|  |  |  |
| --- | --- | --- |
| I, | | of |
| **[Full name of declarant]** | | |
|  | | |
| **[Address of declarant]** | | |
|  |  | **in the State of** |
|  | | |
| **[Occupation of declarant]** | | |

sincerely declare as follows —

1. I have never been convicted of an offence punishable for a period of two years’ imprisonment or more in Australia or elsewhere (excluding spent convictions).
2. I have not been charged or convicted, as an adult, in the last 10 years, of an offence, that involved dishonesty.
3. I have not been involuntarily removed from the lobbyist register (or equivalent) of another Australian jurisdiction.
4. I have not been suspended, disciplined, disqualified, involuntarily deregistered, struck off, expelled or had membership of a professional or occupational group involuntarily terminated by:
   * 1. any professional or industry body
     2. the State Administrative Tribunal of Western Australia, or similar body in any other Australian jurisdiction
     3. the Supreme Court of Western Australia, or similar body in any other Australian jurisdiction.
5. I do not currently hold and have not held for any period of time within the 12 months preceding the date of making this statutory declaration a ‘relevant office’ as that expression is defined in Section 14 of *the Integrity (Lobbyists) Act 2016*.

The Annexure to this statutory declaration provides accurate details about the circumstances leading to me being unable to attest to the matters in paragraph(s) [insert relevant paragraph or paragraphs] above.

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the Oaths, *Affidavits and Statutory Declarations Act 2005*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **at** |  | | **on** |  | **by —** |
|  | **[Place]** | |  | **[Date]** |  |
|  | | | | | | |
| **[Signature of person making the declaration]** | | | | | | |
| **in the presence of —** | |  | | | | |
|  | | **[Signature of authorised witness]** | | | | |
|  | |  | | | | |
|  | |  | | | | |
|  | | **[Name of authorised witness and qualification as such a witness]** | | | | |

**Information**

## 1. Required steps to make a statutory declaration

Any person who is employed or engaged by a registrant to undertake lobbying activities on behalf of another person (i.e. a client) is deemed to be lobbying under Section 8(2)(c) of the *Integrity (Lobbyists) Act 2016*. An individual seeking to be an accredited lobbyist under a registrant must complete this statutory declaration. As outlined in Section 12(3) of the *Oaths, Affidavits and Statutory Declarations Act 2005*:

*‘(3) The person who is making the statutory declaration must —*

1. *sign or personally mark the statutory declaration;*
2. *sign or initial any alteration, such as an insertion or erasure, that has been made to the statutory declaration; and*
3. *in the presence of an authorised witness declare orally —*
4. *that he or she is the person named as the maker of the statutory declaration;*
5. *that the contents of the statutory declaration are true;*
6. *that the signature or mark is his or hers; and*
7. *if necessary, that any attachment to the statutory declaration is the attachment referred to in it.’*

If you are making the declaration within Western Australia, please refer to Schedule 2 of the *Oaths, Affidavits and Statutory Declarations Act 2005* for a list of persons authorised to witness the statutory declaration.

Alternatively, if you are making the statutory declaration from another Australian jurisdiction, the *Oaths, Affidavits and Statutory Declarations Act 2005* provides that a person authorised under the law of that state or territory to witness a declaration in that jurisdiction is also authorised to witness a statutory declaration made for the purposes of the Western Australian legislation.

## 2. Inability to attest

An inability to attest to any statements contained in clauses (a) to (e) on page 1 will not necessarily preclude you from registration or listing.

If you are unable to attest to the truth of any of the above statements, strike out the relevant statement(s) and attach details (as an Annexure) in a separate sheet(s) as to why you are unable to do so.

All information provided will be considered during the assessment of your application.

## 3. Penalties

3.1. Any person who knowingly makes a statement that is false in a material particular in a statutory declaration is guilty of a crime and is liable to imprisonment for five years (summary conviction penalty: imprisonment for two years and a fine of $24 000). See Section 169(2) of the Criminal Code.

3.2. In accordance with Section 24 of the *Integrity (Lobbyists) Act 2016*, when making a statutory declaration, doing any of the following may incur a penalty of up to $10 000:

* + 1. giving information that the person knows to be false or misleading in a material particular
    2. failing to give information that the person knows is materially relevant
    3. omitting information without which any notification or information given, or any document produced, or any representation made, is, to the person’s knowledge, false or misleading in a material particular.