Sponsorship Agreement

# Application information

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| **Project number (same as application number)** |  |
| **Project title** |  |
| **Name of applicant organisation (the sponsor)** |  |
| **Total funds requested (ex GST)** | $ |
| **Grant sponsorship fee  (if applicable)** | $ |

# Applicant organisation (sponsor) to complete

Please note that the sponsor is responsible for the financial and legal aspects of the Community Stewardship Grant funding agreement including proper project management and coordination, project reporting and acquittal. The sponsor organisation may also provide other services, such as:

* administrative functions, including insurance cover and financial management
* human resources (HR) and occupational health and safety (OHS) functions.

The role of the sponsor organisation does not include delivering the core project activities.

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| **Describe the services and support your organisation will provide to the project** *e.g. provide all payroll, project management, reporting and acquittal, financial, insurance coverage and HR support to the community group for the duration of the project.* |

# Community group to complete

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| --- | --- |
| **Name of community group** |  |
| **Contact person** |  |
| **Phone number(s)** |  |
| **Email** |  |
| **Address** |  |

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| **Describe the work your organisation will provide to the project** *e.g. complete x ha of revegetation on x property by 12 October 2021.* |

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| **Describe how you will assist or support the management and acquittal of the funding contract (who will do what, when?)** *e.g. provide all information required for reporting, including receipts and photo point monitoring, to the sponsor organisation by 30 November 2021* |

# Declarations

I understand the roles and responsibilities my organisation has agreed to provide to this project. I agree all information presented is true and correct.

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| Community group | | Applicant organisation (the sponsor) | |
| **Name in full** |  | **Name in full** |  |
| **Position** |  | **Position** |  |
| **Signature** |  | **Signature** |  |
| **Date** |  | **Date** |  |