



Application for notation, removal or variation of security interest

Rights in Water and Irrigation Act 1914, sections 26GZL, 26GZQ of Division 3E

A fee of \$70 is applicable for adding, removing or varying a security interest.

Refer to Part 6 for payment options.

Part 1: Application details

Tick applicable.

Security interest: A security interest means an interest in a licence (however arising) that secures payment of a debt or other pecuniary (monetary) obligation or the performance of any other obligation.

Application for notation of security interest

Application for removal of security interest

Application for variation of security interest

Part 2: Licence holder details

Licence number	
Licensee(s) name(s)	

Part 3 Details of organisation/person who has security interest

(a) Organisation					
ABN					
(b) Individual/organisation contact					
Title	Mr	Mrs	Ms	Miss	Other
Surname or family name					
Given or first names					
Email address					
Phone number					
(c) Business address of party who has security interest					
Postal address					
Street					
Suburb or town				Postcode	
Email address					
Phone number					

Part 4: Details of the security interest

A 'Security interest' is referred to under Division 3E, section 26GZL and requires the submission of this form and a fee. A general description of the nature of the security interest along with their name and address must be provided. When an application for a notation of a security interest is received the Department is to enter the details onto the Register of Instruments which is publicly available. There are certain events in which the security interest and the Economic Regulation Authority (ERA) must be notified, these circumstances are listed under 'important information'.

Only complete this section if you are applying for a new interest or variation to an existing interest. It is not required for interest removal.

► Please tick one of the options available below and provide a general description of the nature of the security interest.

New security interest – details and general description of the nature of the new security interest.	Description
Variation of security interest – details and general description of the variation to the security interest,	Description

Part 5A: Signature or seal of licensee(s)

By signing this form you are declaring that the statements on this form are true and correct.

Date	(dd/mm/yyyy)
Signature of licensee(s) or person duly authorised to sign for and on behalf of the licence holder.	Signature of licensee(s) or person duly authorised to sign for and on behalf of the licence holder.

OR

Date	(dd/mm/yyyy)
Common seal or company seal	was hereby affixed in the presence of
Authority to sign	
Name	Position/title
Please note: if you are signing on behalf of another person, proof of your authority in writing must be provided.	

Part 5B: Signature or seal of organisation/person with security interest

By signing this form you are declaring that the statements on this form are true and correct and that you consent to the notation, variation or removal of your interest.

Date	(dd/mm/yyyy)
Signature of interest holder or person duly authorised to sign for and on behalf of the interest holder.	Signature of interest holder or person duly authorised to sign for and on behalf of the interest holder.

OR

Date	(dd/mm/yyyy)
Common seal or company seal	was hereby affixed in the presence of
Authority to sign	
Name	Position/title
Please note: if you are signing on behalf of another person, proof of your authority in writing must be provided.	

Please retain a copy of this form for your records.

Part 6: Fees

A fee of \$70 is applicable for adding, removing or varying a security interest.

► Payment options

Cheque/money order	made payable to the Department of Water and Environmental Regulation
EFT/bank transfer	<p>BSB: 066040 Account No: 18300113 Name of Bank: Commonwealth Bank of Australia.</p> <p>Please include the full name of the licence holder in the payment description and attach remittance advice.</p>
Credit card (online)	<p>access www.dwer.wa.gov.au</p> <p>Select 'Make a payment' and follow the prompts to pay a 'Form 5I: Application for notation, removal or variation of security interest' (Biller Code 1568864)</p> <ul style="list-style-type: none"> • Full name (state the full name of the licence holder). • Description of payment (state the licence number). • Contact phone no. of payer (10 digits). <p>Record the receipt number and payment date below.</p> <p>Receipt No: _____ Payment date: _____</p>

Important information

In the event that the register contains a notation made under section 26GZM of the *Rights in Water and Irrigation Act 1914* the security interest and the ERA (only applicable to water service providers) must be notified of certain events:

- the licensee is convicted of an offence against the Act
- an application has been submitted to amend the licence
- an application has been submitted to transfer part or all of the water entitlement (written consent must be provided from the security interest)
- the licence is not being renewed
- the licence has been cancelled or suspended
- the licence has been surrendered by the licensee.

Under section 26GZQ of the *Rights in Water and Irrigation Act 1914*, the department cannot approve the variation or removal of the security interest without the written consent of the interest holder, or where the department is directed to do so by a court.

Under Schedule 1, Division 7, cl34 of the *Rights in Water and Irrigation Act 1914*, the department cannot approve the transfer of the licence or water entitlement under the licence or of an agreement under cl30 without written consent from the interest holder.

Where and how to submit this form

This form can be submitted by fax, post, email or in person to the appropriate Department of Water and Environmental Regulation regional office. For assistance in completing this form, contact your regional office.

Swan Avon region

► Victoria Park regional office

7 Ellam Street
Victoria Park WA 6100

Ph: 08 6250 8000
Fax: 08 6250 8050
Email: ellamreception@dwer.wa.gov.au

Kwinana Peel region

► Kwinana Peel regional office

107 Breakwater Parade
Mandurah Ocean Marina

PO Box 332
Mandurah WA 6210

Ph: 08 9550 4222
Fax: 08 9581 4560
Email: peel@dwer.wa.gov.au

South West region

► Bunbury regional office

35-39 McCombe Road
Bunbury WA 6230

PO Box 261
Bunbury WA 6231

Ph: 08 9726 4111
Fax: 08 9726 4100
Email: bunbury.admin@dwer.wa.gov.au

► Geopraphe Capes district office

Suite 1A/72 Duchess Street Busselton WA 6280

PO Box 269
Busselton WA 6280

Ph: 08 9781 0111
Fax: 08 9751 2348
Email: busselton.admin@dwer.wa.gov.au

► Warren Blackwood district office

Brain Street
Manjimup WA 6258

WA PO Box 261
Bunbury WA 6231

Ph: 08 9726 4111
Fax: 08 9726 4100
Email: bunbury.admin@dwer.wa.gov.au

Mid West Gascoyne region

► Geraldton regional office

20 Gregory Street
Geraldton WA 6530

PO Box 73
Geraldton WA 6531

Ph: 08 9965 7400
Fax: 08 9964 5983
Email: midwest@dwer.wa.gov.au

► Carnarvon regional office

211 Robinson Street
Carnarvon WA 6701

PO Box 81
Carnarvon WA 6701

Ph: 08 9941 6100
Fax: 08 9941 4931
Email: gascoyne@dwer.wa.gov.au

North West region

► Karratha regional office

The Quarter
Level 2, 20 Sharpe Avenue
Karratha WA 6714

Locked Bag 10
Joondalup DC
Joondalup WA 6919

Ph: 08 9144 0200
Email: northwest@dwer.wa.gov.au

► Kununurra regional office

27 Victoria Highway

PO Box 625
Kununurra WA 6743

Ph: 08 9166 4100
Fax: 08 9168 3174
Email: kunadmin@dwer.wa.gov.au

South Coast region

► Albany regional office

5 Bevan Street
Albany WA 6330

PO Box 525
Albany WA 6331

Ph: 08 9841 0100
Fax: 08 9842 1204
Email: southcoast@dwer.wa.gov.au