

Gas Advisory Board Minutes

Meeting No.	11
Location	IMO Board Room Level 17, Governor Stirling Tower, 197 St Georges Terrace, Perth
Date	Wednesday 17 July 2013
Time	4.00pm – 4.40pm

Attendees	Class	Comment
Allan Dawson	Chair	
Kate Ryan	Independent Market Operator (IMO)	
Mark Cooper	Pipeline Owner/Operator	
John Jamieson	Pipeline Owner/Operator	
Chris Campbell	Large Gas User	Proxy
Pete Di Bona	Gas Producer	
Michael Brooks	Gas Producer	Proxy
Andrew Sutherland	Gas Shipper	
Stan Reid	Gas Shipper	
Ray Challen	Coordinator of Energy	
Aden Barker	Small End Users, Minister's Appointee	
Matthew Martin	Minister's Appointee	Proxy
Natalie Jackson	Economic Regulation Authority (ERA)	Proxy
Hans Niklasson	Kleenheat	Observer
Erin Stone	IMO	Observer
Courtney Roberts	IMO	Minutes
Apologies	Class	Comment
Stephen Livens	Pipeline Owner/Operator	
Mike Shaw	Large Gas User	
Gordon Rule	Large Gas User	
Pete Ryan	Gas Producer	
Ben Coetzer	Gas Producer	
Stewart Gallagher	Gas Producer	Proxy attended
Geoff Gaston	Gas Shipper	
Nenad Ninkov	Large Gas User	Proxy attended

Paul Hynch	Public Utilities Office (PUO)	Observer
Nerea Ugarte	Minister's Appointee	Observer – Proxy attended
Wana Yang	ERA	Observer

Item	Subject	Action
1.	<p>WELCOME</p> <p>The Chair opened the meeting at 4:00 PM and welcomed all members to the 11th Gas Advisory Board (GAB) meeting.</p> <p>The Chair welcomed all new members to the GAB and thanked departing members for their contribution over the past year.</p>	
2.	<p>MEETING APOLOGIES / ATTENDANCE</p> <p>The following apologies were received:</p> <ul style="list-style-type: none"> • Ben Coetzer • Pete Ryan • Steve Livens • Nenad Ninkov • Geoff Gaston • Mike Shaw • Gordon Rule • Wana Yang • Nerea Ugarte • Paul Hynch • Stewart Gallagher <p>The following proxies and observers were noted:</p> <ul style="list-style-type: none"> • Chris Campbell for Nenad Ninkov (Large Gas User) • Michael Brooks for Stewart Gallagher (Gas Producer) • Matthew Martin for Nerea Ugarte (Minister's Appointee) • Natalie Jackson for Wana Yang (ERA observer) • Hans Niklasson (observer) 	
3.	<p>INTRODUCTION TO THE GAS ADVISORY BOARD</p> <p>The Chair provided a brief introduction to the 2013/14 GAB, outlined the GAB's role and reminded members that they have been appointed as individual members to represent their class and to act in the best interests of the WA natural gas market.</p>	
4.	<p>MINUTES OF PREVIOUS MEETING</p> <p>The minutes of GAB Meeting No. 10, held on 16 April 2013, were circulated prior to the meeting.</p> <p>No other comments were raised and the minutes were accepted as a true record.</p> <p><i>Action Item: IMO to publish the minutes of GAB Meeting No. 10 on the IMO website.</i></p>	IMO

5.	<p>ACTIONS ARISING</p> <p>Ms Kate Ryan noted that all action points had been completed.</p>	
6.	<p>GAS INFORMATION SERVICES PROJECT – UPDATE</p> <p>Ms Ryan provided a brief update on the Gas Information Services Project (GISP):</p> <p>Ms Ryan recapped the recent key milestones of the GISP. She noted that the Gas Services Information Regulations were approved by the Minister and gazetted on 28 June 2013. The Gas Services Information (GSI) Rules were approved by the Minister and gazetted on 24 June 2013. The GSI Rules and associated two GSI Procedures commenced on 29 June 2013. Ms Ryan informed the GAB that all regulatory instruments to support the Gas Bulletin Board (GBB) and the Gas Statement of Opportunities (GSOO) are now in place. With the GSI Rules and Procedures now in effect, Ms Ryan advised that the formal registration process is underway as all gas market participants were required to submit their registration applications by 1 July 2013.</p> <p>Ms Ryan advised that the GBB is fully functional and software has been independently certified to confirm that it is compliant with the GSI Rules. The GBB will be available to participants one week prior to ‘go live’. The GBB IT User Group met for the first time in May 2013 and may meet again before 1 August if required.</p> <p>The GSOO is in its final stages of completion, with the IMO Board reviewing it for approval this week, in time for publication by the end of July 2013. The Chair advised members that the GSOO forecasts were based on available information only, and noted that this will be the first GSOO and any feedback and advice would be welcomed to further improve the next version of the GSOO, due by the end of December 2013.</p> <p>Mr Mark Cooper questioned if the GSOO contained appropriate disclaimers. The Chair advised that a detailed disclaimer has been included on the second page which was carefully drafted. The Chair invites any feedback from members on the disclaimer.</p> <p>Ms Ryan provided a budget update advising that the GISP is progressing well and is within budget. She advised that an adjustment of market fees will be made in the second year to reflect actual costs and not forecasts.</p> <p>Mr Matthew Martin questioned if the Allowable Revenue submission has been submitted to the ERA. Ms Ryan advised that on 1 July 2013 the GSI Budget Proposal for the first year was submitted to the Minister and the Allowable Revenue Submission for the 2013-2016 period was also submitted to the ERA. The Chair noted that the next cycle will align with the Allowable Revenue submission for the Wholesale Electricity Market (WEM) to accurately reflect costs of both the IMO’s services under same process.</p> <p>Ms Ryan noted that two GISP stakeholder updates were held in June</p>	

	<p>and invited members to attend the final update scheduled on 24 July 2013. The Chair noted that Ms Kylie O’Keeffe, Group Manager of the IMO’s Legal and Compliance team, will be presenting at the update. Ms Ryan reminded members that the invitation has been sent for the launch event for the GBB and GSOO which will be held at the IMO’s office on 2 August 2013 and to RSVP by 29 July 2013.</p>	
7.	<p>REGISTRATION AND GAS BULLETIN BOARD TRIAL OVERVIEW</p> <p>Ms Ryan presented a brief overview of the registration and GBB trial activities that are currently underway.</p> <p>Ms Ryan reminded members that all Facilities are required under the GSI Rules to be registered by 1 August 2013 and advised members that a register detailing Registered Participants and Facilities will be published on the GSI website. The Chair requested members to advise the IMO if they notice any facilities that have not been included on the register.</p> <p>Ms Ryan advised that the ‘GBB trial environment’ was made available to participants end of May and noted that there are currently 73 participant users. She also informed members that GBB user function checklists have been created in order to assist participants in their testing of the GBB trial and ensure smooth transition to the public GBB website. Participants are to complete the checklist before gaining access to the GBB.</p> <p>Mr Cooper questioned what members could do to encourage participants to have processes in place by 1 August 2013. The Chair suggested that participants be reminded of their obligations that will come into effect on 1 August 2013, under the GSI Rules and to contact the IMO if they require any assistance. The Chair invited members to contact Rebecca Denton or Laura Koziol of the Market Operations team if they have any questions.</p> <p><i>Action Point: Members to remind participants of their obligations that will come into effect on 1 August 2013 and to contact Rebecca Denton or Laura Koziol of the Market Operations team if they have any questions.</i></p>	All
8.	<p>GENERAL BUSINESS</p> <p>The Chair advised that the IMO intends to schedule quarterly GAB meetings for 2013/14 with meetings scheduled between if required. The Chair invited members in attendance to join the IMO in having a drink after the meeting to celebrate first meeting of the newly appointed GAB for 2013/14 followed by the ‘Inaugural GAB Appreciation Dinner’ for those who are attending.</p>	
<p>CLOSED: The Chair declared the meeting closed at 4.40pm.</p>		