

2022 Anzac Day Trust Grant Application

Refer to the Guide: 2022 Application Guidelines for assistance in completing this form.

Application Date: _____

Applicant Details

Name of the Organisation:

Your organisations name as registered on the Australian Business Name Register.

Primary Contact Person:

First name

Last name

Phone Number:

Email:

Alternative Contact Person:

First name

Last name

Phone Number:

Email:

Address:

Suburb

State

Post Code

Australian Business Number:

Organisation Type:

Project Details

Project Name:

How the project will be referred to in all following correspondence. If you have more than one project please complete a separate application for each one.

Project Type:

You can choose more than one option.

Hold Ctrl to select more than one.

Project Summary

Number of veterans and how they will be supported:

An explanation of the number of veterans you envisage will benefit from your project will give the Trustees an idea of the reach of your proposal.

What are the benefits of the project:

Listing the expected benefits on what your project is intended to bring about is a way of showing that your project is designed to help the veteran community.

Timeframe:

The Trust will consider projects that extend beyond one year.

Project Deliverables:

The project deliverables are a measure of what your project team will deliver. These are important to know as they form the basis for the acquittal process. For projects spanning multiple years these deliverable must be grouped by year.

Statement of Planned Expenditure

Item

Purpose

Amount

Total requested

Other financial assistance sought for this project:

The Trust needs to know if you are seeking or benefiting from financial assistance from other organisations or receiving other financial support from the WA Government or any other government. If so, what is the purpose of that support, from whom, level of support and over what period? If you are part of a national organisation, is there direct funding from your national body to your WA operation?

☐ I am authorised to sign legal documents on behalf of the organisation, I have read the 2022 Anzac Day Trust Grant General Terms and Conditions (attached to this form below) and all the information provided is true and correct.

Authorised Signature

[illegible]

Full name:

Position:

Organisation:

Date:

2022 ANZAC DAY TRUST GRANT – TERMS AND CONDITIONS

1. The grant is provided by the **ANZAC DAY TRUST** a body corporate under the *Anzac Day Act 1960* (WA) and is administered by Defence West, the Department of Jobs, Tourism, Science and Innovation ('the Department').
2. A reference to the Department includes its officers, employees, agents and contractors. A reference to the Recipient means the receiver of the grant funds.
3. By accepting any payment (whether in whole or in part) of the grant funds from the Department, the Recipient is deemed to accept and agrees to comply with these General Conditions.
4. The person currently authorised to enter into legal agreements on behalf of the Recipient, is required to confirm and agree that:
 - a. They are authorised to sign legal documents on behalf of the Recipient and will advise the Department in writing of any changes to the authorised signatory;
 - b. The bank account details provided are true and correct, the account is the main operating account of the Recipient and it will advise the Department in writing of any changes to the main operating account details.
5. The grant is to be used solely for the specified purpose for which the grant was approved ("the approved purpose") in writing by the Department.
6. Any part of the grant funds that are not used in accordance with Condition 5 will be repaid to the Department unless the prior written approval of the Department is obtained.
7. If the Recipient wishes to change the approved purpose or seek an extension of the acquittal timeframe it must obtain the prior written approval of the Department.
8. Providing the Recipient with the grant funds does not mean that the Recipient is entitled to any further funding from the Department.
9. The Department may terminate its involvement with the Recipient immediately by giving written notice if the Recipient:
 - a. Becomes insolvent or is deemed to be insolvent under the Corporations Act or any other law;
 - b. Is placed under administration or receivership;
 - c. Ceases to operate or carry out the approved purpose for which the grant funds was made; or

- d. Is determined by the Department to be in breach of any grant condition.

In the event of termination the balance of the grant funds must be repaid and/or the grant cancelled at the discretion of the Department.

10. To the fullest extent permitted at law all implied terms and conditions are excluded from these General Conditions.
11. To the fullest extent permitted at law the Recipient releases the Department from any and all liability (in negligence or howsoever) for costs, damages, expenses, and losses which the Recipient may suffer or incur in connection with either or both of the purpose referred to in condition 5 and these Conditions.
12. Without limiting condition 11 in no circumstances is the Department liable to the Recipient for the success or otherwise of the grant (and approved purpose) and is not liable for any indirect or consequential losses, including but not limited to loss of opportunity (including business opportunity), revenue or profit which may be suffered by a Recipient in relation to the grant or conditions.
13. Without limiting condition 11 and 12, the Department is not liable (in negligence or howsoever) to the Recipient for the acts or omissions of third parties (including any parties for whom the Department is or may be vicariously liable).
14. The Department will not be held responsible for the success of the approved purpose for which the grant funds is granted or for any losses or additional costs incurred that are associated with the approved purpose.
15. These General Conditions are governed by the laws of Western Australia irrespective of the place of residence of any Recipient.
16. The Recipient will comply with all Local, State and Commonwealth laws applicable to the purpose referred to in Condition 5.
17. Grant recipients are required to submit an acquittal report against agreed Key Performance Indicators with any receipts for grant monies spent on the project.
18. Multi-year project grant recipients will be required to brief the Trustees on progress of the project on a yearly basis, reporting against key performance indicators and timelines as agreed at the award of the grant.
19. The Recipient will keep financial records in accordance with generally accepted accounting principles and practices. Such records will be accurate, complete, up-to-date and in no way misleading.
20. All relevant records for the grant funds will be kept for a period of seven (7) years, and will be made available to the Department for review or audit, upon request at any time.
21. If required, the Recipient will allow the Auditor General for the State of Western Australia, or their authorised representative, to have access to and examine the records and information concerning this grant.

22. For Recipients that are not registered for GST:
- a. The Recipient will advise the Department if at any time during the life of the grant, it applies and/or is successful in becoming GST registered. Should the GST registration be successful, condition 23 will apply.
23. For GST registered Recipients:
- a. If the supply of anything under this grant is a taxable supply under the GST Act, the payment(s) shall be inclusive of GST.
 - b. The Recipient is responsible for meeting its compliance obligations with the GST Act.
24. An acknowledgement of funding assistance provided by the Department must be included in any advertising and on any material relating to the approved purpose.