|  |
| --- |
| **Notification of high risk mining activity: Installing a winding system or making major changes to an already installed winding system.** |
| Regulation 675UK of the Work Health and Safety (Mines) Regulations 2022 requires information about high risk mining activities at a mine to be notified to the regulator.  Each high risk mining activity specified in Schedule 23 column 2 must not be carried out at or in relation to the mine unless - the notice is acknowledged by the regulator; the waiting period in relation to the activity has elapsed; and the activity is carried out in the manner specified in the notice.  Notification is required ***45 days prior to*** installing a winding system or making major changes to an already installed winding system at an underground mine.  The mine operator of a mine must ensure that a copy of any notice given to the regulator under regulation 675UK is also given, as soon as is reasonably practicable, to any health and safety representative for workers at the mine. |

**Complete Parts A to E, provide comments where necessary and identify the specific location of relevant information within any attached documents.**

## List of abbreviations

WHSA 2020 Work Health and Safety Act 2020

WHS(M)R Work Health and Safety (Mines) Regulations 2022

r. Regulation (of the WHS(M)R)

PMHMP Principal Mining Hazard Management Plan

## Notification

The carrying out of works involving the installation of a winding system or a major change to an already installed winding system is contingent on no further details being requested by the regulator and the elapsing of waiting period. The regulator may waive or reduce the waiting period at the request of the mine operator or otherwise.

## Manufacturing, inspection and testing records

All material certificates, rope certificates, fabrication records, Safety Data Reports (SDR), Non-Destructive Testing (NDT) records, load test certificates and other compliance documents must be made readily available on site before commissioning and be produced when requested by an inspector in accordance with WHSA Section 165(1)(b).

## Independent design verification

Design verification is highly recommended for the following reasons:

* it demonstrates appropriate engineering due diligence by the mine operator;
* it reduces the need for a detailed check by departmental officers (i.e. acceptance times are reduced);
* less potential for errors and defects to be discovered by departmental officers (i.e. less questions, delays and re-work).

Design verification (or validation) should be undertaken by a competent person who was not involved with the design. This may include, but is not necessarily limited to, third party independent verifiers.

| Part A. MINE Operator Details | | |
| --- | --- | --- |
| **Information required** | **Details** | |
| Mine operator (person conducting a business or undertaking) | Click or tap here to enter text. | |
| Mine name | Click or tap here to enter text. | |
| Name of shaft (if different to the name of mine) | Click or tap here to enter text. | |
| Safety Regulation System (SRS) Site ID, if known  Relevant SRS site operation(s) (SG) | Click or tap here to enter text.  Click or tap here to enter text. | |
| Mine operator contact | Name: | Click or tap here to enter text. |
| Position: | Click or tap here to enter text. |
| Telephone: | Click or tap here to enter text. |
| Email: | Click or tap here to enter text. |
| Other key mine operator contacts:  - Name - Position - Telephone number - Email address | Click or tap here to enter text. | |
| Name of winding equipment primary supplier/installation contractor(s) | Click or tap here to enter text. | |

| PART B. Contractor (PCBU) details IF APPLICABLE | |
| --- | --- |
| **Information required** | **Details** |
| Contractor (PCBU if applicable) | Click or tap here to enter text. |
| Contractor’s address | Click or tap here to enter text. |
| Project contacts:  - Name  - Position  - Telephone number  - Email address | Click or tap here to enter text. |

| Part c. Details of high risk mining activity | |
| --- | --- |
| **Information required** | **Provide comments and/or advise location within relevant attachments** |
| (Tick as many as are applicable) | New winding system installation |
| Installation/relocation of approved winding system |
|  | Hoisting personnel – primary means of access to  underground workings |
|  | Production haulage |
|  | Emergency egress |
|  | Shaft inspection/servicing |
|  | Major changes to an already installed winder |
| The nature of the proposed high risk activity, including particulars of how the activity is to be carried out. | Click or tap here to enter text. |
| The proposed commencement date for the activity | Click or tap here to enter text. |
| The location of the activity | Click or tap here to enter text. |
| The hazards identified as having the potential to arise from the activity | Click or tap here to enter text. |
| An assessment of the risks associated with the activity | Click or tap here to enter text. |
| The relevant parts of the mine safety management system for the mine that describe the systems, procedures, plans and other control measures that will be used to control risks to health and safety associated with the carrying out of the activity. | Click or tap here to enter text. |

| PART d. Additional information to be provided to the regulator | |
| --- | --- |
| **Information required** | **Provide comments and/or advise location within relevant attachments** |
| Relevant parts of the principal mining hazard management plan for the mine. | Click or tap here to enter text. |
| Details and, if necessary, drawings and certifications, of the winder, conveyance, ropes and other attachments. | Click or tap here to enter text. |
| General arrangement drawings showing:   * Plan(s) showing location of shaft (whole of mine and shaft site) * Depths, diameter, cross-section of shaft and collar * Mechanical/Structural general layout of winder equipment - plan and elevations of headframe, brace and winding engine * Mechanical general arrangements of winding engine indicating size, type and model of winder - hoist, single drum, double drum or friction winder   Drawings to be at approved for construction revision status.  (List all drawing titles and drawing numbers with correct revision status) | Click or tap here to enter text. |
| For modifications to an existing winder, provide plans, specifications, drawings and a risk assessment covering the nature and extent of that work.  (List all drawing and document titles and drawing/document numbers with correct revision status) | Click or tap here to enter text. |
| Approximate planned commencement dates:   * Construction start * Modifications – shutdown commencement * Commissioning start | Click or tap here to enter text.  Click or tap here to enter text.  Click or tap here to enter text. |
| **PART E. EXEMPTIONS LIKELY TO BE SOUGHT TO THE WHS(M)R 2022 *(if any)*** | |
| List any exemptions from specific requirements of the WHS(M)R 2022 you intend applying for in relation to this submission. | Click or tap here to enter text. |
| Are you the holder of any current specific exemptions that are relevant to this notice? If so, provide a list. | Click or tap here to enter text. |