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| **DESCRIPTION** | **BUYING THRESHOLDS** |
| **Up To $250k PA** | **$250K - $2 Million PA** | **Over $2 Million PA** | **Over $5 Million PA** | **$10 Million + PA** |
| **Buying Thresholds** | Minimum of one quote | At least two quotes | Three quotes | Three quotes | Three quotes |

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| **REQUIREMENT** | **DETAILS** |
| **Response Time** | Up to fifteen days or agreed duration depending on complexity |
| **Evaluation Report** | Evaluation summary or evaluation report depending on complexity and Agency requirements |
| **Contract Management Plan** | Required for total order value over $5 million |
| **Evaluation Panel Requirements** | Minimum of two voting panel members up to $250k, minimum of three voting panel members over $250k total order value |
| **Tenders WA** | Yes for orders and order changes over $50k |
| **Contractor Debrief** | If requested |
| **DGov Involvement** | If required (recommended) |
| **Department of Finance Buildings and Contracts Involvement** | Yes for all orders with a total order value of $250k and above |
| **Gateway Reviews** | Required for all orders with a total order value of $10 million and above |