



INDEPENDENT  
MARKET  
OPERATOR

## Gas Advisory Board Minutes

<b>Meeting No.</b>	10
<b>Location</b>	IMO Board Room Level 17, Governor Stirling Tower, 197 St Georges Terrace, Perth
<b>Date</b>	Tuesday 16 April 2013
<b>Time</b>	1.00pm – 1.55pm

<b>Attendees</b>	<b>Class</b>	<b>Comment</b>
Allan Dawson	Chair	
Kate Ryan	Independent Market Operator (IMO)	
Stephen Livens	Pipeline	
Mike Shaw	Major User	
Pete Ryan	Producer	
Geoff Gaston	Shipper	
Nenad Ninkov	Shipper	
Wana Yang	ERA	Observer
Paul Hynch	Public Utilities Office (PUO)	Observer
<b>Also in attendance</b>	<b>From</b>	<b>Comment</b>
Rachael Smith	Pipeline	Proxy
Natalia Kostecki	PUO	Observer
Rebecca Denton	IMO	Presenter
Laura Koziol	IMO	Presenter
Courtney Roberts	IMO	Minutes
<b>Apologies</b>	<b>Class</b>	<b>Comment</b>
Mark Cooper	Pipeline	
Nerea Ugarte	Small End Users, PUO	
Ben Coetzer	Producer	
Gordon Rule	Major User	

Item	Subject	Action
1.	<p><b>WELCOME</b></p> <p>The Chair opened the meeting at 1:00 PM and welcomed members to the tenth Gas Advisory Board (GAB) meeting.</p>	
2.	<p><b>MEETING APOLOGIES / ATTENDANCE</b></p> <p>The following apologies were received:</p> <ul style="list-style-type: none"> <li>• Nerea Ugarte (PUO appointee – Small End Users,)</li> <li>• Gordon Rule (Major User)</li> <li>• Mark Cooper (Pipeline)</li> <li>• Ben Coetzer (Producer)</li> </ul>	
3.	<p><b>MINUTES OF PREVIOUS MEETING</b></p> <p>The minutes of GAB Meeting No. 9, held on 16<sup>th</sup> April 2013, were circulated prior to the meeting.</p> <p>Mr Stephen Livens raised a comment on some typographical corrections that were to be made prior to publishing the minutes however, there were no other comments raised and the minutes were accepted as a true record.</p> <p><i>Action Item: IMO to publish the minutes of GAB Meeting No. 9 on the IMO website.</i></p>	<b>IMO</b>
4.	<p><b>ACTIONS ARISING</b></p> <p>Ms Kate Ryan noted that all action points had been completed apart from the action around the IMO to confirming their obligations with regard to the FOI Act, which is yet to be addressed.</p>	
5.	<p><b>GAS INFORMATION SERVICES PROJECT – UPDATE</b></p> <p>Ms Ryan and Dr Natalia KostECKI provided a brief update on the Gas Information Services Project (GISP):</p> <p>Ms Ryan advised that the GSI Rules (the rules) had been finalised and were submitted to the Minister for approval on 5 April 2013. Dr KostECKI advised that the Public Utilities Office (PUO) had referred to the Gas Services Information Act (the Act) and envisaged that the Gas Services Information Amendment Regulations (regulations) would be made in two tranches, the first tranche being focused on the heads of power for the rules and the second tranche being focused on the framework for the compliance and liability, with the schedules included for reviewable decisions and civil penalties.</p> <p>The PUO have divided the regulations in the two tranches and the first tranche of regulations is progressing to the Minister for approval. The first tranche will need to be approved by the Minister and gazetted before the rules can be approved. Following this, the second tranche of</p>	

	<p>the regulations will be forwarded to the Minister for approval before the rules can come into effect. The estimated time for the commencement of the rules is 1 June 2013.</p> <p>Mr Ninkov questioned whether the rules would be tabled in parliament on Monday (22 April 2013). Dr KostECKI advised that this would not be the case as the rules will only be tabled once the regulations are gazetted.</p> <p>Ms Ryan advised that as a result of these delays, the IMO's submission to the Economic Regulation Authority on the Allowable Revenue and the IMO's budget to the Minister had been moved to the first business day following commencement of the rules. The first obligation on market participants is for pipelines to register and this has been moved to 4 June 2013, being the first business day after the rules commence.</p> <p>Ms Ryan reminded the GAB that the GSI Procedures and the GAB Constitution are currently out for consultation until 22 April 2013.</p>	
6.	<p><b>DRAFT GAS SERVICES INFORMATION (GSI) PROCEDURES</b></p> <p>Ms Rebecca Denton and Ms Laura Koziol presented an overview of the GSI Procedure: Registration and Exemption and GSI Procedure: Operation of the GBB and EMF.</p> <p>The following points were noted:</p> <p><b><i>GSI Procedure: Registration and Exemption</i></b></p> <ul style="list-style-type: none"> <li>• Ms Denton advised that for those facilities that are owned, operated or controlled by multiple parties, there must be one contact nominated as the GBB operator of that facility. Ms Rachael Smith questioned what would happen if those parties could not reach a consensus on who to nominate, Ms Ryan advised Ms Smith that those parties involved would continue to be in breach of the rules (for failing to register) until the issue is resolved.</li> <li>• Ms Ryan advised the GAB that the draft forms for facility registration, exemption and transfer are now published on the IMO's website. Ms Smith questioned when the final forms will be available, Ms Ryan informed her that the finalised forms would be available shortly after consultation ends on 22 April 2013 and clarified that the expectation is that the forms would not differ too much from the draft versions and that there would be sufficient time given for market participants to register. The Chair welcomed any feedback from GAB on the forms.</li> </ul> <p><b><i>GSI Procedure: Operation of the GBB and EMF</i></b></p> <ul style="list-style-type: none"> <li>• Ms Koziol demonstrated the uploading of information to the GBB and advised that it would display information such as who uploaded the submission, the date the submission was made and whether the submission was successful. She also clarified that market participants would only be able to see their own submissions.</li> <li>• Mr Mike Shaw questioned what information (in terms of reports) would be visible to the user if a pipeline inputs information on your behalf. Ms Ryan advised Mr Shaw that, because the user will be</li> </ul>	

	<p>exempt from providing the data in this circumstance, it would not be able to see the pipeline submission, but will see the data published on the GBB.</p> <ul style="list-style-type: none"> <li>• Ms Koziol provided the GAB with a brief overview of the Emergency Management Facility (EMF) component of the GBB. Mr Ninkov questioned who would be allowed to access to the archived information after the EMF event has occurred, Ms Ryan responded that the Coordinator of Energy would be the only person allowed to access this information.</li> <li>• Ms Ryan advised that a revised participant interface specification document will be released shortly along with draft versions of the user guide and web services interface information for downloading reports. The documents will be published on the IMO's website and a tentative date of 9 May 2013 has been scheduled for the IT user group to convene for the first time.</li> </ul>	
9.	<p><b>GENERAL BUSINESS</b></p> <ul style="list-style-type: none"> <li>• No general business was raised.</li> </ul>	
<p><b>CLOSED:</b> The Chair declared the meeting closed at 1.55pm.</p>		