

Procurement Lifecycle Document for Coca-Cola Europacific Partners

CUAGRO2019 – Common Use Arrangement for
Bulk Groceries and Fresh Produce

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Coca-Cola Europacific Partners

ABN: 68 076 594 119

ACN: 076 594 119



Contact information

Daniel Holmes

Phone: 13 COKE (132653)

Mobile: 0419 969 670

Email: daniel.holmes@ccep.com

Orders : email.orders@ccamatil.com

Website: <http://www.cocacolaep.com/au/>

Postal Address: 19-21 Miles Road Kewdale, WA 6105

Admin hours: Monday to Friday 8.00am to 5.00pm

Buying methods

Place an Order

Option A – Use Coca-Cola Europacific Partners Website Ordering System (MYCCA):

STEP 1 (if required): Use email or phone to communicate with the Contact Person for Customer Orders – Daniel Holmes – via the enquiries email address as per contact details on page 2 to set up a CUAGRO2019 Account and Login details for the CCEP’s MYCCA website.

STEP 2: Browse the MYCCA website (www.mycca.com.au) and select the required products and submit your order. Orders need to be placed by 5pm AWST on your assigned order day.

STEP 3: Either pay online via the MYCCA website or indicate that you will pay your Account soon (Credit terms are required to pay account soon). If you have any questions, contact Daniel Holmes via the details on page 2 for further information.

Option B – Place orders via phone through Coca-Cola Europacific Partners National Sales Centre:

STEP 1 (if required): Use email or phone to communicate with the Contact Person for Customer Orders – Daniel Holmes – via the enquiries email address as per the contact details on page 2 to set up a CUAGRO2019 Account.

STEP 2: Call orders through to Coca-Cola Europacific Partners National Sales Centre on 13COKE (132653).

STEP 3: Please quote your seven-digit customer number when placing your order. Orders need to be placed by 5pm AWST on your assigned order day. If you have any questions, contact Daniel Holmes via the details on page 2 for further information.

Option C – Use CUA Order Form or Agency Order Form and place orders via email:

You can use the CUA Order Form or your organisation’s own order form to make a purchase from Coca-Cola Europacific Partners. Please make sure that you quote the CUA number “CUAGRO2019”.

STEP 1 (if required): Use email or phone to communicate with the Contact Person for Customer Orders – Daniel Holmes – via the enquiries email address as per the contact details on page 2 to set up a CUAGRO2019 Account.

STEP 2: Fill in the CUA Order Form or your organisation’s own order form with the products you require including product numbers & required delivery date.

STEP 3: Send the CUA Order Form to Coca-Cola Europacific Partners via email address – email.orders@ccamatil.com for fulfilment. Orders need to be placed by 12pm AWST on your assigned order day. If you have any questions, contact Daniel Holmes via the details on page 2 for further information

Minimum Order Thresholds

The following Minimum Order Thresholds apply:

Minimum Order Threshold Product Conditions	\$ Threshold	Volume Threshold (cartons, crates etc)	Orders Below Threshold Accepted (YES/NO)	Delivery Fee (for Orders below threshold)
Minimum 10 carton order	N/A	Cartons	No	N/A

Payment of invoices

Pay on your Account via EFT – Account details as follows:

DIRECT DEBIT Direct Debit is a convenient, flexible and automated way to pay your account. You can choose to pay from your bank account or credit card. Visit www.mycca.com.au to register.

INTERNET PAYMENT Visit www.mycca.com.au to view, track and pay your bills online from your bank account or credit card.

PAY BY CREDIT CARD Phone 1800 151 791 and select option 1 to make a payment over the phone.

EFT (Electronic Fund Transfer) Payments can be electronically transferred to our bank account with the following details:

Bank: Westpac Banking Corporation

BSB: 037-833

Account Number:

Quote your seven-digit customer number, for example: 1234567, which is displayed on the front of your invoice.

Please record your account number in the "lodgement reference field" and send your remittance to: Email: aus.coke.eft@ccamatil.com

Fax: (02) 9630 30 24

BPAY Biller code: 120295 BPAY customer

Ref: Please refer to the front of your invoice document for your BPAY customer reference.

ENQUIRIES, please contact CCA Credit Team on 1 800 151 791 or email us on aus.coke.credit@ccamatil.com. Kindly quote your Account Number on all correspondence.

Delivery

Perth metropolitan area and the City of Mandurah

Free delivery is available to any nominated delivery point located within the Perth Region and the City of Mandurah, including any nominated carrier's depot where consignment to country areas is involved. Free delivery to these locations applies for both Standard Products and Non-Standard Products.

Each customer will be assigned an order and delivery day. Products will be delivered free-of-charge to your site within 48 hours of placing the order on your assigned order day. Orders need to be placed by 5pm AWST on your assigned order day.

Regional Deliveries

Regional orders, the order timeframes are as follows for orders placed on the assigned order day:

- Southwest – 48 hours delivery from order day
- Wheatbelt - 48 hours delivery from order day
- Goldfields – 48 hours delivery from order day
- Mid-West - 48 hours delivery from order day
- Pilbara – 72 hours delivery from order day
- Kimberley – 72 hours delivery from order day
- Gascoyne – 72 hours delivery from order day
- Orders to be placed by 5pm* AWST on assigned order day (*Order cut off time can vary depending on order method used. Refer to “Placing an order” for cut off times).
- Delivery will take place on assigned delivery day.

Discounting

Coca-Cola Europacific Partners offers the following discounts on the product pricing listed in the Pricing Schedule:

Non-Standard product discounts

The following discounts apply to Products supplied by Coca-Cola Europacific Partners that are not listed in the Price Schedule.

Table 2 - Non-Standard Product Discounts		
Category	Subcategory	% Minimum Discount (e.g., 10%)
Category 3 - Ready-to-Drink Beverages	Fruit Juices	10%
Category 3 - Ready-to-Drink Beverages	Soft Drinks	15%
Category 3 - Ready-to-Drink Beverages	Sports Drinks	20%
Category 3 - Ready-to-Drink Beverages	Energy Drinks	15%
Category 3 - Ready-to-Drink Beverages	Iced Tea	20%
Category 3 - Ready-to-Drink Beverages	Bottled Water	15%
Category 3 - Ready-to-Drink Beverages	Bottled Functional Water	15%

Return of rejected goods

Where prior to acceptance, the Products delivered are found to be unsuitable for acceptance due to sub-standard quality, the Customer may reject any or all the Products ordered.

To reject the Products, the Customer must notify the Contractor within three (3) Business Days for non-perishable and one (1) Business Day for perishable or fresh produce. The Products must be removed at the Contractor's expense within such reasonable time as the Customer may direct.

Should the Contractor fail to duly and properly remove the rejected Products within the time specified by the Customer, the Customer shall be entitled to have the rejected Products returned at the Contractor's risk and expense to the Contractor's premises, whereby the Contractor must afford every facility to accept the return of the Products.

If a Customer wants to reject products that have been ordered this can be done at time of delivery. Either all or partial quantities of the order can be rejected, and this can be done by advising the driver prior to accepting the delivery. The driver will return these products and remove them from the invoice.

If the customer has received the Order in full and needs to reject/return any Products, they must ensure all cartons are unopened and they must advise their CCEP Business Development Executive or contact the National Sales Centre (13COKE) within 3 days of delivery to arrange collection.

Account management and invoicing

If required, Coca-Cola Europacific Partners must provide consolidated invoicing in specific formats as agreed with the Customer. The Account Manager for Customer queries and invoicing is Daniel Holmes who can be contacted via the details on page 2.

Contact information

General enquiries

Admin

Daniel Holmes

Phone: 13 COKE (132653)

Mobile: 0419 969 670

Email: daniel.holmes@ccep.com

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