleased to have supported the release of the *Delivering Community Services in Partnership (DCSP)* Policy. The Commission has changed its supply policies to assist in ensuring the success of the DCSP Policy and to help with its stated aim of improving outcomes for all Western Australians through a genuine partnership between Public Authorities and the not-for-profit community sector in the funding and contracting of sustainable Community Services in Western Australia.

The Commission has continued to monitor agencies' procurement and is pleased to note the increasing role being played by the Office of the Auditor General in reviewing various aspects of public sector procurement activity. These reviews will lead to better practices and improved governance across the sector.

In closing, I would like to acknowledge the contribution of the Board members and in particular Mr Timothy Marney for his valued contribution and strategic leadership during his time as Chairman of the Board.

Anne Nolan
ACTING CHIEF EXECUTIVE OFFICER

21 September 2011

Enabling Legislation

The State Supply Commission was established as a statutory authority in 1991 under the *State Supply Commission Act 1991*.

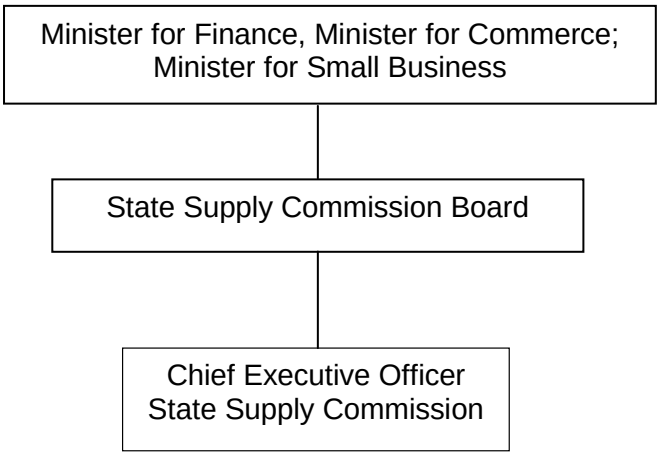
Responsible Minister

The Hon Simon O'Brien MLC, in his capacity as Minister for Finance, is the Minister responsible for administration of the *State Supply Commission Act 1991.*

Mission

To achieve universal adoption of best practice in government procurement and disposals.

Organisational Chart



Board of the State Supply Commission

The Minister responsible for the *State Supply Commission Act 1991* appoints members to the State Supply Commission Board. During 20010-11 the Commission Board held two Ordinary Meetings.

The Chief Executive Officer of the State Supply Commission is an ex-officio member of the Commission Board in accordance with section 8(b) of the *State Supply Commission Act 1991*. Ms Anne Nolan is the Commission's Acting Chief Executive Officer and holds the ex-officio position.

Other Key Legislation Impacting on the State Supply Commission's Activities

In the performance of its functions, the State Supply Commission complies with the following relevant written laws:

Auditor General Act 2006

Disability Services Act 1993

Electronic Transactions Act 2002

Equal Opportunity Act 1984

Financial Management Act 2006

Freedom of Information Act 1992

Government Employees Superannuation Act 1987

Industrial Relations Act 1979

Minimum Conditions of Employment Act 1993

Occupational Safety and Health Act 1984

Public and Bank Holidays Act 1972

Public Interest Disclosure Act 2003

Public Sector Management Act 1994

Salaries and Allowances Act 1975

State Records Act 2000

State Supply Commission Act 1991

Workers Compensation and Rehabilitation Act 1981

In the financial administration of the State Supply Commission, the Commission has complied with the requirements of the *Financial Management Act 2006* and every other relevant written law. The Commission exercised controls that provide reasonable assurance that the receipt and expenditure of moneys and the acquisition and disposal of public property and incurring of liabilities have been in accordance with legislative provisions.

At the date of signing, the Commission is not aware of any circumstances that would render the particulars included in this statement misleading or inaccurate.

Outcome Based Management Framework

The State Supply Commission does not have any Outcome Based Management Framework to report for 20010-11 as it was not appropriated any funding for 20010-11.

Changes to Outcome Based Management Framework

There were no changes to the agency level government desired outcomes, services and key performance indicators in 2010-11 from the previous year.

AGENCY PERFORMANCE – REPORT ON OPERATIONS

FINANCIAL TARGETS

State Supply Commission

	Target **$'000**	**Actual** **$'000**	**Variation**
Total cost of services	0	70	
Net cost of services	0	70	
Total equity	0	0	
Net increase/(decrease) in cash held	0	0	
Approved full time equivalent (FTE) staff level	1	1*	Legislative requirement to retain CEO, State Supply Commission.

* Mr Timothy Marney, Under Treasurer, was also the Acting CEO. Mr Marney was not remunerated for this Acting appointment.

SUMMARY OF KEY PERFORMANCE INDICATORS

The State Supply Commission does not have any Key Performance Indicators information to report for the financial year as it was not appropriated any funding in 2010-11.

The Office of the Auditor General has advised the State Supply Commission that it will not be performing any 2010-11 annual audit of the Commission's financial and key performance indicators.

OFFICE OF AUDITOR GENERAL EXEMPTION LETTER

COPY

Office of the Auditor General
Serving the Public Interest

Our Ref: 6325

4th Floor Dumas House
2 Havelock Street
West Perth WA 6005

Tel: (08) 9222 7501
Fax: (08) 9321 5183
Email: ag@audit.wa.gov.au

Mr Tim Marney
Under Treasurer
Department of Treasury and Finance
Governor Stirling Tower
197 St George's Terrace
PERTH WA 6000

Dear Mr Marney

DISPENSING WITH THE AUDITS OF THE STATE SUPPLY COMMISSION AND THE WESTERN AUSTRALIAN BUILDING MANAGEMENT AUTHORITY FOR 2010-11

Pursuant to section 14(2) of the *Auditor General Act 2006*, the Auditor General has consulted with the Treasurer and as discussed, I confirm that the annual audit of the State Supply Commission and the Western Australian Building Management Authority will not be performed for 2010-11. This is because it would not be in the public interest to incur the cost of these audits. These audits were also dispensed with for 2009-10.

As confirmed with your Chief Finance Officer, the Commission's functions transferred to your department in June 2009 and the Authority has ceased to operate. Both agencies are awaiting repeal of their legislation. Once abolished, a final audit of their records will be undertaken for the period from 1 July 2009 to their date of abolition.

Please note that even though it is proposed to dispense with the audits for 2010-11, the agencies are still required under the *Financial Management Act 2006* to prepare and table an annual report that includes unaudited financial statements and key performance indicators.

Should you wish to discuss any aspect of this matter, please contact me on 9222 3906.

Yours faithfully

PETER SPARKES
ACTING ASSISTANT AUDITOR GENERAL
ASSURANCE SERVICES
4 July 2011

SIGNIFICANT ISSUES IMPACTING THE AGENCY

Current and Emerging Issues and Trends

- The most significant issue impacting the Commission during 2010/11 was the work undertaken during the latter half of the year to support the implementation of the Government's DCSP policy. The policy heralded a new regime of procurement reform, which will see a much closer alignment between the way contracting for services is undertaken with the not for profit sector and the way it is performed in the commercial sector under the SSC Act

- Work is continuing to establish a robust legal and policy framework to govern public sector procurement.

Economic and Social Trends

The State Supply Commission does not report on economic and social trends.

Changes in Written Law

The *State Supply Commission Act* has not yet been repealed hence it is still a statutory authority.

Likely Developments and Forecast Results of Operations

As of 1 July 2011, the State Supply Commission Board will be supported by the Department of Finance.

DISCLOSURES AND LEGAL COMPLIANCE

FINANCIAL STATEMENTS

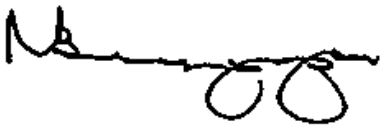
Certification of Financial Statements for the Year ended 30 June 2010

The accompanying unaudited financial statements of the State Supply Commission have been prepared in compliance with the provisions of the *Financial Management Act 2006* from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2009, and the financial position as at 30 June 2010.

At the date of signing, we are not aware of any circumstances that would render any particulars included in the financial statements misleading or inaccurate.

Anne Nolan
ACTING CHIEF EXECUTIVE OFFICER
STATE SUPPLY COMMISSION

21 September 2011



Martin Braganza

CHIEF FINANCE OFFICER
STATE SUPPLY COMMISSION

21 September 2011

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2011

	Note	2011	2010
COST OF SERVICES			
Expenses			
Employee benefits expense	4	-	6,254
Supplies and services	5	801	28,190
Depreciation expense	6	-	225
Other expenses	7	3,226	32,947
Loss on disposal of non-current assets	8	-	4,048
Total Cost of Services		4,027	71,664
Income			
Revenue			
Other revenues	10	1,616	27,586
Total Income other than Income from State Government		1,616	27,586
NET COST OF SERVICES		2,411	44,078
INCOME FROM STATE GOVERNMENT			
Service appropriations	9	-	6,000
Total Income from State Government		-	6,000
SURPLUS/(DEFICIT) FOR THE PERIOD		(2,411)	(38,078)
Other comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME/(DEFICIT) FOR THE PERIOD		(2,411)	(38,078)

The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2011

	Note	2011	2010
		$	$
ASSETS			
Current Assets			
Cash and cash equivalents	16	385,254	385,729
Receivables	11	-	2,248
Amounts receivable for services	12	22,000	22,000
Total Current Assets		407,254	409,977
TOTAL ASSETS		407,254	409,977
LIABILITIES			
Current Liabilities			
Payables	14	-	312
Total Current Liabilities		-	312
TOTAL LIABILITIES		-	312
NET ASSETS		407,254	409,665
EQUITY			
Contributed equity	15	112,000	112,000
Accumulated surplus	15	295,254	297,665
TOTAL EQUITY		407,254	409,665

The Statement of Financial Position should be read in conjunction with the accompanying notes.

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2011

	Contributed Equity	Accumulated Surplus/ (Deficit)	Total Equity
Balance at 1 July 2009	112,000	335,743	447,743
Total comprehensive income for the year	-	(38,078)	(38,078)
Balance at 30 June 2010	112,000	297,665	409,665
Balance at 1 July 2010	112,000	297,665	409,665
Total comprehensive income for the year	-	(2,411)	(2,411)
Balance at 30 June 2011	112,000	295,254	407,254

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2011

	Note	2011	2010
		$	$
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments			
Employee benefits		-	(369,415)
Supplies and services		(801)	(86,657)
GST payments on purchases		-	(9,713)
Other payments		(3,226)	(32,947)
Receipts			
Other receipts		3,552	213,881
GST receipts		-	6,080
Net Cash Used in Operating Activities	16	475	278,771
Net Increase/(Decrease) in Cash and Cash Equivalents		(475)	(278,771)
Cash and cash equivalents at the beginning of the period		385,729	664,500
CASH AND CASH EQUIVALENTS AT THE END OF THE PERIOD	16	385,254	385,729

The Statement of Cash Flows should be read in conjunction with the accompanying notes.

1. AUSTRALIAN EQUIVALENTS TO INTERNATIONAL FINANCIAL REPORTING STANDARDS

General

The Commission's financial statements for the year ended 30 June 2011 have been prepared in accordance with Australian Accounting Standards. The term "Australian Accounting Standards" includes Standards and Interpretations issued by the Australian Accounting Standards Board (AASB).

This Authority has adopted any applicable new and revised Australian Accounting Standards from their operative dates.

Early Adoption of Standards

The Commission cannot early adopt an Australia Accounting Standard or Australian Accounting Interpretation unless specifically permitted by T1 1101: Application of Australian Accounting Standards and Other Pronouncements. No Standards and Interpretations that have been issued or amended but are not yet effective have been early adopted by the Commission for the annual reporting period ended 30 June 2011.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) General Statement

The financial statements constitute a general purpose financial report which has been prepared in accordance with the Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board as applied by the Treasurer's Instructions. Several of these are modified by the Treasurer's Instructions to vary application, disclosure, format and wording.

The Financial Management Act and the Treasurer's Instructions are legislative provisions governing the preparation of financial statements and take precedence over the Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board.

Where modification is required and has a material or significant financial effect upon the reported results, details of that modification and the resulting financial affect are disclosed in the notes to the financial statements.

(b) Basis of Preparation

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention.

The accounting policies adopted in the preparation of the financial statements have been consistently applied throughout all periods presented, unless otherwise stated.

The financial statements are presented in Australian dollars rounded to the nearest dollar.

(c) Reporting Entity

The reporting entity comprises solely of the Commission.

(d) Contributed Equity

AASB Interpretation 1038 "Contributions by Owners Made to Wholly-Owned Public Sector Entities" requires transfers, other than as a result of a restructure of administrative arrangements, in the nature of equity contributions to be designated by the Government (the owner) as contributions by owners (at the time of, or prior to, transfer) before such transfers can be recognised as equity contributions. Capital contributions (appropriations) have been designated as contributions by owners by Treasurer's Instruction (TI) 955 "Contributions by Owners Made to Wholly Owned Public Sector Entities" and have been credited directly to Contributed Equity.

Transfer of net assets to/from other agencies, other than as a result of a restructure of administrative arrangements, are designated as contributions by owners, where the transfers are non-discretionary and non-reciprocal.

(e) Income

Revenue Recognition

Revenue is measured at the fair value of consideration received or receivable.

(f) Financial Instruments

The Commission's financial instruments consist of cash at bank and an amount receivable for services – holding account.

(g) Cash and Cash Equivalents

For the purpose of the Statement of Cash Flows, the cash asset comprises of cash at bank. This amount is at call and is subject to insignificant risk of changes in value.

(h) Amounts Receivable for Services (Holding Account)

The Commission previously accrued funding on an accrual basis that recognised the full annual cash and non-cash cost of services. The appropriations were paid partly in cash and partly as an asset (holding account receivable). The receivable was to be accessible on the emergence of the cash funding requirement to cover items such as leave entitlements and asset replacement. At year end, the Commission has paid all its leave obligations and disposed of all its property, plant and equipment. The Commission does not intend employing staff or replacing assets. Accordingly, the Commission will not require the balance of funds in this account. See note 12.

(i) Comparative Figures

Comparative figures are, where appropriate, reclassified to be comparable with the figures in the current financial year.

3. DISCLOSURE OF CHANGES IN ACCOUNTING POLICIES AND ESTIMATES

The Commission has not applied any additional Australian Accounting Standards and Australian Accounting Interpretations effective for annual reporting periods beginning on or after 1 July 2010 as there have been no additional standards or interpretations that have impacted on the Commission.

Future Impact of Australian Accounting Standards not yet Operative

The Commission cannot early adopt an Australian Accounting Standard or Australian Accounting Interpretation unless specifically permitted by T1: 1101 “Application of Australian Accounting Standards and Other Pronouncements”. Consequently, the Commission has not applied early Australian Accounting Standards and Australian Accounting Interpretations that have been issued and which may impact the Commission but are not yet effective.

Moreover, it is expected that the State Supply Commission Act will be repealed by 30 September 2011 and the Commission will be formally dissolved at this date.

	2011	2010

4. EMPLOYEE BENEFITS EXPENSE

Wages and salaries	-	51,884
Long service leave	-	(38,351)
Annual leave	-	(7,279)
	-	6,254

5. SUPPLIES AND SERVICES

Communications	-	5,573
Consumables	801	18,342
Legal fees	-	3,226
Sundry	-	1,014
Travel	-	35
	801	28,190

6. DEPRECIATION EXPENSE

Office equipment	-	225

7. OTHER EXPENSES

Employment on-costs (a)	3,226	32,947
	3,226	32,947

(a) Includes workers' compensation insurance and other employment on-costs. Superannuation contributions accrued as part of the provisions for leave are employee benefits and are not included in employment on-costs.

8. LOSS ON SALE OF ASSETS

Costs of disposal of non-current assets	-	4,048
Proceeds from disposal		
- Office equipment	-	-
Net loss	-	4,048

9. INCOME FROM STATE GOVERNMENT

Appropriation received during the year:	-	6,000
- Service appropriations)		

10. OTHER REVENUES

Expense recoveries	1,616	27,586
	1,616	27,586

11. RECEIVABLES

Current		
Trade receivables	-	305
GST receivable	-	1,943
Total Current	-	2,248

12. AMOUNTS RECEIVABLE FOR SERVICES

Current	22,000	22,000

This asset represents the non cash component of service appropriations. See note 2(h) “Amounts Receivable for Services (Holding Account)”. This balance is restricted. It can be used for only asset replacement or employee leave provisions. The Commission does not expect to have either.

	2011 $	2010 $

13. IMPAIRMENT OF ASSETS

At 30 June 2011, all surplus assets have either been written off or transferred to other Government departments or agencies.

The Commission held no goodwill or intangible assets with an indefinite useful life during the reporting period and at balance sheet date there were no intangible assets not yet available for use.

14. PAYABLES

Current

Accrued expenses	-	312
	-	312

15. EQUITY

Equity represents the residual interest in the net assets of the Commission. The Government holds the equity interest in the Commission on behalf of the community.

Contributed equity		
Balance at start of the year	112,000	112,000
Distribution to owners		
Contributed equity transferred to Government	-	-
Total distribution to owners	-	-
Balance at end of the year	112,000	112,000
Accumulated surplus		
Balance at start of the year	297,665	335,743
Distribution to owners		
Accumulated surplus transferred to Government	-	-

Total distribution to owners	-	-
Result for the period	(2,411)	(38,078)
Balance at end of the year	295,254	297,665

16. NOTES TO STATEMENT OF CASH FLOWS

Reconciliation of Cash

Cash at the end of the financial year, as shown in the Statement of Cash Flow, is reconciled to the related items in the Statement of Financial Position as follows:

Cash and cash equivalents	385,254	385,729

Reconciliation of Net Cost of Services to Net Cash Flows Used in Operating Activities

Net cost of service	(2,411)	(44,078)
Non-Cash Items:		
Depreciation	-	225
Loss on disposal of assets	-	4,048
	-	4,273
(Increase)/Decrease in Assets:		
Current receivables	2,248	184,352
	2,248	184,352
Increase/(Decrease) in Liabilities:		
Current payables	(312)	(60,157)
Current provisions	-	(363,161)
	(312)	(423,318)
Net cash used in operating activities	(475)	(278,771)

17. COMMITMENTS

(a) Recurring Operating Commitments

The Commission does not have any expenditure commitments at 30 June 2011.

(b) Non-Cancellable Operating Lease Commitments

The Commission does not have any operating lease commitments at 30 June 2011.

18. EXPLANATORY STATEMENT

On 16 March 2009, Cabinet approved a merger of the State Supply Commission with the Department of Treasury and Finance. No appropriations were made for the year ended 30 June 2011. The Commission was in the process of winding down during 2011.

19. FINANCIAL INSTRUMENTS

Financial Risk Management Objectives and Policies

Financial instruments held by the Commission are cash and an amount receivable for services – holding account. The Commission has little or no exposure to financial risks.

The following table details the exposure to liquidity risk and interest rate risk as at the balance sheet date. The Commission's maximum exposure to credit risk at the balance sheet date is the carrying amount of the financial assets as shown on the following table. The contractual maturity amounts in the table are representative of the undiscounted amounts at the balance sheet date.

The Commission does not hold any collateral as security or other credit enhancements relating to the financial assets it holds.

19. FINANCIAL INSTRUMENTS (Continued)

The Commission does not hold any financial assets that had to have their terms renegotiated that would have otherwise resulted in them being past due or impaired.

	2011		2010	
	Non-Interest Bearing	Carrying Amount	Non-Interest Bearing	Carrying Amount
Financial Assets				
Cash	385,254	385,254	385,729	385,729
Receivables	-	-	305	305
	385,254	385,254	386,034	386,034
Financial Liabilities				
Payables (a)	-	-	312	312
	385,254	385,254	385,722	385,722

(a) The amounts disclosed are the contractual undiscounted cash flows of each class of financial liabilities.

20. REMUNERATION OF MEMBERS OF THE COMMISSION AND SENIOR OFFICERS

Remuneration of Members of the Commission

The Commission has 3 members (2010: 3) none of whom are remunerated by the Commission (2010: $Nil).

21. CONTINGENT LIABILITIES AND CONTINGENT ASSETS

The Commission did not have any contingent liabilities or contingent assets at balance date.

22. EVENTS OCCURRING AFTER THE BALANCE SHEET DATE

No events to report occurred after the balance sheet date.

23. SCHEDULE OF INCOME AND EXPENSES BY SERVICES

	Procurement and Disposal Processes 2011 $	Procurement and Disposal Processes 2010 $
Expenses		
Employee benefits expense	-	6,254
Supplies and services	801	28,190
Depreciation expense	-	225
Other expenses	3,226	32,947
Loss on disposal of assets	-	4,048
Total Cost of Services	4,027	71,664
Income		
Other revenues	1,616	27,586
Total Income other than Income from State Government	1,616	27,586
NET COST OF SERVICES	2,411	44,078
INCOME FROM STATE GOVERNMENT		
Service appropriations	-	6,000
Total Income from State Government	-	6,000
SURPLUS/(DEFICIT) FOR THE PERIOD	(2,411)	(38,078)

MINISTERIAL DIRECTIVES

The Treasurer did not give any directions to the State Supply Commission under section 7(1) of the *State Supply Commission Act 1991* during 2010-11.

OTHER FINANCIAL DISCLOSURES

Pricing Policies of Services Provided

The State Supply Commission is a high level procurement and contracting policy statutory authority; hence it does not charge for any of its services.

Capital Works

The State Supply Commission did not apply for any capital works funds in 2010-11. No minor office replacements were purchased or funded from the holding account that is held at the Department of Treasury and Finance.

Capital Project Incomplete

The State Supply Commission did not have any capital works funding for 2010-11 hence there are no capital projects incomplete for the 2010-11 financial year.

Capital Project Completed

The State Supply Commission did not have any capital works funding for 2010-11 hence there are no capital projects completed for the 2010-11 financial year.

Employment and Industrial Relations

Staff Profile

Category	2010-11	2009-10	2008-09
Full-time permanent	1*	1	1
Full-time contract	0	0	0
Part-time measured on a FTE basis	0	0	0
On secondment - in	0	0	0
On secondment - out	0	0	0
Total number of staff	**1***	**1**	**1**

* The Under Treasurer held the position of Acting CEO.

Staff Development

The Commission did not have any staff development commitments for the 2010-11 financial year.

Workers Compensation

There were no workers' compensation claims during the 2010-11 financial year as the Commission did not have any employees.

GOVERNANCE DISCLOSURES

Contracts with Senior Officers

At the date of reporting, no Senior Officers, or firms of which Senior Officers are members, or entities in which Senior Officers have substantial interests had any interests in existing or proposed contracts with the State Supply Commission and Senior Officers.

OTHER LEGAL REQUIREMENTS

Compliance with Public Sector Standards and Ethical Codes

In accordance with section 31(1) of the *Public Sector Management Act 1994,* the State Supply Commission does not have any non-compliance issues to report in 2009-10 in respect of the public sector standards, the WA Code of Ethics and the Commission's Code of Conduct.

Compliance Issues – Public Sector Standards

The State Supply Commission operates in accordance with the Public Sector Standards and does not have any Breach of Standards claims lodged in 2010-11.

Compliance Issues – WA Code of Ethics and the State Supply Commission's Code of Conduct

No internal grievances were lodged relating to non-compliance with the ethical codes and no complaints from external authorities were received.

Anne Nolan
ACTING CHIEF EXECUTIVE OFFICER

21 September 2011

Advertising

In compliance with Section 175ZE of the *Electoral Act 1907,* the State Supply Commission is required to disclose expenditure on advertising, market research, polling, direct mail and media advertising.

(1) Total expenditure for 20010-11 was nil dollars.

(2) Expenditure was incurred in the following areas:

	2010-11	**2009-10**
Advertising agencies	$0	$0
Market research organisations	$0	$0
Polling organisations	$0	$0
Direct mail organisations	$0	$0
Media – advertising agencies	$0	$0
Total expenditure	**$0**	**$0**

Recordkeeping Plans

The State Supply Commission maintained its Recordkeeping Plan in accordance with the requirements of the State Records Office.

All of State Supply Commission records have been stored safely off site pending the outcome of the repeal of the *State Supply Commission Act*.

Disability Access and Inclusion Plan Outcomes

The State Supply Commission is committed to ensuring that people with disabilities, their families and carers are able to access its services, facilities and information by providing them with the same opportunities, rights and responsibilities enjoyed by all other people in the community.

The Commission published its Disability Access and Inclusion Plan for the period 2007-10 (DAIP). This DAIP is available for download in Word and PDF format via the Commission's website. On request, this document can also be made available in hardcopy format (in both standard and large print), and by email.