



WA Small Business and Charities Electricity Credit

As at 14 June 2021

You may be eligible to receive a \$500 credit to put towards the electricity costs of your business or charity. Payment will be made by EFT into the bank account you provide to us.

Each commercial premises can receive one \$500 credit if the business or charity incurred electricity costs at 2 February 2021 and:

- the property is used for commercial purposes or mixed use (not including solely residential properties)
- electricity consumption at the premises is less than 50MW/h per year or electricity bills total up to \$15,000 per annum and
- you are the owner-occupier, or a tenant at the premises who pays the electricity costs.

You may receive the credit if your business or charity is supplied with energy by a provider other than Synergy or Horizon Power. This includes premises on an embedded network, sub-meter and/or supplied by an alternate energy supplier (such as Perth Energy or Alinta Energy). Other similar arrangements where electricity costs are recouped by a third party will be considered by the Commissioner. This includes shopping centres, warehouses and factories.

If you are a tenant who pays the electricity costs, and the credit has already been applied to the landlord's Synergy or Horizon Power account for that premises, you should liaise with your landlord about passing on the credit in your billing arrangement.

Apply for the credit

Apply through the [Online Services Portal](#) by 30 September 2021.

- Access the Online Services Portal at <https://apps.osr.wa.gov.au/portal/0/home>
- After registering, you will receive an email with your login details.
- Log in, then select Small Business and Charities Electricity Credits. Complete the application form and attach supporting documents.
- Payments will be made into your nominated bank account from 1 July 2021 onwards.
- The Commissioner may withhold or reject your application if you provide incomplete or misleading information.

Supporting documents and information

When applying, you must provide:

- details of the business or charity (business name and ACN or ABN).
- business premises address.
- a copy of the lease agreement covering 2 February 2021 (if applicable).
- a bank statement of the nominated account. If the account is not in the name of the eligible small business or charitable organisation, you must provide [authorisation from the Authorised Person](#) to pay to an alternative bank account.

- a scanned copy of:
 - company – current company details ASIC extract
 - incorporated association – incorporated association registration
 - trust – the trust deed
 - partnership – the partnership agreement or recent financial statements
 - sole trader – personal identification of sole trader
 - charitable organisation – income tax exempt declaration (subdivision 50-B of the *Income Tax Assessment Act 1997*) endorsed by the Commissioner of Taxation (ATO) and confirmation of Australian Charities and Not-for-profits Commission (ACNC) registration.
- authorised person's personal identification (current driver's licence, passport).
- an invoice or bill for electricity costs covering 2 February 2021. If your property is on an embedded network or sub-meter, provide the invoice from a third party (such as a property manager) recouping the costs from you as owner or tenant.

How to calculate annual electricity usage

Choose one of the methods below to calculate your annual electricity usage. You will meet the usage eligibility criteria if the total annual usage does not exceed 50MW/h or \$15,000 per annum.

Method 1 - Average

Multiply the invoice frequency by the number required to equal 12 months.

For example, if you have a monthly invoice covering 2 February 2021, multiply the electricity consumption by 12 to work out your annual usage. If you have a bi-monthly invoice covering 2 February 2021, multiply the electricity consumption by 6 to work out your annual usage.

Method 2 - Actual

Calculate the monthly total by adding the consumption from invoices received.

The 12 month period must include the invoice covering 2 February 2021 and be 12 consecutive months.

Don't apply if, at 2 February 2021, the business or charity:

- was operating from residential premises. Residential customers were able to apply for the household electricity credit (applications closed 31 March 2021).
- didn't pay, incur or reimburse anyone, for electricity costs.
- was a Synergy or Horizon Power customer. Synergy or Horizon Power has already applied the credit. We will cross check with Synergy and Horizon Power after completion of your last billing cycle to ensure commercial premises do not receive two payments for the same property.
- received a credit from Synergy or Horizon Power and moved to another premises where the credit was unable to be transferred.

- premises was not connected to the main electricity network. This includes premises which are off the grid and use fuel, battery or solar energy.
- had at least one other electricity account that:
 - consumed 50MWh or more in the 12 months prior to 2 February 2021 or
 - is expected to exceed 50MWh in consumption over a 12 month period.
- was operating at a co-working, hot-desking or under a sub-lease arrangement.
- incurred electricity costs but wasn't trading at that time (for example, premises were under construction or being renovated).
- was a local government authority, council or entity created under to the *Local Government Act 1995 (WA)*.
- was a Western Australian or Commonwealth Government statutory authority, trading enterprise, department or agency.
- was a telecommunication company that is, or is part of the corporate group of, Telstra, Vodafone, Optus or the National Broadband Network.
- was an authorised deposit-taking institution that is, or is part of the corporate group of, Westpac, Australian and New Zealand Banking Group, Commonwealth Bank or National Australia Bank.

Examples	
1	Claire is a sole trader who operates from a commercial premises. Her electricity account was connected with Synergy at 2 February 2021. Claire doesn't need to apply; she automatically receives the credit on her Synergy account.
2	Karen is the CEO of a charity. The charity operates from an office space they own in an industrial area. At 2 February 2021, the electricity is connected with an alternative energy provider – Alinta Energy. Karen applies for the credit, provides a copy of her Alinta Energy bill covering 2 February 2021 and receives \$500 via EFT into her nominated account.
3	Jason is a mechanic living in rural WA. He operates his small business from a workshop which he leases. His electricity is supplied by an embedded network which is billed by WinConnect. Jason applies for the credit and provides all supporting documents. He receives the credit which is paid via EFT into his nominated account.
4	Max was running a small business on 2 February 2021 and held an electricity account with Synergy. He received the \$500 credit on his Synergy account and \$250 was automatically credited to his next bill. A month later, he moved his business to a new premises which has a sub-meter to measure electricity usage. Max cannot transfer or cash-out the remaining \$250 credit.
5	Shana is setting up her new business as a hairdresser. She enters into a lease on 1 January 2021. The premises needed significant renovations, so Shana didn't commence trading until April. Shana is not eligible to receive the credit as she was not trading as a business at 2 February 2021.
6	Michael is a consultant who works from his home office. When meeting clients he attends their premises or a local café. He is not eligible for the credit as he does not operate from a commercial or mixed use premises.

7	Julie runs a café from a building which is a mix of residential apartments and retail shops. She leases the premises and receives electricity bills from her property manager. The building is sub-metered. Julie applies for the credit and provides all supporting documents which show that her café uses less than 50MW/h per year. Although there are residential units in the same building, her premises is commercial and Julie receives the credit.
8	Con runs a butcher from a leased premises in a village shopping complex. Each individual shop in the complex is sub-metered. Con applies for the credit and provides all supporting documentation showing he incurred electricity on 2 February 2021 and the total of his electricity bills is less than \$15,000 per annum. He receives the credit which is paid via EFT into his nominated account.

Contact RevenueWA

Apply through the Online Services Portal at <https://apps.osr.wa.gov.au/portal/0/home>

Office	200 St Georges Terrace Perth WA 6000	Website	WA.gov.au
Postal	GPO Box T1600 Perth WA 6845	Phone	(08) 9262 1165 1300 368 364 (WA country landline callers)

Note: The information contained in this fact sheet is issued for guidance purposes only.