

State-Level Recovery Plan

Title: *(insert name of community)* Recovery Plan

Name of event:

Event date:

Plan Date:

Introduction

- background on the nature of the emergency or incident;
- aim or purpose of the plan; and
- authority for plan

Assessment of Recovery Requirements

- detail loss and damage to residential, commercial and industrial buildings, transport, essential services (including State and local government infrastructure) and the environment;
- detail impact on the community fabric, individuals and the economy;
- estimate of costs of damage;
- temporary accommodation requirements (includes details of Evacuation Centre's);
- additional personnel requirements (general and specialist);
- human services (personal and psychiatric support) requirements; and
- other health issues.

Organisational Aspects

- identify lead public authorities for the social, built, economic and natural environments;
- detail the composition, structure and reporting lines of the committees set up to manage the recovery process;
- detail the inter-agency relationships and responsibilities;
- detail the roles, key tasks and responsibilities of the various committees and those appointed to various positions, including key community and business stakeholders; and

Operational Aspects

- detail resources available and required;
- redevelopment Plans (includes mitigation proposals);
- reconstruction and restoration program and priorities, (including estimated timeframes);
- include programs and strategies of government agencies to restore essential services and policies for mitigation against future emergencies;
- include the program for community and individual support;
- include the program for economic and environmental restoration;
- include the program for restoration/continuation of local government services;
- detail financial arrangements (e.g., assistance programs (DRFA), insurance, public appeals and donations); and
- detail the plan for public information dissemination.

Administrative Arrangements

- detail administration of recovery funding and other general financial issues;
- detail public appeals policy and administration (including policies and strategies for distribution of funds); and
- detail office and living accommodation, furniture and equipment details for additional temporary personnel.

Conclusion

- Summarise recovery objectives, goals, priorities and timetable of plan.

Signed by: _____ **Date:** _____

State Recovery Coordinator / State Recovery Controller