## Procurement Lifecycle Document for Classic Meats Perth

CUAGRO2019 – Common Use Arrangement for Bulk Groceries and Fresh Produce

Classic Meats Perth Contact information Buying methods Place an Order Minimum Order Thresholds Payment of invoices Delivery Return of rejected goods Account management and invoicing Contact information General enquiries

Last updated: 16 November 2021

## **Classic Meats Perth**

**ABN:** 69 079 137 518 **ACN:** 000 228 231

### **Contact information**



Eoghan Ryan Phone: (08) 6246 7888 Mobile: 0427 727 141 Email: <u>sales.perth@classicmeats.com.au</u> Websites: <u>www.bidfood.com.au</u> Postal Address: PO Box 66, Osborne Park WA 6017 Admin hours: Monday to Friday 7:30am to 4.00pm

## **Buying methods**

### Place an Order

You can use the CUA Order Form or your organisation's own order form to make a purchase from Classic Meats. Please make sure that you quote the CUA number "CUAGRO2019".

#### **Option A – Use CUA Order Form or Agency Order Form**

STEP 1 (if required): Use email or phone to communicate with the Contact Person for Customer Orders – Eoghan Ryan – via the enquiries email address as per the contact details on page 2 to set up a CUAGRO2019 Account.

**Step 2**: Fill in the CUA Order Form or your organisation's own order form with the products you require.

**Step 3**: Send the CUA Order Form to Classic Meats via a dedicated email address – sales.perth@classicmeats.com.au for fulfilment. If you have any questions, contact John Smith or Jane Smith via the details on page 2 for further information.

#### **Option B – Use Classic Meats' Website Ordering System**

**Step 1 (if required):** Use email or phone to communicate with the Contact Person for Customer Orders – Eoghan Ryan – via the enquiries email address as per contact details on page 2 to set up a CUAGRO2019 Account and Login details for the Classic Meats website.

Step 2: Browse the Classic Meats website and select the required products.

**Step 3:** Either pay online via the Classic Meats website or indicate that you will pay on your Account soon. If you have any questions, contact Eoghan Ryan via the details on page 2 for further information.

#### **Minimum Order Thresholds**

The following Minimum Order Thresholds apply:

• Minimum Order Threshold Product Conditions = Not applicable

### Payment of invoices

Either pay online via the Classic Meats website, or pay on your Account via EFT – Account details as follows:

**BSB:** 062-000

Account Number: 15085795

Accounts: accounts.perth@classicmeats.com.au

## Delivery

#### Perth metropolitan area and the City of Mandurah

Free delivery is available to any nominated delivery point located within the Perth Region and the City of Mandurah, including any nominated carrier's depot where consignment to country areas is involved. Free delivery to these locations applies for both Standard Products and Non-Standard Products.

Products will be delivered free-of-charge to your site on the following business day of ordering.

#### **Regional Deliveries**

For Regional orders, the order timeframes are as follows:

• Order to be raised by 12:00 noon Monday – Friday to be delivered to a freight forwarder in the local proximity of Classic Meats Perth in the morning of the next business day

If you have any questions, contact Eoghan Ryan via – <u>sales.perth@classicmeats.com</u> or phone – (08) 6246 7888 for further information.

### **Return of rejected goods**

Where prior to acceptance, the Products delivered are found to be unsuitable for acceptance due to sub-standard quality, the Customer may reject any or all of the Products ordered.

To reject the Products, the Customer must notify the Contractor within three (3) Business Days for non-perishable and one (1) Business Day for perishable or fresh produce. The Products must be removed at the Contractor's expense within such reasonable time as the Customer may direct.

Should the Contractor fail to duly and properly remove the rejected Products within the time specified by the Customer, the Customer shall be entitled to have the rejected Products returned at the Contractor's risk and expense to the Contractor's premises, whereby the Contractor must afford every facility to accept the return of the Products.

Classic Meats require notification of acceptance or rejection of goods at the time of delivery or within 24 hours from delivery. We will also accept the return of goods that are damaged and not accepted. Rejected goods can be returned with the driver on delivery or please call through to the sales office and they will organise collection of goods.

#### Account management and invoicing

If required, Classic Meats must provide consolidated invoicing in specific formats as agreed with the Customer. The Account Manager for Customer queries and invoicing is Eoghan Ryan who can be contacted via the details on page 2.

# **Contact information**

## **General enquiries**

#### Admin

Eoghan Ryan Phone: (08) 6246 7888 Mobile: 0419 092 196 Facsimile: (08) 9242 2686 Email: <u>sales.perth@classicmeats.com.au</u> Websites: <u>www.bidfood.com.au</u> Address: PO Box 66, Osborne Park WA 6017 Admin hours: Monday to Friday 7:30am to 4.00pm