

TRAFFIC MANAGEMENT IN EMERGENCIES

Vehicle Control Point (VCP) Operators Briefing Checklist

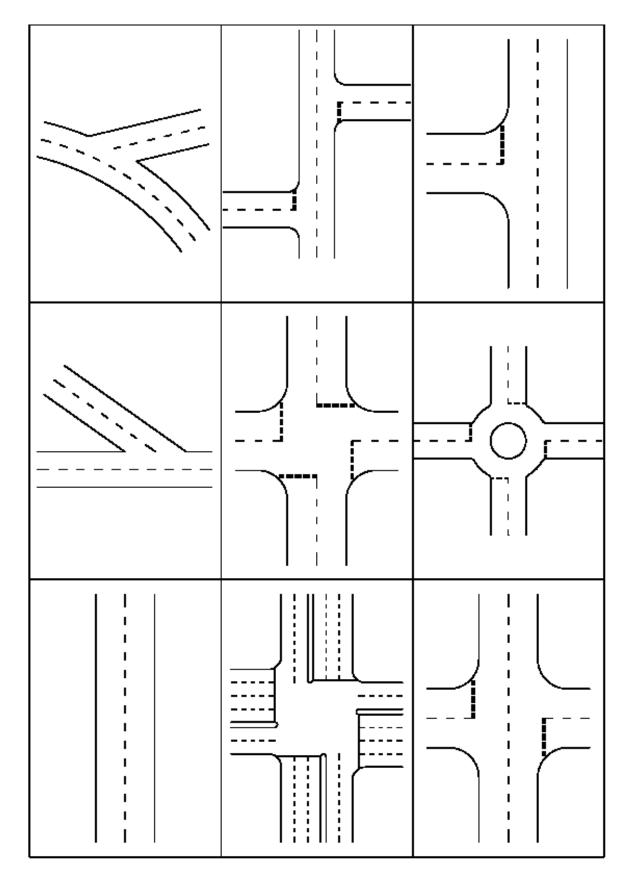
Incident Type/Name:	Incident Controller:	Operational Period:	Date Completed:	Time Completed:	Completed by:
		From to			
		Date:			

As an operator of a VCP you should be briefed on the following for your VCP¹

VCP number:		Closed between:				
Road name(s)						
VCPs Location: (Intersection		on Name):	Staff: (Names, Call sign)			
to be		·				
located						
at:						
To be es	tablished as: FULL					
PARTIAL UNITH RAPS ² WITHOUT RAPS U						
Controll	ing Agency or HMA:					
	ive Authority to close					
the road(s):		³ EM Act BF Act FB Act RT Act MR Act LG Act				
		DG Act OTHER (specify section):				
Direction/information to be given to the public:						
Actions agreed for breaches						
of VCP:						
Specific conditions						
(e.g. emer	gency vehicles/personnel rough VCP):					
Methods of communication for this VCP:						
Anticipated duration for this						
VCP:						
		Confirmation of VCP arrangeme				
VCP meets minimum		1 vehicle/2 personnel; 2 escape routes; 2 methods of communication; safe conditions.				
standard						
Risks/impacts specific to this VCP:						
VCP operator understands		Including what changes should be reported & when VCP needs to be moved				
dynamic risk assessment:						
Welfare arrangements for		Rest breaks & refreshments for VCP operators & any arrangements for affected public.				
this VCP:						
Frequency of briefings		How & when will VCP operators be updated for situational awareness				
(reporting rhythm):						
Planned handover for VCP		Time expected that VCP operators will be replaced by other personnel				
operators:						
	nannel(s) to be used:					
Agency Commander / VCP		Supervisor for VCP operators at this VCP during this incident (to include phone number).				
Supervisor (contact details):						

 ¹ Ideally BEFORE deploying – if not, ASK for this information ASAP
 ² Restricted Access Permit System (i.e. A partial VCP nominated for this purpose)

³ EM Act - Emergency Management Act 2005; BF Act - Bush Fires Act 1954; FB Act - Fire Brigades Act 1942; RT Act - Road Traffic (Administration) Act 1974; MR Act - Main Roads Act 1930; LG Act - Local Government Act 1995; DG Act - Dangerous Goods Safety Act 2004.



EXPECTED ROAD LAYOUT (MARK AS APPROPRIATE)

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