**Request for Exemption / Policy Approval CUAGNICT2015**

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| **Agency** | e.g. Department of something or other |
| **Service Description** | What is the GovNext service that requires an exemption - as per the GovNext service catalogue. What function does it perform in what environment? |
| **Current Contract Details** | Outline the details of the current contract such as contract end date, previous extensions beyond original term |
| **Contract Length and Value** | What is the term of the contract or extension beyond term and the cost including GST? |
| **Preferred purchasing option** | Outline the method of procurement e.g. extension beyond term, quotations or open tender |
| **Rationale for exemption request** | Describe in detail the reasons for seeking an exemption, i.e. how the CUA is not able to provide the required services or procurement approach. Provide the justification as to why the services/product needs to be purchased outside the mandatory CUA |
| **Strategy for transitioning to CUAGNICT2015** | As the GovNext CUA is mandatory, exemptions are provided as a means to assist with transition to GovNext services. In this section please describe how your ICT strategy has been developed to reach a future state utilising all relevant GovNext services  Outline the current roadmap for the agency transition to GovNext, highlight how this specific requirement fits into the overall strategy |
| **Recommendation** | The Accountable Authority approves this exemption/policy approve to purchase GovNext services outside the mandatory CUA requirements |
| **Request received from Accountable Authority** | Add the name and position of the Accountable Authority. Typically the relevant “accountable authority” is an individual who is overseeing the project and has the delegated financial authority to approve the project expenditure |