



Joint application to add marriage details in a child's birth registration

- Both parents must complete and sign this form to add marriage details in their child's birth registration
- This form can only be used where the parents were married after their child's birth and both parents details are recorded in the birth registration
- Only children of the same parents before this child was born can be recorded in the birth registration as previous children
- If the surname of a child aged 12 years or over is to change as a result of this application, the child must also sign this form
- Parents married outside Western Australia must forward a certified copy of their marriage certificate with this application
- If both parents cannot complete this application, please contact the Registry for further assistance
- The fee of \$50.00 payable for this application includes the issue of a replacement standard birth certificate
- Payment may be made by cheque or money order payable to the Registry of Births, Deaths and Marriages or by MasterCard or Visa.

Applicant's Full Name:

Enclosed is a cheque/money order for \$		OR debit my MasterCard <input type="checkbox"/> or Visa <input type="checkbox"/> for \$	
Your cheque or money order should be made payable to the Registry of Births Deaths and Marriages			
Card No	<input type="text"/>	<input type="text"/>	Expiry <input type="text"/> / <input type="text"/>
Cardholder name:	Signature:		

Processing times for certificate applications

Standard - Please allow up to 10 working days plus regular postal delivery time.

If required, please enclose a self-addressed Registered or Express Post envelope.

Submitting your application

By post

Complete this form and attach clear and legible copies of your identification. Post the form to:

Registry of Births Deaths and Marriages
PO Box 7720 Cloisters Square
Perth WA 6850

In person

Complete this form and lodge it with your, **original** proof of identification and payment to:

Registry of Births, Deaths and Marriages
Level 10/141 St Georges Terrace Perth between
8.30 am - 4.30 pm Monday to Friday

By email

Complete this form and email with clear and legible copies of identification to bdm@justice.wa.gov.au

Privacy considerations and personal records

Any documents provided with the application may have their authenticity verified through an approved online verification service.

Please note: It is an offence to make a false or misleading statement in any application or document under the *Births, Deaths and Marriages Registration Act 1998*.

Further information

For further information, please visit our website at www.justice.wa.gov.au or call **1300 305 021** between 8.30 am and 4.30 pm, Monday to Friday.

Identification requirements

When applying for a Western Australian certificate, evidence of your identity must be provided.

- You **must** provide at least **three** forms of identification:
 - One document from each List (1, 2 **and** 3). At least one containing a photograph
 - One from List 1 and two from List 2. At least one containing a photograph
 - Two from List 2 and one from List 3. At least one containing a signature
- All forms of identification **must** be **current**
- Documents from List 3 **must** show your **current residential address**
- Bank statements, utility accounts or rates notices **must** have been **issued within the last six months**.

List 1 - Evidence of link between photo and signature

- Australian driver's licence
- Australian passport
- Australian firearm's licence
- Defence Force/Police Identification card
- Australian Citizenship Certificate with evidence of residence status
- WA Photo Card, Over 18 or Proof of Age Card
- Australian learner driver's permit card

List 2 - Evidence of operating in the community

- Debit or Credit card (one or the other, not both) issued by a financial institution
- Document of Identity issued by the Passport Office
- Entitlement card issued by the Commonwealth or State Government (Centrelink, Health Care card, Veterans Affairs card etc)
- Full Birth certificate issued in Australia (birth extracts not accepted)
- Medicare card
- Naturalisation, Citizenship or Immigration papers issued by the Department of Home Affairs
- Overseas passport with current Australian Entry Permit
- Security guard or Crowd Control Licence (Australian)
- Student Identity Document or Statement of Enrolment issued by an educational institution, including Tertiary (should include photo and/or signature)
- Working With Children card

List 3 – Evidence of current residential address

- Driver's licence renewal notice
- Financial institution statement less than six months old
- Motor vehicle registration
- Property lease or tenancy agreement
- Shire/water rates notice
- School or other educational report or certificate less than twelve months old
- Utility account less than six months old (gas, electricity, home phone, etc)