Rudi Rooster Poultry Westoz Distributors

Procurement Lifecycle Document Version 1.0

CUAGRO2019 – Common Use Arrangement for Bulk Groceries and Fresh Produce

CONTACT PERSON FOR CUSTOMER QUERIES

RUDI ROOSTER POULTRY WESTOZ DISTRIBUTORS



Wendy Penniment & Terri Welsh

T: (08) 9309 6888 **M**: 0419 993 374

E: sales@rudirooster.com.au

Orders: sales@rudirooster.com.au Enquiries: sales@rudirooster.com.au

Website: www.rudirooster.com.au

Postal Address:

33 Pickett street Bayswater 6053

Orders Via:

Please see Buying Process Outline

Hours:

7.00am to 4.00pm Monday to Friday

Orders can be placed anytime Email or leave voice or txt message landline or mobile - outside of office

hours

ABN:

97375890146

ACN:

128970230

CUSTOMER QUOTE/ORDER PROCESS

To place an Order with Rudi Rooster Poultry, please use the Buying Process Outline below.

BUYING PROCESS OUTLINE

PLACING AN ORDER: PLEASE USE OPTION A

OPTION A – Use CUA Order Form or Agency Order Form:

You can use the CUA Order Form or your organisation's own order form to make a purchase from Rudi Rooster Poultry. Please make sure that use cite the CUA number "CUAGRO2019".

STEP 1 (if required): Use email or phone to communicate with the Contact Person for Customer Orders – WENDY OR REBECCA – via the enquiries email address as per the contact details on page 2 to set up a CUAGRO2019 Account.

STEP 2: Fill in the CUA Order Form or your organisation's own order form with the products you require.

STEP 3: Send the CUA Order Form to Rudi Rooster Poultry via a dedicated email address – <u>sales@rudirooster.com.au</u> for fulfilment. If you have any questions, contact Wendy Penniment via the details on page 2 for further information.

PAYMENT OF INVOICES

Pay online via the Rudi Rooster Poultry Account via EFT – Account details as follows:

BSB: 306-089

Account Number: 294 783 2

Contact: Rudi Rooster Poultry – sales@rudirooster.com.au

DELIVERY

PERTH METROPOLITAN REGION AND CITY OF MANDURAH

Free delivery is available to any nominated delivery point located within the Perth Region and the City of Mandurah, including any nominated carrier's depot where consignment to country areas is involved. Free delivery to these locations applies for both Standard Products and Non-Standard Products.

Products will be delivered free-of-charge to your site within 24 hours of ordering.

REGIONAL DELIVERIES

For Regional orders, the order timeframes are as follows:

 Rudi Rooster Poultry will deliver to freight forwarder depot within 24 hours of receival of order. Freight charge outside Perth Metro is \$1.50 per Kilogram.

If you have any questions, contact Wendy <u>sales@rudirooster.com.au</u> 08 9309 6888 or 0419 993 374 for further information.

RETURN OF REJECTED GOODS

Where prior to acceptance, the Products delivered are found to be unsuitable for acceptance due to sub-standard quality, the Customer may reject any or all of the Products ordered.

To reject the Products, the Customer must notify the Contractor within three (3) Business Days for non-perishable and one (1) Business Day for perishable or fresh produce. The Products must be removed at the Contractor's expense within such reasonable time as the Customer may direct.

Should the Contractor fail to duly and properly remove the rejected Products within the time specified by the Customer, the Customer shall be entitled to have the rejected Products returned at the Contractor's risk and expense to the Contractor's premises, whereby the Contractor must afford every facility to accept the return of the Products.

In the advent of goods requiring return to Rudi Rooster Poultry, the customer must as <u>per above</u>.

- 1. Contact Rudi Rooster Poultry and advise of the issue.
- 2. Hold the rejected product.
- 3. Rudi Rooster Poultry will pick up and either replace or credit the product.

ACCOUNT MANAGEMENT AND INVOICING

If required, Rudi Rooster Poultry must provide consolidated invoicing in specific formats as agreed with the Customer. The Account Manager for Customer queries and invoicing is Wendy who can be contacted via the details on page 2.

APPENDIX 1 – CONTACT NAMES FOR THE CONTRACT MANAGER

CONTACT DETAILS AND CONTACT PERSON – GENERAL QUERIES

RUDI ROOSTER POULTRY



John Penniment & Wendy Penniment

T: (08) 9309 688 **M**: 0419 993 374

0439 988 533 (John Penniment)

E: sales@rudirooster.com.au

Website: www.rudirooster.com.au

Postal Address:

33 Pickett street Bayswater 6053

Orders Via:

Please see Buying Process Outline

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ACN:

128970230

CONTACT PERSON FOR SALES REPORTING

As above.

CONTACT PERSON FOR INSURANCES

As above.

CONTACT PERSON FOR CONTRACT MANAGEMENT MEETINGS

As above.