

**Gas Advisory Board**


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## Agenda

<b>Meeting No.</b>	5
<b>Location:</b>	IMO Board Room Level 17, Governor Stirling Tower, 197 St Georges Terrace, Perth
<b>Date:</b>	Tuesday 11 September, 2012
<b>Time:</b>	1:00PM to 3:00PM

Item	Subject	Responsible	Time
1.	<b>WELCOME</b>	<b>Chair</b>	5 min
2.	<b>MEETING APOLOGIES / ATTENDANCE</b>	<b>Chair</b>	
3.	<b>MINUTES OF PREVIOUS MEETING</b>	<b>Chair</b>	5 min
4.	<b>ACTIONS ARISING</b>	<b>Chair</b>	
5.	<b>GAS INFORMATION SERVICES PROJECT UPDATE</b>	<b>IMO</b>	5 min
6.	<b>GIS DESIGN DRAFT REPORT – DISCUSSION</b> Brendan Ring from Market Reform will attend.	<b>Chair</b>	60 min
7.	<b>GENERAL BUSINESS</b>		
8.	<b>NEXT MEETING: Tuesday, 9 October 2012</b>		

**Independent Market Operator**  
**Gas Advisory Board**

**Minutes**

<b>Meeting No.</b>	3
<b>Location:</b>	IMO Board Room
<b>Date:</b>	15 May 2012
<b>Time:</b>	1:00 PM – 2:20 PM

<b>Attendees</b>	<b>Class</b>	<b>Comment</b>
Allan Dawson	Chair	
Ben Coetzer	Producer	
Natalie Wallace	Producer	Proxy for Pete Ryan
Stephen Livens	Pipeline	
Nenad Ninkov	Shipper	
Geoff Gaston	Shipper	
Mike Shaw	Major User	
Suzanne Frame	Independent Market Operator (IMO)	
Wana Yang	Observer, Economic Regulation Authority (ERA)	
<b>Apologies</b>	<b>Class</b>	<b>Comment</b>
Paul Hynch	Observer, Public Utilities Office (PUO)	
Pete Ryan	Producer	Proxy sent
Gordon Rule	Major User	
Steve Lewis	Pipeline	
<b>Resigned</b>	<b>Class</b>	<b>Comment</b>
Paul Biggs	Small End Users (PUO)	No longer at PUO
<b>Also attended</b>	<b>From</b>	<b>Comment</b>
Kate Ryan	IMO	Presenter
Natalia Kostecki	PUO	Presenter
Courtney Roberts	IMO	Minute-taker

<b>Item</b>	<b>Subject</b>	<b>Action</b>
1.	<p><b>WELCOME</b></p> <p>The Chair opened the meeting at 1:00 PM and welcomed members to the third Gas Advisory Board (GAB) meeting.</p>	
2.	<p><b>APOLOGIES</b></p> <p>Steve Lewis (Pipeline), Gordon Rule (Major User) and Paul Hynch (PUO observer) all sent their apologies.</p> <p>Natalie Wallace attended the meeting as a proxy for Pete Ryan (Producer).</p> <p>The Chair also noted that the GAB member representing small end users, Dr Paul Biggs, was no longer at the PUO and that the IMO is waiting for the Department of Finance to advise who will replace Dr. Biggs on the GAB.</p>	

Item	Subject	Action
<p><b>3</b></p>	<p><b>MINUTES OF PREVIOUS MEETINGS</b></p> <p><i>Minutes from GAB Meeting No. 1</i></p> <p><b>Agenda Item 5 – Options for Gas Bulletin Board (GBB) System</b> pg 3, 2<sup>nd</sup> paragraph</p> <ul style="list-style-type: none"> <li>In response to Mr Lewis’ suggestion at GAB Meeting No. 2, the GAB agreed to make the following addition to the Minutes of Meeting No. 1:</li> </ul> <p><i>“The Chair stated it was the IMO’s intention to, as far as possible, maintain the same interface for the WA GBB as participants currently use to access the [National Bulletin Board] NBB, recognising that some participants operate both in WA and the Eastern States.”</i></p> <p><i>Minutes from GAB Meeting No. 2</i></p> <p><b>Agenda Item 7 – Gas Bulletin Board IT Strategy</b> Pg 7, 6<sup>th</sup> paragraph</p> <ul style="list-style-type: none"> <li>In response to a suggestion by Mr Livens, the GAB agreed to make the following amendment:</li> </ul> <p>“Mr Coetzer re-stated that the main purpose of the GAB was related to the development of the rules for the GBB, and the technology platform used was a <del>relatively minor concern</del> matter for the IMO.”</p> <p><i>Action Point: Minutes of Meeting No. 2 to be amended to reflect this.</i></p>	<p><b>IMO</b></p>
<p><b>4</b></p>	<p><b>ACTIONS ARISING</b></p> <p>Ms Ryan provided an update on the action points from the last GAB meeting.</p> <p>Ms Ryan notified the GAB that the IMO had received some questions from Mr Lewis regarding the capability of the Australian Energy Market Operator (AEMO) to operate the WA GBB system, which have been sent to AEMO. Ms Ryan advised the GAB that AEMO’s response will be circulated to GAB members when it is received.</p> <p>The Chair informed the GAB that the IMO supplemented Mr Lewis’ questions with the issues that were uncovered by the consultant when they looked at the GBB. The Chair offered to circulate to the GAB the email that was sent to AEMO to the GAB.</p> <p>Mr Ninkov questioned if it was worthwhile circulating the correspondence to date between the IMO and AEMO to the GAB. The Chair advised that the email chain between the IMO and AEMO will be circulated to GAB members.</p> <p><i>Action Point: The IMO to circulate correspondence with AEMO to GAB members.</i></p>	<p><b>IMO</b></p>

Item	Subject	Action
<p><b>5</b></p>	<p><b>GAS INFORMATION SERVICES PROJECT – UPDATE</b></p> <p>Ms Ryan provided a brief update on the Gas Information Services Project (GISP).</p> <p>Mr Ninkov queried the overall budget for the GISP. Ms Ryan advised that the total budget for the project was around \$3.3 million and the Chair noted this amount has not changed. The Chair also noted that the IMO would only spend what it needed to from that budget, recognising that any savings in project implementation costs would reduce the cost to participants in the future.</p> <p>Mr Shaw questioned the interaction between the GAB and the regulations and whether the GAB will have any say in developing the regulations and if there will be a consultation once the regulations are out. Ms Kostecki informed the GAB that the operational <u>detail</u> and the content that <u>matters to</u> gas market participants, <u>which will be located</u> in the rules and <u>that</u> the GAB provides <u>the forum in which</u> members can provide their input as to what is to be included in the rules. The regulations enable the link between the heads of power in the legislation and setting out the broad areas of responsibility and the matters to be covered in the rules.</p> <p>Ms Kostecki clarified that the regulations set out broadly the types of information that needs to be included whereas the rules will specify what types of information, when it needs to be provided, <u>in what format, and</u> by whom, etc. Mr Ninkov questioned what would be in regulations and what would be in the rules. Ms Kostecki responded that regulations could cover all matters, but it is more difficult to change regulations down the track unlike the rules and for that reason the operational detail would be covered in the rules.</p>	
<p><b>6</b></p>	<p><b>GISP TIMELINE AND PROPOSED CONSULTATION</b></p> <p>Ms Ryan provided a brief update on the GISP timeline and noted that the key phase for developing the rules would occur from around September 2012 until the end of the year.</p> <p>The Chair clarified that there will likely be a governance section in the rules and separate sections for each of the GBB and Gas Statement of Opportunity (GSOO). Mr Gaston questions when a high level outline of the rules will be available to the GAB to get an idea of the structure as it will tie into the regulations. The Chair agreed the IMO would provide a high level outline of the rules to the GAB.</p> <p>Ms Ryan presented the different stages of the drafting of the rules and the timelines, including the likely consultation throughout the process. Ms Wallace questioned, on behalf of Mr Ryan, the merits of working groups to work through the consultation process and whether it would be necessary given that there stakeholder workshops are already proposed. The Chair responded if the GAB saw the need that different skills or more intensive work were required to consider an issue, then GAB could either invite observers to attend the meeting or a working group could be formed. The GAB Constitution empowers the GAB to establish working groups.</p> <p><i>Action Point: The IMO to provide GAB members with an outline of the draft</i></p>	<p><b>IMO</b></p>

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Item	Subject	Action
	<i>rules for the gas market.</i>	
7	<p><b>GOVERNANCE FRAMEWORK FOR THE GIS RULES</b></p> <p>Ms Ryan provided a brief update on the governance framework for the GIS rules.</p> <p>Ms Ryan presented a paper which outlined differences and similarities in the expected governance arrangements for the WA gas market compared to the WA Wholesale Electricity Market (WEM) and the national gas market.</p> <p>Mr Ninkov queried whether the immunity from liability arrangements would be the same as those applying under the National Gas Law (NGL). Ms KostECKI advised that there were slightly different models for immunity under the NGL and the WEM arrangements which were being looked at. Mr Livens added that under the eastern states arrangements the potential liability of a participant is capped, provided the participant is not negligent and acts in good faith. The Chair noted that the IMO's protection from liability also only applied when the IMO acted in good faith and as a reasonable Market Operator.</p> <p>Mr Livens identified a difference between the primary purpose of the WA GBB and NBB, namely that short-term demand positions are included in the WA GBB but not in the NBB. The Chair responded that the WA gas market would be looking at equitable disclosure of demand and supply.</p> <p>GAB members also discussed the extent to which the demand side can be seen from the trading market arrangements in some (but not all) eastern states markets. Mr Livens noted that in the development of the NBB, there was considerable push back from demand side participants in relation to providing information to the NBB.</p> <p>Ms Ryan outlined the key role that the Electricity Review Board (ERB) plays in compliance and enforcement in the electricity market which will be the same for the gas market. The Chair clarified that the ERB is typically made up of a senior judicial or a senior legal representative who are appointed by the Attorney-General and two technical experts with specific energy experience. The ERB is independent of both the IMO and market participants, providing an important protection for participants. Ms KostECKI confirmed that this arrangement was also proposed for the GIS.</p>	
8	<p><b>GAS SERVICES INFORMATION REGULATIONS</b></p> <p>The Chair invites Ms KostECKI to present on the Gas Services Information (GSI) Regulations (Regulations).</p> <p>Ms KostECKI explained that the Regulations will draw on <u>the</u> NGL in terms of the information, provision requirements for the GBB and GSOO and draw on the WEM arrangements when looking at compliance arrangements, governance structures, etc. The way that the Regulations are to be drafted <u>broadly follows the 'flow' of</u> provisions of the <i>Gas Services Information Act 2012</i> (GSI Act).</p> <p>Ms KostECKI advised the GAB that the PUO has proposed to draft the Regulations in <u>at least</u> two tranches as outlined in the paper provided. The</p>	

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Item	Subject	Action
	<p>drafting instructions for the first tranche are now completed and with the Minister for his approval.</p> <p>The first tranche is limited to conferring the functions of an operator and will include amendments to the Electricity Industry (IMO) Regulations, which will enable the IMO to have functions under the GSI Act and Regulations and to allow the IMO Board to accommodate a fourth director with gas industry experience. Ms Kostecki informed the GAB that it is likely to take a month from now for the Minister to approve these amendments to the regulations.</p> <p>Ms Kostecki explained that tranche two would include the majority of the <u>remaining regulations</u> required to establish the GBB and GSOO. There is also the potential <u>for</u> a third tranche which will include information specifically for the emergency management facility that will appear as part of the GBB. Ms Kostecki also added that tranche two (and any subsequent tranches) will be called 'Amendment Regulations', because there will be tranche one of the GSI Regulations gazetted by this stage. <u>Tranche one regulations</u> will also confer functions on other persons (e.g. Minister to approve changes to protected provisions in the rules, ERA to approve the IMO's allowable revenue) and outline permitted delegations.</p> <p>Mr Ninkov queried whether the gas market was defined in the regulations. Ms Kostecki clarified that a gas market participant is defined in GSI Act. The Chair added that the market is not limited geographically within the State; it is the entire WA gas market.</p> <p>Ms Kostecki outlined that the regulations would provide broadly for the making of rules and procedures, and also outlined that the regulations would place the obligations on a registered gas market participant to provide mandatory and requested information to the Operator. Mr Livens queried whether the Operator can only request information relevant to the performance of the functions. Ms Kostecki confirmed that this is the case and the GSI Act details that all information requirements have to specifically pertain to matters related to the GBB and GSOO.</p> <p>Mr Ninkov queried whether the information requirements for the GBB would override any confidentiality provisions in contracts. The Chair confirmed that they would need to if the GBB and GSOO implementation was to be successful.</p> <p>Ms Kostecki, addressing compliance arrangements, suggested that there was likely to be an amnesty period of approximately three months to allow sufficient time for GMP's to get reporting requirements in order. Civil penalties for breaches of the rules are categorised into Category A and Category B. <u>There is also likely to be one infringement penalty, for a breach of regulations, where a gas market participant fails to register.</u></p> <p>Mr Livens queried why the ERB is named the 'Electricity Review Board' and not the 'Gas Review Board'. Ms Kostecki responded that the Board has both electricity and gas industry experience and the Chair suggested it may be more appropriate for this body to be renamed the 'Energy Review Board'.</p> <p>Mr Livens also queried whether the IMO would have discretion around applying penalties, or whether they would be automatic. Ms Kostecki confirmed that the IMO would have discretion.</p> <p>Ms Kostecki <u>advised</u> that <u>amendments to the Gas Quality Specifications</u></p>	

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Gas Advisory Board

Item	Subject	Action
	<p><u>Regulations</u> would also require gas specification information to be published on the GBB and <u>that Tranche two Amendment Regulations will contain provisions to provide</u> a nexus between the existing Gas Quality Specification Regulations and the GSI Regulations <u>in terms of how the information flows between the Coordinator of Energy and the GBB/GSOO Operator.</u></p> <p>Ms Kostecki invited GAB members to contact herself or Ms Ryan if they have any queries on the drafting of the regulations. The Chair advised the GAB that the IMO will coordinate any questions from members and responses to be included in the papers for the next GAB meeting.</p> <p>Ms Yang requested that an electronic copy of the GSI Regulations Overview Paper be provided to GAB members, and Ms Kostecki agreed.</p> <p><i>Action Point: GAB members to provide any feedback/questions on the drafting of the GSI regulations to Ms Kostecki or Ms Ryan.</i></p> <p><i>Action Point: The PUO to consider renaming the 'Electricity Review Board' to the 'Energy Review Board'.</i></p> <p><i>Action Point: The PUO to circulate electronic version of GSI Regulations Overview Paper to GAB members.</i></p>	<p></p> <p><b>GAB</b></p> <p><b>PUO</b></p> <p><b>PUO</b></p>
<b>9</b>	<p><b>GENERAL BUSINESS</b></p> <p>No further issues were raised.</p>	
<b>10</b>	<p><b>NEXT MEETING</b></p> <p>Tuesday, 10 July 2012.</p>	
<p><b>CLOSED</b></p> <p>The Chair declared the meeting closed at 2:20 PM</p>		

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**Independent Market Operator  
Gas Advisory Board**

**Minutes**

<b>Meeting No.</b>	4
<b>Location:</b>	IMO Board Room
<b>Date:</b>	9 August 2012
<b>Time:</b>	1:00 PM – 1:45 PM

<b>Attendees</b>	<b>Class</b>	<b>Comment</b>
Allan Dawson	Chair	
Ben Coetzer	Producer	
Pete Ryan	Producer	
Stephen Livens	Pipeline	
John Jamieson	Pipeline	Proxy for Steve Lewis
Mike Shaw	Major User	
Suzanne Frame	Independent Market Operator (IMO)	
David Murphy	Small End Users (Public Utilities Office (PUO))	
Wana Yang	Observer, Economic Regulation Authority (ERA)	
Natalia Kostecki	Observer, (PUO )	Proxy for Paul Hynch
<b>Apologies</b>	<b>Class</b>	<b>Comment</b>
Nenad Ninkov	Shipper	
Geoff Gaston	Shipper	
Gordon Rule	Major User	
Steve Lewis	Pipeline	Proxy sent
Paul Hynch	Observer, (PUO )	Proxy sent
<b>Also attended</b>	<b>From</b>	<b>Comment</b>
Kate Ryan	IMO	Presenter
Brendan Ring	Market Reform	Presenter
Jenny Laidlaw	IMO	Observer
Rebecca Denton	IMO	Minute-taker

<b>Item</b>	<b>Subject</b>	<b>Action</b>
1.	<p><b>WELCOME</b></p> <p>The Chair opened the meeting at 1:00 PM and welcomed members to the fourth Gas Advisory Board (GAB) meeting.</p>	
2.	<p><b>APOLOGIES</b></p> <p>Nenad Ninkov (Shipper), Geoff Gaston (Shipper), and Gordon Rule (Major User) all sent their apologies.</p> <p>Natalia Kostecki attended the meeting as a proxy for Paul Hynch (Observer, PUO), and John Jamieson attended the meeting as a proxy for Steve Lewis (Pipeline).</p> <p>The Chair introduced David Murphy, the Director of Governance at the Public Utilities Office (PUO), as the new GAB representative of small end users, replacing Dr Paul Biggs on the GAB.</p>	



Item	Subject	Action
	<p>The Chair noted that due to the absence of both of the shipper representatives, the GAB had failed to get a quorum. The Chair noted that this would not stop the meeting proceeding, but it would prevent the GAB from formally noting or making recommendations on any matters in this meeting.</p>	
3	<p><b>MINUTES OF PREVIOUS MEETINGS</b></p> <p><u>Minutes from GAB Meeting No. 3</u></p> <p>The Chair asked the GAB for any comments on the previous meetings minutes. There were no comments or disagreements raised.</p>	
4	<p><b>ACTIONS ARISING</b></p> <p>Ms Ryan provided an update on the action points from the last GAB meeting.</p> <p>Ms Ryan notified the GAB that the IMO had sent questions from the GAB members to the Australian Energy Market Operator (AEMO), and received a response from AEMO. Ms Ryan advised the GAB that AEMO's response to the questions was circulated to GAB members when it was received.</p> <p>Ms. Ryan noted that no feedback or questions had been submitted to the IMO on the PUO drafting of the Gas Services Information (GSI) Regulations and proposed that this item could now be closed.</p> <p>Ms. Ryan advised that at this stage the PUO does not intend to rename the Electricity Review Board, as it would involve a change in legislation. Ms. Ryan added that the PUO had circulated an electronic copy of the GSI Regulations overview to the GAB members.</p>	
5	<p><b>GAS INFORMATION SERVICES PROJECT – UPDATE</b></p> <p>Ms Ryan provided a brief update on the Gas Information Services Project (GISP).</p> <p>Ms. Ryan informed the GAB that the first tranche of the Gas Services Information Regulations had been made, which formally appointed the IMO as the operator of the GBB and the GSIO and enabled the IMO to access its funding for the project. Ms. Ryan added that the drafting of the second tranche of regulations was due to commence shortly as the Minister has now approved the drafting instructions. Ms. Kostecki added that drafting was due to commence on Friday the 10<sup>th</sup> of August.</p> <p>Ms. Ryan informed the GAB that Brendan Ring from Market Reform had been engaged by the IMO to develop the guiding principles for the GBB and GSIO design, and the detailed design of the services, and added that Brendan Ring would be briefing the GAB on these guiding principles. Ms. Ryan added that they planned to release the draft design document for consultation in early September; submissions would be invited, and a workshop would be held to discuss the report.</p> <p>Ms. Ryan informed the GAB that the finalised report is expected in early</p>	

Item	Subject	Action
	<p>October, which would inform the writing of the Gas Information Services (GIS) Rules, which, with consultation processes, could be expected in finalised form by the end of the calendar year.</p> <p>Ms. Ryan updated the GAB on the GBB IT system tendering process, which is close to making a final decision, and added that the tendered prices had been close to the price estimates that had been made initially.</p>	
<p><b>6</b></p>	<p><b>DRAFT OUTLINE OF GIS RULES</b></p> <p>Ms. Ryan presented the draft outline of the GIS Rules to the GAB. Ms. Ryan pointed out that the outline drew mainly from the Wholesale Electricity Market (WEM) Rules and the National Gas Rules (NGR), but would not be a direct copy of either.</p> <p>Ms. Ryan drew the GAB's attention to part 2.3 of the rules outline. Similar to the WEM Rules, there will be protected provisions in the GIS Rules, which cannot be changed by the IMO without approval by the Minister for Energy.</p> <p>Ms. Ryan added that the budget and fee aspect of the GIS Rules would not be exactly the same as the WEM Rules, but that the process of approving the IMOs budget related to the GIS would be similar to the IMOs approval for the WEM, which involves the IMO making an Allowable Revenue submission to the Economic Regulation Authority every three years for approval, as well as an annual budget submitted to the Minister. The Chair added that the IMO had been in contact with the ERA in relation to making an Allowable Revenue submission for the GIS, and aligning this process with the WEM Allowable Revenue submission.</p> <p>The Chair noted that it was the IMO's objective to have a set of rules written which were clear and concise, and written in plain English.</p> <p>Mr. Ryan suggested that during the drafting of the rules that comments would be included beside the individual clauses, which would point to the model which was the source of the clauses written, whether they be taken from the WEM Rules or the NGR. <u>Dr. Kostecki added that the clauses <b>must</b> be linked to the GSI Act and Regulations <b>in the first instance</b>.</u> The Chair suggested that the IMO would attempt to incorporate these notes as part of their drafting of the GIS Rules, but argued that it might complicate the process.</p> <p><i>Action: The IMO to consider whether it can identify the source of provisions in the draft GIS Rules.</i></p>	<p><b>IMO</b></p>
<p><b>7</b></p>	<p><b>GIS DESIGN – GUIDING PRINCIPLES</b></p> <p>Mr. Ring presented the draft GIS guiding principles to the GAB, which will drive the development of the GBB and GSOO.</p> <p>Mr. Livens noted the in the first principal did not take into account the costs of providing information. Mr. Ring replied that the costs were taken into account in the fourth principal, which details benefit vs. effort, where effort is intended to reflect, to an extent, costs.</p>	

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Gas Advisory Board

Item	Subject	Action
	<p>Mr. Livens questioned whether the fifth principal, which seeks to maximise consistency with the NBB interface for participants who operated on both the east and west coasts, could be implemented throughout the rules and the GBB. Mr. Ring agreed with Mr. Livens, but pointed out that rule and policy change in the different markets is likely to cause the interfaces to differ. The Chair reminded the GAB that an assurance had been made that where the information required by the GBB was the same as the NBB, the data file format would be kept the same, and where additional information was required, this could be provided separately, in order to minimise inconvenience to the users. The Chair added that there would be consultation with participants in regards to the format of the data provided.</p> <p>The determination of gas production and usage zones was discussed by the GAB and identified as a key consideration in the design of the GIS. While no specific guiding principle related to the definition of the zones, Ms. Ryan noted that a number of the principles would be relevant.</p> <p>Mr. Livens queried whether consideration had been given to seeking to recover costs from those that benefit from the GIS. Mr. Ring acknowledged that this was considered but that there is considerable difficulty in identifying who are the beneficiaries.</p> <p>The Chair asked the GAB to consider the draft guiding principles and to contact the IMO with their comments and feedback.</p> <p>Mr. Ring added that, while the principals may be too high level to be enshrined in the GIS Rules, that they would guide the drafting of the rules.</p> <p>Mr. Livens queried whether the principles which guided the design of the Eastern States GBB and GSOO had been considered in developing the draft guiding principles for the GIS. Mr. Ring responded that he had considered them, although they were of limited applicability to the WA GBB due to the different drivers for development of the services.</p> <p>Ms. Ryan informed the GAB that the first draft of the design document would be published in the first week of September, before the next GAB meeting.</p> <p><i>Action: GAB members to provide the IMO with any feedback on the draft guiding principles.</i></p>	<p><b>All</b></p>
<p><b>8</b></p>	<p><b>GENERAL BUSINESS</b> No further issues were raised.</p>	
<p><b>9</b></p>	<p><b>NEXT MEETING</b> Tuesday, 11 September 2012.</p>	
<p><b>CLOSED</b> The Chair declared the meeting closed at 1:45 PM</p>		

## Gas Advisory Board (GAB) - Action Points

**Legend:**

<b>Unshaded</b>	Unshaded action points are still being progressed.
<b>Shaded</b>	Shaded action points are actions that have been completed
<b>Missing</b>	Action items missing from sequence have been completed from previous meeting and subsequently removed from the log.

#	Year	Action	Responsibility	Meeting arising	Status / progress
3	2011	The IMO to conduct a gap analysis to analyse the requirements of the GBB against what the NBB can deliver.	IMO	December	Deferred pending detailed design of WA GBB.
8	2012	GAB members to provide the IMO with any questions for AEMO on the GBB system. IMO to send to AEMO and circulate responses to GAB.	All IMO	March	Completed. Questions received from GAB Members. Forwarded to AEMO. Awaiting response from AEMO. AEMO response and IMO follow up email sent to GAB members. AEMO has indicated it cannot provide a further response.
9	2012	IMO to evaluate the lifecycle costs of the GBB system (when funding is available to do so).	IMO	March	Pending funding.
10	2012	Minutes of Meeting No. 2 to be amended as agreed.	IMO	May	Completed.

#	Year	Action	Responsibility	Meeting arising	Status / progress
11	2012	IMO to circulate correspondence between the IMO and AEMO regarding the GBB system	IMO	May	Completed – see item 8 above. Correspondence to date circulated 22 May 2012. Awaiting response from AEMO.
12	2012	IMO to provide GAB members with an outline of the Gas Information Services Rules	IMO	May	Completed. Refer to Agenda Item 6 (Meeting No. 4)
13	2012	GAB members to provide any feedback/questions on the drafting of the Gas Services the Information Regulations to Natalia Kostecky (PUO) or Kate Ryan (IMO), and IMO to include any questions and responses in the meeting papers for the next GAB meeting.	GAB members PUO IMO	May	Nil questions received.
14	2012	PUO to consider renaming the Electricity Review Board.	PUO	May	Completed. IMO raised issue with PUO. PUO indicated name change requires a change of legislation which will not be progressed specifically for the implementation of the GBB and GSOO.
15	2012	PUO to circulate electronic copy of GSI Regulations Overview Paper to GAB members.	PUO	May	Circulated 15 May 2012.
16	2012	The IMO to consider whether it can identify the source of provisions in the draft GIS Rules.	IMO	August	Underway. Being considered during drafting of GIS Rules.
17	2012	GAB members to provide the IMO with any feedback on the draft guiding principles.	GAB members	August	Nil received.

## Agenda Item 5: Gas Information Services Project (GISP) Update

### 1. REGULATIONS AND GISP FUNDING

Drafting of tranche two of the Gas Services Information Regulations 2012 is now underway. The Public Utilities Office is working to have these Regulations in place by the end of 2012.

### 2. GISP ACTIVITIES

#### *Design and Rules Drafting*

Market Reform has prepared the Gas Information Services Design Report: Gas Bulletin Board and GSOO, which was released for consultation on 3 September 2012. A stakeholder workshop is scheduled for will be held on 11 September 2012 and written submissions are invited by 20 September 2012.

Following consultation, Market reform will finalise its advice to the IMO and the IMO will draw on this advice in the drafting of the Gas Information Services Rules.

The Guiding Principles in the GIS Design Report are being provided to the IMO Board for approval at its next meeting.

The IMO has engaged Ms. Rhonda Andrieux to draft the GIS Rules. Ms. Andrieux is an experienced drafter who has drafted rules to implement on a number of energy market reforms both within governments and as Legal Counsel at the Australian Energy Market Commission.

Drafting of the GIS Rules is now underway, starting with the 'governance' aspects of the Rules. The IMO intends to provide the draft governance rules to the Gas Advisory Board for discussion at the 9 October meeting, with the first round of consultation on the draft GIS Rules to start in late October 2012.

#### *GBB System*

The IMO has identified its preferred supplier to develop the GBB system and is currently progressing internal approvals in order to make a formal appointment.

As indicated at the August 2012 GAB meeting, the development of the GBB System will commence with a scoping phase, starting in mid September 2012. This phase will result the project plan for the development of the GBB system including iteration and milestones. It will also confirm the resourcing levels and total cost of the project.

### 3. RECOMMENDATIONS

*It is recommended that the GAB:*

**a) Note the update on the GISP.**