



## SUPPORTING COMMUNITIES FORUM

### MEETING NOTES

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<b>Date</b>	Monday 19 March 2018
<b>Time</b>	8:40am – 12:15pm
<b>Location</b>	Department of the Premier and Cabinet (DPC) Level 14, Dumas House, 2 Havelock St, WEST PERTH
<b>Members</b>	Michelle Scott (Chair), Helen Creed (Deputy Chair), Pip Brennan, Suzi Cowcher, Commissioner Chris Dawson APM, Darren Foster, Kate George, Louise Giolitto, Neil Guard, Timothy Marney, Tricia Murray, Sharyn O'Neill, Maria Osman, Carol Pettersen JP, Rebecca Brown (on behalf of David Russell-Weisz), Grahame Searle, Adam Tomison, Julie Waylen, Ross Wortham, Vicki O'Donnell.
<b>DPC</b>	Michelle Andrews, Kim Lazenby, Peter McGlynn, Mhairi Cowden, Annabel Price
<b>Apologies</b>	Jonathan Ford, Dan Minchin, David Russell-Weisz, Debra Zanella

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#### MEETING START 8:40am

#### 1. Welcome to Country

Mr Kevin Fitzgerald conducted a Welcome to Country for the Forum members.

#### 2. Welcome by the Chair

The Chair gave an overview of the Premier's Statement of Priorities for the Forum, and a Supporting Communities Forum Background Paper on early views and priorities, compiled by the Chair and Deputy Chair as a summary of their discussions with Forum members.

In addition to meetings held with individual members, the Chair made note of meetings held with the Under Treasurer, Lotterywest, Robyn Kruk (Sustainable Health Review), and the Department of Finance (pending).

### **2.1 Apologies**

The Forum noted apologies from Jonathan Ford, Dan Minchin, David Russell-Weisz and Debra Zanella.

### **2.2 Conflicts of interest declarations**

Declarations were recorded on the Supporting Communities Forum Conflict of Interest Register.

## **3. Briefing on Public Sector Reforms**

The Forum noted a presentation by Michelle Andrews, Deputy Director General, Policy and Reform Division, DPC, assisted by Emily Roper, Director, Public Sector Reform Unit, DPC, about the components of public sector reform (Machinery of Government changes; the Service Priority Review; the Special Inquiry into Government Programs and Projects; and the Sustainable Health Review).

The Forum noted that the Public Sector Reform Unit based at DPC is responsible for implementing the Government's reform program. The Forum will be briefed regularly on progress and have further opportunities to provide input.

Forum Members were invited to tour the Public Sector Reform project management office at Dumas House.

Slides from the presentation are at **Attachment 1**.

### **ACTIONS:**

1. Secretariat to circulate presentation slides and upload to the Forum webpage.
2. Secretariat to add 'Public Sector Reform Update' to the Forum agenda as a standing item.
3. Members to contact the Secretariat if they wish to tour the Public Sector Reform project management office.

## **4. Looking Ahead: Forum work in 2018**

### **4.1 McGowan Government Priorities**

The Chair discussed the Premier's priorities for the Forum in 2018. The Forum established a series of working groups to provide advice on the following priorities/themes:

1. Government procurement processes of community services;
2. The State Homelessness Strategy;
3. Data sharing and linkage;
4. The outcomes framework for community services in Western Australia;
5. The biennial 'Our Communities' Report;
6. Communicating the Forum's work; and
7. Collaborative practice both within Government and with the sector.

The Chair called for Government and community sector members to nominate as co-chairs for each working group. The Chair also called for nominations to working group membership

from Forum members and other government and community sector individuals with relevant knowledge and expertise.

The Forum noted the importance of having an Aboriginal cultural perspective on each working group, given the direct bearing of their work on many Aboriginal families and communities.

A preliminary list of working group membership agreed at the meeting is at **Attachment 2**.

The Chair advised that working group co-chairs will decide how and when meetings run. The Forum noted that government co-chairs will provide secretariat support for individual working groups through their Departments' resources.

The Forum also noted that:

- The WA Council on Homelessness is a Ministerial-appointed committee consisting of the Department of Communities (Housing) and other key stakeholders, including peak bodies from the community services sector. Two Forum members currently sit on this Council.
- The WA Council of Social Service (WACOSS) is managing a project to develop an outcomes measurement framework for community services. This project is co-owned with DPC. The outcomes framework working group will provide advice on this project, and may also work on areas outside the project's scope.

#### **4.2 Supporting Communities Forum Background Paper on early views and priorities**

The Chair drew members' attention to the Supporting Communities Forum Background Paper on early views and priorities, compiled by the Chair and Deputy Chair, as a summary of their discussions with each member.

#### **4.3 Next steps**

The Forum agreed that the working groups will scope their projects based on a template developed by DPC, then provide a project plan to DPC for review.

#### **ACTIONS:**

4. Forum to provide the Premier with an initial work plan by 30 June 2018, to be published on the Forum webpage.
5. Secretariat to circulate a project plan template for co-chairs to consider.
6. Each working group to produce a project plan and provide it to DPC for review.
7. Secretariat to investigate setting up a SharePoint platform for the working groups.
8. Secretariat to circulate a summary document related to the Sustainable Health Review, provided by the Department of Health.

### **5. Dates and venues of 2018 meetings**

The Forum agreed on the following dates for its remaining 2018 meetings:

- Monday 18 June, 9:30-1pm
- Monday 17 September, 9:30-1pm
- Monday 10 December, 9:30-1pm

The Forum agreed that future meetings will be held at the Department of the Premier and Cabinet, Dumas House, 2 Havelock Street, West Perth.

## 6. Other Business

Forum members were encouraged to consider worthy nominees for future Australia Day Honours awards and Public Service Medals.

### 6.1 Questions from members regarding Orientation package

The Chair reminded members to sign and submit their Code of Conduct forms to the Secretariat.

### 6.2 WACOSS Networking Day – for information only

The Forum noted that WACOSS will circulate a draft agenda for its 2018 Conference Networking Day to members.

Members were invited to attend a session hosted by the Supporting Communities Forum Chair and Deputy Chair.

Members were also invited to submit their ideas on what a Supporting Communities Forum session during the Networking Day might look like.

### ACTIONS:

9. Forum members to sign and return the Code of Conduct to the Secretariat as soon as possible.

**MEETING CLOSE 12:15pm**

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