



Water quality information sheet 34

June 2020

Application form

Recreation proposals within public drinking water source areas on crown land

This application form is for recreation proposals on all types of crown land within public drinking water source areas. The Department of Water and Environmental Regulation (the department) uses the information you provide in this form to assess your proposal under our Operational policy 13: *Recreation within public drinking water source areas on crown land*.

Background

Water resources for public drinking water supply are essential to community health and wellbeing and are important for the ongoing availability of safe, reliable, good quality and lower cost public drinking water supplies. Therefore, they must be protected from contamination risks associated with recreation activities. Our public drinking water sources, known as 'public drinking water source areas' (PDWSA), are constituted areas protected by government legislation and policy.

The department publishes drinking water source protection reports for each PDWSA in Western Australia (WA). These identify the characteristics of the source, examine risks to water quality and make recommendations to protect it. These can be found online at www.dwer.wa.gov.au.

To protect drinking water, the department has a policy to assess recreation proposals within PDWSA on crown land. You should read '[Operational policy 13: Recreation within public drinking water source areas on crown land](#)' when you are filling in this form, particularly section 2.5: Recreation proposals, and Table 4: Recreation (events and facilities) proposal assessment procedure of the policy. Flowcharts summarising the assessment procedure for proposed recreation facilities and events are described in figures 1 and 2 of the policy.

The department and/or the Water Corporation will assess your proposal under the policy, along with the relevant land manager's assessment (for example, the local government authority or the Department of Biodiversity, Conservation and Attractions).

Please note that access within reservoir protection zones (see figure 1 in this form) is prohibited under legislation and policy to protect water quality and public health. The department will not support proposals in reservoir protection zones.



– Please note this symbol means that an attachment to this application form is likely to be required for your proposal to be assessed.

Section 1: Proposed event or facility			
Recreation type: <i>What type of event or facility is it?</i>			
Location: <i>What is the proposed route or area to be used for the event/facility? Please attach aerial maps or GPS location points.</i>			
Which PDWSA is your proposal in? <i>The location of PDWSA and protection zones can be found on the department's interactive map at www.water.wa.gov.au/maps-and-data/maps/public-drinking-water-source-area-mapping-tool. Alternatively, you can contact us at Policy13@dwer.wa.gov.au</i>			
Date(s): <i>What are the date(s) of the proposed event or the facility's construction period? Please leave two months for assessment by all relevant parties.</i>			
Number of people: <i>How many people will be onsite (including spectators and media)/what is the facility's capacity?</i>			
Will existing facilities be used? <i>If 'yes', please attach or include details below of the facilities and where they are located.</i>			
Existing parking:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Existing toilets ¹ :	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Existing camp sites:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Existing bins:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Other (please specify):	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

¹ Please refer to the Department of Health's *Guidelines for concerts, events and organised gatherings* (2009) for information on how to calculate the number of toilets required for temporary events

Are additional, new facilities required to be constructed or temporarily located onsite?			
 <i>If 'yes', please attach or include details below of the facilities to be provided and where they are proposed to be located.</i>			
Parking:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Toilets ² :	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Camp sites:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Bins:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Other (please specify):	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Supporting documentation			
 Event or facility management or risk management plan <i>Attach any planning documents relevant to the proposal.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
 Existing approvals <i>Attach copies of any approvals issued for your event/facility.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
 'Certificate of Currency' from your liability insurer <i>Attach a copy of your insurance cover for your event / facility. Please be aware that insurance providers may require all relevant approvals prior to providing a certificate of insurance.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Section 2: Additional information for events			
Has the event been approved to be held in a PDWSA in the past?  <i>If 'yes', please complete this section below or attach details of any proposed changes since the last event.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Changes to timing (time of year and/or participant distribution):	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Changes to the route and/or location:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

² Please refer to the Department of Health's *Guidelines for concerts, events and organised gatherings* (2009) for information on how to calculate the number of toilets required for temporary events

Changes to the number of participants and/or spectators:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Changes to facilities and/or equipment used:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Any other changes (please specify):	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Section 3: Additional information for recreation facilities

<p>Are you proposing changes to an existing, approved recreation facility?</p> <p> <i>If 'yes', please complete this section below or attach details of all proposed changes to the facility.</i></p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Changes to the facilities route and/or location:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Changes to the approved use of the facility:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Changes to the capacity of the facility:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Changes to or addition of associated supporting facilities:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Any other proposed changes (please specify):	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Section 4: Post 2012 recreation proposals

<p>Is this an existing recreation event or facility approved before September 2012?</p> <p><i>Pre-2012 events or facilities need to be confirmed by the Water Corporation or this department, as described in Operational policy 13.</i></p>	<input type="checkbox"/> Yes  <i>If 'yes', please attach details of previous event or facility approvals.</i>	<input type="checkbox"/> No  <i>If 'no', please submit an attachment in response to the below.</i>
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Alternative sites

Operational policy 13 states that no new events or facilities can be supported within PDWSA where there is a suitable alternative location. This is to maximise the protection of water quality and public health for these drinking water sources, and recognises that, since 2010, more than 15 PDWSA that were no longer required, have been abolished or had their water quality

protection by-laws removed to make them more accessible for new or increased recreation, tourism and customary activities. These catchments include Harvey Dam, Bickley Brook, Gooralong Brook, Dirk Brook, Boddington Dam, Murray River, Bancell Brook, Brunswick, Padbury Reservoir, Warren River, Deep River, Kent River, and Scotsdale Brook and Wellington Dam. Please note that State government recreation management plans may need to be prepared for some of these catchments before they can be used for new or increased recreation.

There are many other alternative sites outside PDWSA for new events and facilities. These areas can include private land, local government reserves, national parks and state forest. For information on alternative areas to hold events or build facilities within state forest and national parks please contact the Department of Biodiversity, Conservation and Attractions. Land managed by other agencies should also be considered.

You must provide evidence that alternative sites outside PDWSA have been fully considered and have been found to be unavailable or unsuitable. If there are no suitable sites or facilities outside PDWSA, your proposal will be subject to a detailed event or facility assessment and approvals process.

Refer to Operational policy 13: *Recreation within public drinking water source areas on crown land*, 2019, for further information on how to prepare a proposal.

<p> A new recreation proposal is attached</p> <p><i>Please attach an explanation as to why there are no suitable alternative sites for your event or facility, and/or provide a definitive reason why it needs to be located at this specific location within the PDWSA.</i></p> <p><i>As part of this justification, you will need to provide a list of alternative sites that were considered and explain why each site was unsuitable or unavailable.</i></p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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Section 5: Certification

I, _____ (full name) certify that to the best of my knowledge the information provided is true and correct in every detail.

Signed: _____

Date: _____

Please allow two months from the time of submission of all required documentation for the assessment of new recreation proposals.

If this proposal is not accompanied by a more detailed application, further information may be requested before we can assess your proposal. Please note failure to provide all necessary information may delay the total time required to assess your proposal.

Please note this application form is designed to be assessed in conjunction with the Department of Biodiversity, Conservation and Attractions or other land manager event or facility application form.

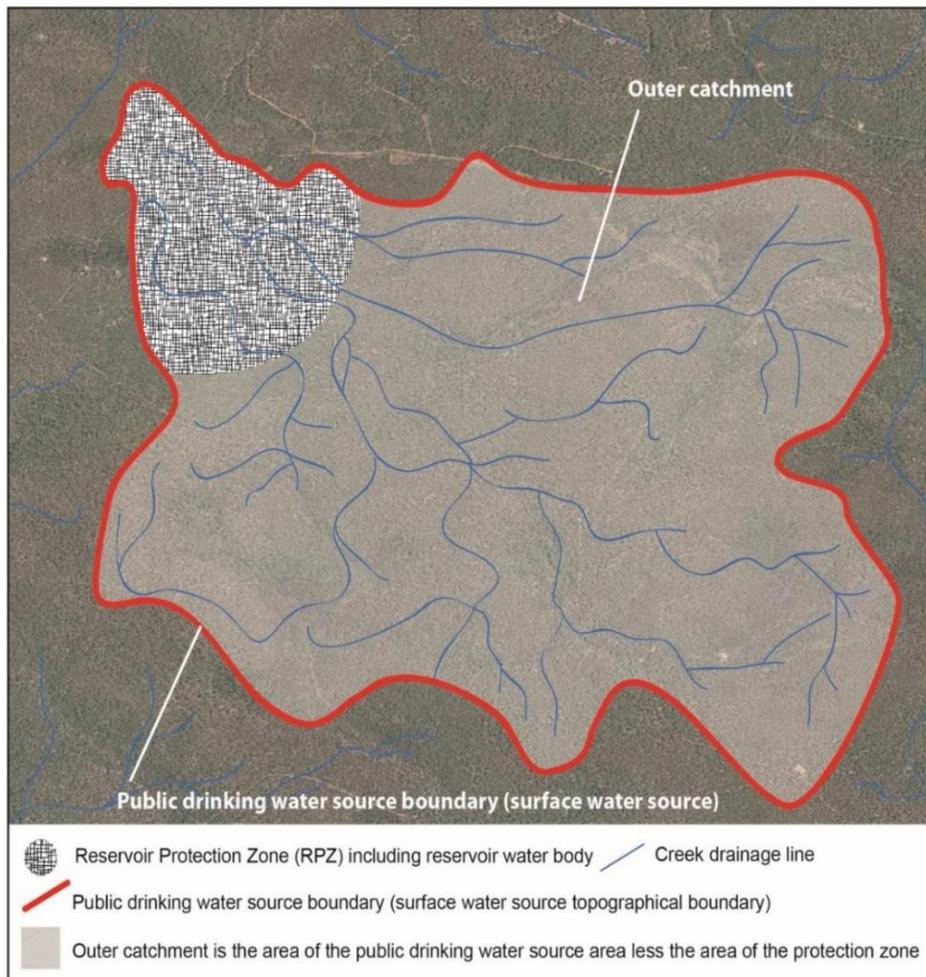


Figure 1 Example of a public drinking water source area, reservoir protection zone and outer catchment

Reservoir Protection Zone: No public access (except on public roads)

Outer catchment: Limited public access for passive land-based recreation and events

Contact details and feedback

Water Source Protection Planning Section

Department of Water and Environmental Regulation

Mailing address: Locked bag 10, Joondalup DC, WA, 6919

Phone: 08 6364 7600 Online: www.dwer.wa.gov.au Email: Policy13@dwer.wa.gov.au

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