Land Tax - Application for Residential Exemption

Use this form to apply for a land tax exemption for your private residential property

Submit the application form on page 3, making sure you have answered all questions. We may request supporting documentation, such as the examples listed on page 2.

**Eligibility**

Ownership of the land is determined as at midnight on 30 June in the financial year immediately before the assessment year.

To be eligible for a residential exemption, the land must be:

- owned by a person who uses it as their primary residence; or
- owned by a husband and wife or de facto partners, with at least one owner using the land as their primary residence.

The land must:

- comprise one lot or parcel (see Commissioners Practice LT 1 ‘Private Residential Property, Two or More Lots of Land used as a Single Property’ if the land is a parcel); and
- include a building that is being occupied as the owner’s primary residence; or
- include a building undergoing construction or refurbishment at 30 June and is now occupied as the owner’s primary residence.

An exemption for the current and future assessment years if you continue to use the land as your primary place of residence. You must notify the Commissioner if you no longer use the land for your residence, or if there are other changes in its use.

**Definitions and other information**

<table>
<thead>
<tr>
<th><strong>Primary residence</strong></th>
<th>An individual’s sole or principal place of residence. See Commissioner’s Practice LT 4 ‘Primary Residence’.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Private residential property</strong></td>
<td>A lot of land on which there is a private residence. A parcel of land on which there is a private residence constructed so that part of the residence stands on each lot that constitutes a parcel.</td>
</tr>
<tr>
<td><strong>Private residence</strong></td>
<td>A building or part of a building that was occupied, or fit to be occupied and intended by the owner to be occupied as a place of residence.</td>
</tr>
<tr>
<td><strong>Partial exemption</strong></td>
<td>If you do not use all of the land for a primary residence or if some but not all owners use the land as their primary residence, a partial exemption is available based upon the owner’s use and interest in the land.</td>
</tr>
</tbody>
</table>

**Please note:** If land with an area greater than 2.0234ha has received a residential exemption because the taxpayer has used it as their primary residence and the land is subsequently subdivided, we may retrospectively assess the land for up to 5 years.
When not to use this form

Land held in trust or owned by a company

Do not use this form if the land for which you are claiming a residential exemption is held in trust or owned by a company. This land does not qualify for residential exemption unless the land is held in trust for a disabled beneficiary and you should submit Form FLT26 ‘Residential Exemption Application: Trust Property used by a Disabled Beneficiary’.

Newly constructed or refurbished residences over two assessment years

Do not use this form if construction or refurbishment of your residence will take two assessment years. See Fact Sheet ‘Exemptions Relating to Private Residences’ for further information and complete Form FLT24A ‘Application for Two Year Residential Exemption’.

Supporting documents

Supporting documents must demonstrate that you resided at the property at 30 June in the previous financial year. For example, if you are applying for an exemption for 2020/2021, you must have been using the property as your primary residence on 30 June 2020. You will be notified if supporting documents are required, and must provide at least two of the following documents:

- Utility statements (gas, landline telephone, mobile) showing the date of occupation
- Invoices for the removal / delivery of personal effects to the new address
- Confirmation letters to change postal address (Electoral Commission, Driver’s Licence)
- Receipt from Australia Post to redirect mail
- Contents Insurance or Motor Vehicle Insurance Policies
- Subscription invoices or statements (newspapers, magazines, pay TV or internet)
- Insurance renewal notices, bank statements, share statements or ATO assessments

Note: Council Rates and Water Rates notices do not prove occupation of a property.

Newly constructed or refurbished residences

- Apply using this form once you have occupied your new residence. We may request supporting documents, including those showing proof of occupancy. See Commissioner’s Practice LT 5 ‘Newly Constructed Residences’ for more information.
- Apply using this form once you have occupied/reoccupied your newly refurbished private residence. Evidence showing the scale and type of work carried out should demonstrate you were unable to occupy the property at 30 June of the relevant year. We may request documents showing proof of occupancy. See Commissioner’s Practice LT 6 ‘Newly Refurbished Residences’ for more information.

Submit your completed application and supporting documents via a web enquiry.

Website: www.osr.wa.gov.au/landtax
Telephone: (08) 9262 1200
Country Callers: 1300 368 364 (Local Call Charges)
Postal Address: RevenueWA
GPO Box T1600, PERTH WA 6845

CHECKLIST

Have you:
- answered all questions on page 3?
- signed the declaration?
- kept a copy of this document for your records?

It is an offence under the Land Tax Assessment Act 2002 and Taxation Administration Act 2003 to provide false or misleading information.
## Land Tax – Application for Residential Exemption

### Property on which exemption is claimed

<table>
<thead>
<tr>
<th>Land Identity (as shown on notice of assessment)</th>
<th>Property Address:</th>
</tr>
</thead>
</table>

### Names of owners

<table>
<thead>
<tr>
<th>Date of Birth (DD/MM/YYYY)</th>
</tr>
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<tr>
<td></td>
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### Questions

1. Is the above property owned by a company or held in trust?
   - YES ☐ NO ☐
   If YES, please see page 2.

2. Did you use the property as your primary residence at 30 June 2020?
   - YES ☐ NO ☐
   If not all owners reside, please list those who do reside and their share/interest.

3. When did you commence residing at the property?
   - Date: ____________
   If this was after 30 June 2019, what was your residential address at 30 June 2020?

4. Construction/Refurbishment
   a) Were you constructing or refurbishing the property at 30 June 2020?
      - YES ☐ NO ☐
      If so, please advise when you moved into the property and also refer to ‘Supporting Documents’ on page 2.
   b) Have you subdivided the land since 30 June 2020?
      - YES ☐ NO ☐
      See Fact Sheet ‘Exemptions Relating to Private Residences’.

5. Is this property used for any purpose other than a residence?
   - YES ☐ NO ☐
   If YES, provide a sketch showing how the property is used.

6. Did you receive any rent or income at 30 June 2020?
   - YES ☐ NO ☐
   If YES, provide details of the rent or income and attach details of lease agreements, bonds and tax returns.

7. Is any owner receiving a residential exemption for any other land at 30 June 2020?
   - YES ☐ NO ☐
   If YES, what is the address for which the residential exemption is being received:

### DECLARATION

I, ............................................................................................... of ........................................................................................................................

(Full Name - please print using BLOCK LETTERS) (Postal Address)

declare that all particulars in this form are, to the best of my knowledge and belief, true and accurate.

Capacity in which declaration is made: ........................................................................................................................................

(e.g. Owner, Agent, Trustee etc)

Signed: .................................................................................. Date: ................................ / ................................ / ...........................

(Only one signature is required)

Telephone number: (  ) .................................. Email: ...........................................................................................................

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