



Government of **Western Australia**  
Department of **Water and Environmental Regulation**

# E-waste Infrastructure Grants

Round 1 guidelines



January 2023

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## Acknowledgement

We acknowledge the Traditional Owners, the Whadjuk people of the Noongar Nation of the land upon which we live and work and pay our respects to their Elders past and present. We recognise the practice of intergenerational care for Country and its relevance to our work bringing it to life on Whadjuk Noongar Boodja\*. We seek to listen, learn and genuinely engage and build strong partnerships. We aim to provide sustainable opportunities for Aboriginal people within our workforce and through our business.

Country is a term used by Aboriginal people to describe the lands, waterways and seas to which they are intrinsically linked. The wellbeing, law, place, custom, language, spiritual belief, cultural practice, material sustenance, family and identity are all interwoven as one. Working with the community, we move forward with a shared commitment to protect and conserve Country for our future generations.

\*The Department of Water and Environmental Regulation's head office, Prime House, is located in Joondalup, on Whadjuk Noongar Boodja. The above Acknowledgement of Country was endorsed by the department's Aboriginal Water and Environmental Advisory Group.

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# 1. Overview

## 1.1 Funding overview

The Department of Water and Environmental Regulation (the department) will administer grant funding to support projects that complement the ban on e-waste to landfill by 2024. The grant funding will be allocated before 1 July 2024.

Projects funded will increase e-waste collection, storage, reuse, reprocessing and recycling capacity and capability under two streams:

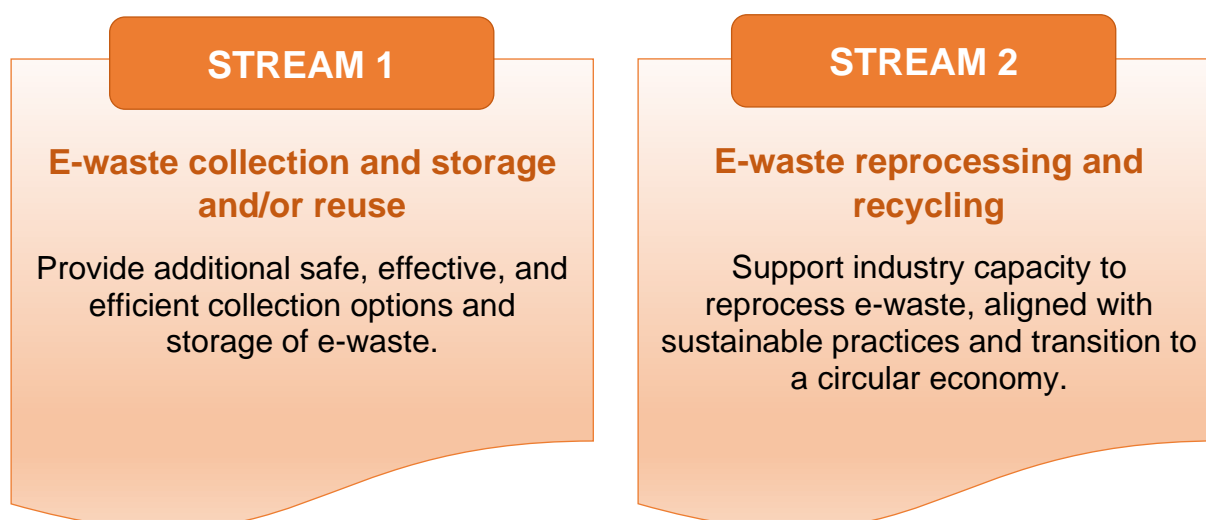


Table 1: E-waste Infrastructure Grant options and streams

Grant description	Maximum grant amount
<b>Stream 1: E-waste collection, storage and/or reuse grants</b> <ul style="list-style-type: none"> <li>Collection and storage projects include fixed or semi-permanent e-waste infrastructure.</li> <li>Equipment that assists with the reuse of e-waste.</li> </ul> <p>Funding is available for new or upgraded facilities to increase capability and capacity to manage and store e-waste before reuse or onward reprocessing. <b>Projects must be developed using principles aligned with AS/NZS 5377:2022.</b></p>	<b>\$250,000</b>
<b>Stream 2: E-waste reprocessing infrastructure grants</b> <p>Projects that increase capacity and capability in the state's e-waste management network and include equipment purchase and installation and new or upgraded infrastructure for e-waste reprocessing and recycling.</p>	<b>\$2 million</b>

Projects must be located and operated in Western Australia, and applications from regional Western Australia are encouraged. For further information on locations in Western Australia, see Appendix 1.

Multiple applications may be submitted, and co-contribution requirements may apply.



## 1.2 Why is the Government providing this funding?

As part of the McGowan Government's election commitment to deliver a ban on e-waste disposed to landfill by 2024, grant funding has been committed to support the state's e-waste collection and recycling network.

Banning e-waste from disposal to landfill will contribute to recovery of valuable materials that would otherwise be lost and help protect the environment and human health from hazardous materials in e-waste.

This program meets the objectives of the *Waste Avoidance and Resource Recovery Strategy 2030* (WARR Strategy) to avoid waste, recover more value and resources from waste, and protect the environment by managing waste more responsibly.

Avoid	Recover	Protect
<i>Western Australians generate less waste.</i>	<i>Western Australians recover more value and resources from waste.</i>	<i>Western Australians protect the environment by managing waste responsibly.</i>
<ul style="list-style-type: none"> <li>2025 – 10% reduction in waste generation per capita</li> <li>2030 – 20% reduction in waste generation per capita</li> </ul>	<ul style="list-style-type: none"> <li>2025 – Increase material recovery to 70%</li> <li>2030 – Increase material recovery to 75%</li> <li>From 2020 – Recover energy only from residual waste</li> </ul>	<ul style="list-style-type: none"> <li>2030 – No more than 15% of waste generated in Perth and Peel regions is landfilled</li> <li>2030 – All waste is managed and/or disposed to better practice facilities</li> </ul>

Figure 1: Waste Avoidance and Resource Recovery Strategy 2030 objectives

## 2 Application information and eligibility

### 2.1 Who can apply?

To be eligible for the E-waste Infrastructure Grants, applications must:

- a) be from a:
  - i. business;
  - ii. local government;
  - iii. regional council; or
  - iv. registered charity – not-for-profit.
- b) have a current Australian business number (ABN) and/or Australian company number (ACN).
- c) have been operating for at least 12 months.
- d) have satisfactory environmental, safety and financial compliance.
- e) comply with the Funding Agreement Terms and Conditions.
- f) provide data and reports as stipulated in the grants contract.
- g) meet scheduled milestone payment dates.
- h) facilitate site tours and share lesson learnt from projects.

Applicants with outstanding waste levy payments, reporting or other obligations with the department are ineligible to apply.

### 2.2 Projects eligible for funding

Entities that are eligible to apply are required to demonstrate how proposed projects meet the objectives listed below.

**Stream 1 (E-waste collection and storage and/or reuse grants)** project applications must:

- a) align with one or more the WARR Strategy 2030 objectives<sup>1</sup>.
- b) be based in, and deliver benefits to, Western Australia.
- c) increase e-waste collection and storage capacity or provide reuse opportunities.
- d) provide collection infrastructure (semi or permanent) that facilitates improved e-waste bulk aggregation before onward processing (including buildings and manufactured transportable buildings).
- e) procure equipment that assists the reuse of e-waste, allowing the materials to remain within the supply chain for longer.
- f) align with relevant requirements in AS/NZS 5377:2022 for the collection, storage, transport, and treatment of end-of-life electrical and electronic equipment.
- g) advance industry best practice and align with Appendix 2.
- h) projects that fully support the e-waste ban to landfill.

**Stream 2 (E-waste processing and recycling infrastructure)** project applications must:

- a) align with one or more the WARR Strategy objectives<sup>1</sup>.
- b) be based in, and deliver benefits to, Western Australia.
- c) increase processing and recycling opportunities.
- d) demonstrate e-waste processing technology advancements.
- e) divert precious metals and minimise hazardous substances from entering landfill.
- f) align with relevant requirements in AS/NZS 5377:2022 for the collection, storage, transport and treatment of end-of-life electrical and electronic equipment.
- g) advance industry best practice and align with Appendix 2.
- h) projects that fully support the e-waste ban to landfill.

## 2.3 Projects and costs ineligible for funding

Proposed projects are not eligible for funding if:

- a) applications do not meet the eligibility criteria identified in these guidelines.
- b) projects are located outside of Western Australia.
- c) construction and/or installation of infrastructure has started before signing a funding agreement with the department.
- d) applicants (including related entities and other project participants) are currently in breach of environmental or occupational health and safety standards or have failed to satisfactorily meet environment or safety legislation and cannot demonstrate steps they are taking to effectively resolve any breaches.
- e) projects are unable to demonstrate the financial capability to implement the project.
- f) projects are not primarily focused on e-waste.
- g) projects are not focused on improving the collection and storage of e-waste and/or improving capability and capacity to reuse or reprocess e-waste materials.
- h) projects are focused on the transportation of e-waste.
- i) projects or activities are focused on research, development, and demonstration.
- j) projects are focused on opportunity identification, concept screening, product development research, marketing concept development and feasibility studies.
- k) projects are focused on funding travel, participation in conferences, and other educational activities.

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<sup>1</sup> Waste Authority, [Waste avoidance and resource recovery strategy 2030](#)



- l) projects are focused on funding advertising, signage, and related communications activities.
- m) applicants have failed to satisfactorily complete projects funded by any government agency, in the absence of reasonable explanation.
- n) projects do not demonstrate value for money.
- o) applications are submitted after the closing date.

Project or operational costs are ineligible for funding. These costs may however be declared and count towards an applicant's co-contribution. Ineligible costs include:

- a) land acquisition.
- b) staff, resourcing, salaries.
- c) preconstruction (site preparation) activities such as clearing, earthworks or site accessibility works.
- d) security and/or surveillance equipment.
- e) costs to establish and connect utilities to the site including electricity, water, and sewerage.
- f) costs of equipment not dedicated to the project purpose (for example, vehicles).
- g) project management costs.
- h) certification, permit, licence, or related fees.
- i) compliance monitoring and management costs.
- j) vehicle and transport costs.
- k) contingency costs.
- l) in-kind contributions.
- m) ongoing operational costs such as, but not limited to, salaries, electricity, water, rates, other utilities, overheads, engineering, design, or insurance costs.

## 2.4 How to apply

Applicants must submit their applications via the department's grants portal ([SmartyGrants](#)), under 'E-waste Infrastructure Grants Round 1'.

Please read the [help guide for applicants](#) and [frequently asked questions \(FAQs\)](#) on the SmartyGrants website before submitting your application.

If submitting multiple grant applications, you must use a separate application for each grant.

SmartyGrants allow users to save, progress and return to the applications before submitting. Once you have submitted your application, you cannot make changes. This includes adding attachments or additional information.

Information in the application must be clear, concise, relevant and include necessary supporting documentation.

Applications must be authorised by the CEO or an authorised officer of the applicant's organisation.

Applications must be submitted before the closing date and time.

All submitted applications will receive SmartyGrants on-screen and email confirmation.

Successful applications will be announced in alignment with the dates discussed in Table 2 and Section 2.6.

## 2.5 Submissions dates

Table 2: Submission Dates

Date	Event
<b>6 February 2023</b>	Applications open via SmartyGrants
<b>31 March 2023</b>	Applications close
<b>30 June 2023</b>	Evaluation complete
<b>July 2023</b>	Announcement of the successful applicants by the Minister
<b>End of August 2023</b>	Contracts to be signed and payments made in a timely manner

## 2.6 Notification of grant decisions

The Minister for Environment will publicly announce successful applicants.

Applicants will also be notified of outcomes in writing.

## 2.7 Co-contribution requirements

Projects that identify co-contributions will be considered favourably.

Co-contribution details are in the project budget section of the SmartyGrants application.

The Australian Bureau of Statistics (ABS) suggests that volunteer time can be valued at \$46.62 per hour.

Applicants for grant funding of \$1 million or more will be required to complete a cost-benefit analysis.

## 2.8 Multiple applications

Multiple applications can be submitted by an applicant, supported by evidence of resources and capacity to complete multiple projects. Successful applicants must maintain separate recordkeeping accounts for each grant including in-kind and cash contributions.

Multiple applications for a single site, concept designs, layouts, plans, and designs must clearly delineate each project.

## 2.9 Assessing your application

Ensure clear, concise responses and attachments are provided when submitting an application. Grant applications will be evaluated against the following criteria:

*Table 3: Stream 1 - E-waste collection, storage and/or reuse grants evaluation criteria*

Description	
<b>What</b>	<p>Projects that provide collection, storage, and reuse benefits to the community and:</p> <ul style="list-style-type: none"> <li>a) align with one or more of the WARR Strategy<sup>1</sup> objectives.</li> <li>b) are state-based and deliver benefits to Western Australia.</li> <li>c) increase e-waste collection and storage capacity or provide reuse opportunities.</li> <li>d) provide collection infrastructure (semi or permanent) that facilitates improved e-waste bulk aggregation before onward processing (including buildings, and manufactured transportable buildings, and excluding vehicles and transport costs).</li> <li>e) procure equipment that assists the reuse of e-waste allowing the materials to remain within the supply chain for longer.</li> <li>f) demonstrate alignment with relevant requirements in AS/NZS 5377:2022 for collection, storage, transport and treatment of end-of-life electrical and electronic equipment.</li> <li>g) advance industry best practice and align with circular economy principles.</li> </ul>
<b>Who</b>	<p>Applicants demonstrate capability and capacity to successfully deliver the project including evidence of:</p> <ul style="list-style-type: none"> <li>a) experience managing similar projects, with a focus on infrastructure or equipment.</li> <li>b) current provision of services to the community or e-waste industry.</li> <li>c) financial and operational capacity to support the project (for example, copies of financial statements, insurance, guarantees).</li> <li>d) compliance with health, safety, and environmental laws.</li> <li>e) successful completion of other government-funded projects.</li> </ul>
<b>How</b>	<p>Applicants demonstrate their ability to successfully deliver the project by providing evidence of:</p> <ul style="list-style-type: none"> <li>a) sound project planning, including copies of project plans.</li> <li>b) management oversight, including monitoring and reporting to ensure the project remains on time, on budget, and that risk is appropriately identified and managed.</li> <li>c) project co-contributions.</li> <li>d) regulatory, statutory, and site/works approvals.</li> </ul>
<b>Why</b>	<p>Applicants demonstrate why the project is needed, including:</p> <ul style="list-style-type: none"> <li>a) the need for government financial assistance, including any impacts on scope and timing if not funded.</li> </ul>

Description	
	<ul style="list-style-type: none"> <li>b) project benefits (for example, how the project meets a bulk aggregation capacity gap, or market demand).</li> <li>c) the increased tonnes and types of e-waste the project will service.</li> <li>d) economic benefit (for example, anticipated job creation and industry value).</li> <li>e) social benefit (for example, value to the community).</li> <li>f) environmental benefit (for example, how the project reduces environment impacts).</li> <li>g) increased number of stakeholders the project will service.</li> </ul>

Table 4: Stream 2 - E-waste reprocessing infrastructure grants evaluation criteria

Description	
<b>What</b>	<p>Projects that provide e-waste processing benefits to the community and:</p> <ul style="list-style-type: none"> <li>a) align with one or more the WARR Strategy objectives.</li> <li>b) are based in and deliver benefits to Western Australia.</li> <li>c) increase e-waste processing and recycling opportunities.</li> <li>d) provide e-waste processing and recycling technology advancements.</li> <li>e) increase recovery of materials from e-waste.</li> <li>f) divert e-waste materials from disposal to landfill.</li> <li>g) demonstrate alignment with relevant requirements in AS/NZS 5377:2022 for collection, storage, transport, and treatment of end-of-life electrical and electronic equipment.</li> <li>h) contribute to better practice waste management.</li> <li>i) align with circular economy principles.</li> </ul>
<b>Who</b>	<p>Applicants demonstrate capability and capacity to successfully deliver the project by providing evidence of:</p> <ul style="list-style-type: none"> <li>a) experience managing similar projects, with a focus on infrastructure or equipment.</li> <li>b) current provision of services to the community or e-waste industry.</li> <li>c) financial and operational capacity to support the project (for example, copies of financial statement, insurance, guarantees).</li> <li>d) compliance with health, safety, and environmental laws.</li> <li>e) successful completion of other government-funded projects.</li> <li>f) a cost-benefit analysis if applying for grant funding of \$1 million or more – see below.</li> </ul> <p><b>Cost-benefit analysis</b></p> <p>Project applications for e-waste infrastructure grant funding of \$1 million or more require a detailed cost-benefit analysis.</p> <p>Applicants must demonstrate the approved project will provide value for money, deliver public benefits, and will deliver significant recycling outcomes. This is a form of economic appraisal that will assist the department to understand the private and public benefits associated with the proposal.</p>

Description	
	<p>Commercially sound projects that seek to maximise public benefits (for example, divert waste from landfill, other environmental benefits, create new jobs) will be favourably considered. Applicants should provide a detailed analysis of the following criteria to support their application, ensuring:</p> <ol style="list-style-type: none"> <li>i. all costs are identified (for example, capital, operating, maintenance and provision for contingencies).</li> <li>ii. all benefits are identified (for example, avoided costs, savings, and revenue from sale of recovered materials).</li> <li>iii. the non-market values are identified and quantified.</li> <li>iv. net benefits are assessed and include data on: <ul style="list-style-type: none"> <li>• net present value (NPV) with and without grant funding.</li> <li>• cost-benefit ratio.</li> <li>• internal rate of return (percentage).</li> <li>• dollars of grant funding per tonne of additional material recycled.</li> <li>• sensitivity testing (analyse options under different scenarios and discount rates).</li> </ul> <p>all references, including the data sources and assumptions, are documented.</p> </li> </ol>
<b>How</b>	<p>Applicants demonstrate their ability to successfully deliver the project by providing evidence of:</p> <ol style="list-style-type: none"> <li>a) sound project planning, including copies of project plans.</li> <li>b) management oversight, including monitoring and reporting to ensure the project remains on time, on budget, and that risk is appropriately identified and managed.</li> <li>c) project co-contributions.</li> <li>d) regulatory, statutory, and site/works approvals.</li> <li>e) Clear and quantifiable anticipated outcomes.</li> </ol>
<b>Why</b>	<p>Applicants demonstrate why the project is needed, including:</p> <ol style="list-style-type: none"> <li>a) the need for government financial assistance, including any impacts on scope and timing if not funded.</li> <li>b) project benefits (for example, how the project addresses capacity gaps or market demand).</li> <li>c) estimate additional tonnes of e-waste to be diverted from landfill.</li> <li>d) details of the impact on the management of hazardous substances in e-wastes, as applicable.</li> <li>e) the increased tonnes and types of e-waste the project will service.</li> <li>f) economic benefit (for example, anticipated job creation and industry value).</li> <li>g) social benefit (for example, value to the community).</li> <li>h) environmental benefit (for example, how the project reduces environment impacts).</li> <li>i) the increased number of stakeholders the project will service.</li> </ol>



## 2.10 What is the successful applicant required to do?

Successful applicants must:

- a) agree and sign the funding agreement.
- b) deliver the project as outlined in their application.
- c) meet agreed milestone due dates.
- d) monitor, evaluate and submit reports on project progress.
- e) facilitate site visits where required.
- f) provide update reports at agreed milestones with evidence of expenditure.
- g) commit to collect and release data for up to five years post-project completion.
- h) participate in project evaluations conducted by the department or another entity nominated by the department.
- i) participate in, and contribute to, sharing lessons learnt, and promote project successes.
- j) where agreed, install and maintain promotional signage that shows the recipient's infrastructure was supported by grants administered by the department.

## 2.11 Confidentiality

The department will use the information you supply to assess your project for funding. Information on funded projects may be used for promotional purposes.

We will endeavour to treat sensitive personal and commercial information you provide to us with confidentiality. Please note that all documents held by the department are subject to the *Freedom of Information Act 1992*.

To ensure fairness and equity, the department requests participation by evaluators from outside the department. By applying, you confirm your understanding and acceptance of this aspect of the evaluation process.

## 2.12 False or misleading information

Applicants must confirm that all the information in the application is true and correct.

Please note that if applicants supply false or misleading information the application will not be considered.

If the grant has been awarded and it is subsequently discovered that information supplied was false or misleading, the grant may be revoked and funds, plus interest, may be required to be repaid.

## 2.13 Assessing environmental, safety and financial performance

As part of the eligibility criteria, your project proposal will be assessed for compliance with environmental laws (see Section 5) and financial viability. This assessment will include related entities (see Section 5) and may include other project participants.

Applicants including subcontractors must:

- a) have committed no environmental or safety breaches in the last five years.
- b) in circumstances where breaches have occurred, the following factors will be considered in assessing eligibility to proceed:
  - the breach was not serious.
  - the breach has been satisfactorily resolved, or the applicant can demonstrate they are working effectively to resolve the breach.
  - the applicant has made appropriate efforts, including implementing management systems, to ensure the breach is not repeated, and/or
  - since the breach, the applicant has achieved a satisfactory level of compliance with environmental and safety laws.
- c) provide health and safety documentation as required in the application form.
- d) demonstrate financial capability to carry out the project.

## 3 Funding agreement, payments and reports

The below provides applicants with an overview of expectations relating to the funding agreement, payments, and reporting.

### 3.1 Funding agreement

Successful applicants will receive a funding agreement (contract) outlining the terms and conditions of the grant.

Only costs incurred after the execution of a project funding agreement are eligible for grant funding.

Applicants must note that a variation to a funding agreement may be applied, subject to the value of the grant being offered.

### 3.2 Payment

Payment conditions will be detailed in the funding agreement. Payments of up to 100 per cent of grant funding may apply on commencement of project, with larger value projects subject to key milestone payments.

Grants cannot be used to cover any purchases until the funding agreement is signed by both the applicant and the department. Payment will only be made for actual evidenced project expenditure. If actual project costs are less than the approved funding for the project, or if the project is not completed in the approved period, only incurred costs will be paid for, and any unspent funding is required to be reimbursed to the department.

### 3.3 Reporting/milestones

No matter the payment methodology, all applicants will be required to complete reports/milestone updates and an acquittal report. Performance monitoring is a key project deliverable. It is essential to a successful project that reports are submitted in a timely manner.

#### 3.3.1 Milestone and financial reports

Funding recipients must submit milestone and financial review reports in a format provided by the department on specified dates agreed in the funding agreement. Reports will be submitted via the SmartyGrants portal.

The milestone and financial review reports could include, but are not limited to:

- a) evidence that the milestone has been achieved.
- b) details of income and expenditure.
- c) copies of paid invoices, receipts and/or financial statements.

### 3.3.2 Final project evaluation report

Recipients must submit a project evaluation report within eight weeks of completion of the project. This evaluation report (or parts of it) may be published on the department's website to support knowledge-sharing.

The evaluation report must include the recipient's assessment of the outcomes of the project, including:

- a) achievement of project objectives and milestones.
- b) contribution to the waste strategy vision, objectives, and targets.
- c) the amount of material recovery and e-waste diverted from landfill during the project.
- d) ongoing processing of e-waste after completion of the funding.
- e) employment generated by the project and whether this is continuing after completion of the project.
- f) relevant statistics.
- g) project performance measured against expected outcomes.
- h) any other information requested by the department or required by law.

### 3.3.3 Financial acquittal report

The financial report acquits the total grant funding expended on the project. It must be signed by the CEO or the authorised officer of the successful applicant.

Project acquittal will not be completed until all the final reports have been submitted and approved by the department.

### 3.3.4 Variations

In some cases, variations to approved projects may be required, including changes to agreed milestones, achievement dates, budget allocations or activities. In such circumstances, successful applicants must contact the Senior Grants and Agreements Officer as soon as the required changes are identified.

## 3.4 Insurance/supporting evidence

For the duration of the project, the successful applicants must maintain:

- a) ABN/ACN and notice of goods and services tax (GST) registration.
- b) incorporation under the *Associations Incorporation Act 1987*, the *Corporations Act 2001* and *Corporations Regulations 2001*, or the *Local Government Act 1995*, where relevant.
- c) certificates of currency for relevant insurances to cover potential liability in conducting activities funded by the department. These may include, but are not limited to:
  - workers' compensation insurance
  - directors' and officers' liability insurance
  - personal accident insurance for volunteers
  - content/mobile plant and equipment insurance
  - public liability insurance.

### 3.5 Funding acknowledgement

The Government of Western Australia has provided funding for E-waste Infrastructure Grants. The grants are managed by the Department of Water and Environmental Regulation.

The Department of Water and Environmental Regulation (or the Government of Western Australia) must be acknowledged in a manner advised by the department in all media statements, articles and printed materials associated with the funded activity, including advertisements, project reports, annual reports, newsletters, brochures, banners, posters, and multimedia materials. The department may require review of materials before publication.

A style guide discussing acknowledgement of grant and details of the approved logo will be provided before the execution of the funding agreement.



## 4 Contact details

For application queries contact:



**Senior Grants and Agreement Officer**

Department of Water and Environmental Regulation  
Waste Avoidance and Resource Recovery (WARR)



(08) 6364 6970



[e-waste@dwer.wa.gov.au](mailto:e-waste@dwer.wa.gov.au)

## 5 Fund Definitions

Term	Definition
<b>AS/NZS 5377:2022</b>	The Australia and New Zealand Standard - Collection, storage, transport, and treatment of end-of-life electrical and electronic equipment.
<b>Capacity</b>	A facility's ability to collect and store or process a certain amount of e-waste.
<b>Capability</b>	Ability of a facility to collect and store or process e-waste to high standards.
<b>Collection</b>	An activity that involves receiving and handling e-waste (does not include transport, logistics or vehicles).
<b>Contract</b>	The signed funding agreement between the successful e-waste infrastructure grant applicant and the department.
<b>Environmental or safety breach</b>	Any past or current prosecution, reportable incident, investigation, notice, penalty, warning, regulatory intervention, or enforcement action from the Environment Protection Authority or Western Australia Department of Mines, Industry Regulation and Safety (WorkSafe) or failure to comply with any environmental and safety laws.
<b>Environmental and safety laws</b>	The <i>Environmental Protection Act 1986</i> or <i>Work Health and Safety Act 2020</i> or any other legislation, regulation order, statute, bylaw, ordinance or any other legislative or regulatory measure, code, standard or requirement relating to the protection and safety of persons or property or which regulate the environment including laws relating to land use planning, pollution of air or water, soil or groundwater contamination, chemicals, waste, the use, handling, storage or transport of dangerous goods or substances, greenhouse gas emissions, carbon trading, or any other aspect of protection of the environment.
<b>E-waste</b>	<p>Waste electrical or electronic equipment – e-waste categories include:</p> <ul style="list-style-type: none"> <li>• Screens, IT, and telecommunications</li> <li>• Lighting and lamps</li> <li>• Large household equipment</li> <li>• Batteries</li> <li>• Temperature exchange equipment</li> <li>• Medical devices</li> <li>• Photovoltaics</li> </ul> <p>Items not appropriate for funding include:</p> <ul style="list-style-type: none"> <li>• Small household items</li> <li>• Monitoring and control equipment</li> </ul>

Term	Definition
<b>E-waste reproprocessors</b>	Manual or automated facilities specifically designed to process e-waste and recycle e-waste.
<b>Fixed e-waste infrastructure</b>	Infrastructure that is not designed for regular movements, including: <ul style="list-style-type: none"> <li>a) sheds</li> <li>b) covered areas</li> <li>c) temporary shelters, such as shipping container covers that may be moved, but require significant disassembly and reassembly.</li> </ul>
<b>Full-time equivalent (FTE) employees</b>	<p>The hours worked by one employee on a full-time basis. The concept is used to convert the hours worked by several part-time employees into the hours worked by full-time employees.</p> <p>For example, three employees working 37.5, 37.5 and 25 hours per week is 100 hours per week total. Assuming a full-time employee works 37.5 hours per week, FTE calculation is 100 hours divided by 37.5 hours, which equals 2.6 FTE.</p> <p>Note: this does not include short-term contractors for the infrastructure build. This should include those employed on an ongoing basis for the operations of the facility.</p>
<b>Funding agreement</b>	The contract between the successful e-waste infrastructure grant program applicant and the department.
<b>Industry</b>	Commercial/for-profit business.
<b>In-kind contribution</b>	<p>Is a non-cash contribution such as a service or goods.</p> <ul style="list-style-type: none"> <li>• voluntary labour (for example, labourer, shop front assistant)</li> <li>• donated goods (for example, stationery, equipment)</li> <li>• donated services (for example, professional advice from an engineer)</li> </ul>
<b>Local government (councils)</b>	An administrative body (also known as a council) that manages community needs such as waste collection, public recreation facilities and town planning.
<b>Mobile collection</b>	Compliant mobile infrastructure for collecting and dropping off e-waste.
<b>Regional local government (regional councils)</b>	The <i>Local Government Act 1995</i> refers to regional local governments in Part 3 (Division 4) as ‘two or more Local Governments’ who may (subject to the Minister’s approval) ‘establish a regional Local Government to do things, for the

Term	Definition
	<p>participants, for any purpose for which a Local Government can do things under this Act or any other Act'.<sup>2</sup></p> <p>Regional local governments in Appendix 1 are local governments outside Perth Metropolitan and Peel Region.</p>
<b>Registered charity</b>	<p>A not-for-profit organisation licensed under the <i>Charitable Collections Act 1946</i>. To find out if you are a registered charity please go to: <a href="http://www.commerce.wa.gov.au/consumer-protection/list-licensed-charities">www.commerce.wa.gov.au/consumer-protection/list-licensed-charities</a>.</p>
<b>Reprocessing</b>	<p>Separating or extracting materials from, or changing the physical structure or properties of, e-waste to create output materials and residual waste.</p>
<b>Related entities</b>	<p>Entities related to the applicant that include:</p> <ul style="list-style-type: none"> <li>• Holding companies of the applicant.</li> <li>• Subsidiaries of the applicant.</li> <li>• Subsidiaries of holding companies of the applicant.</li> <li>• Companies with common directors or shareholders as the applicant.</li> <li>• Companies that are a beneficiary under a trust of which the applicant is a trustee.</li> <li>• Trustees of a trust under which the applicant is a beneficiary.</li> <li>• Companies conducting business at the same address as the applicant, or the same address as the location of the activity for which the funding is sought</li> </ul>
<b>Semi-permanent e-waste infrastructure</b>	<p>Semi-permanent e-waste infrastructure refers to temporary infrastructure that is not designed for regular movements.</p>
<b>Satisfactory environmental, safety and financial compliance</b>	<p>There are no current infringements or pending prosecutions.</p>

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<sup>2</sup> WALGA – Regional Councils <https://walga.asn.au/about-local-government/regional-councils.aspx>

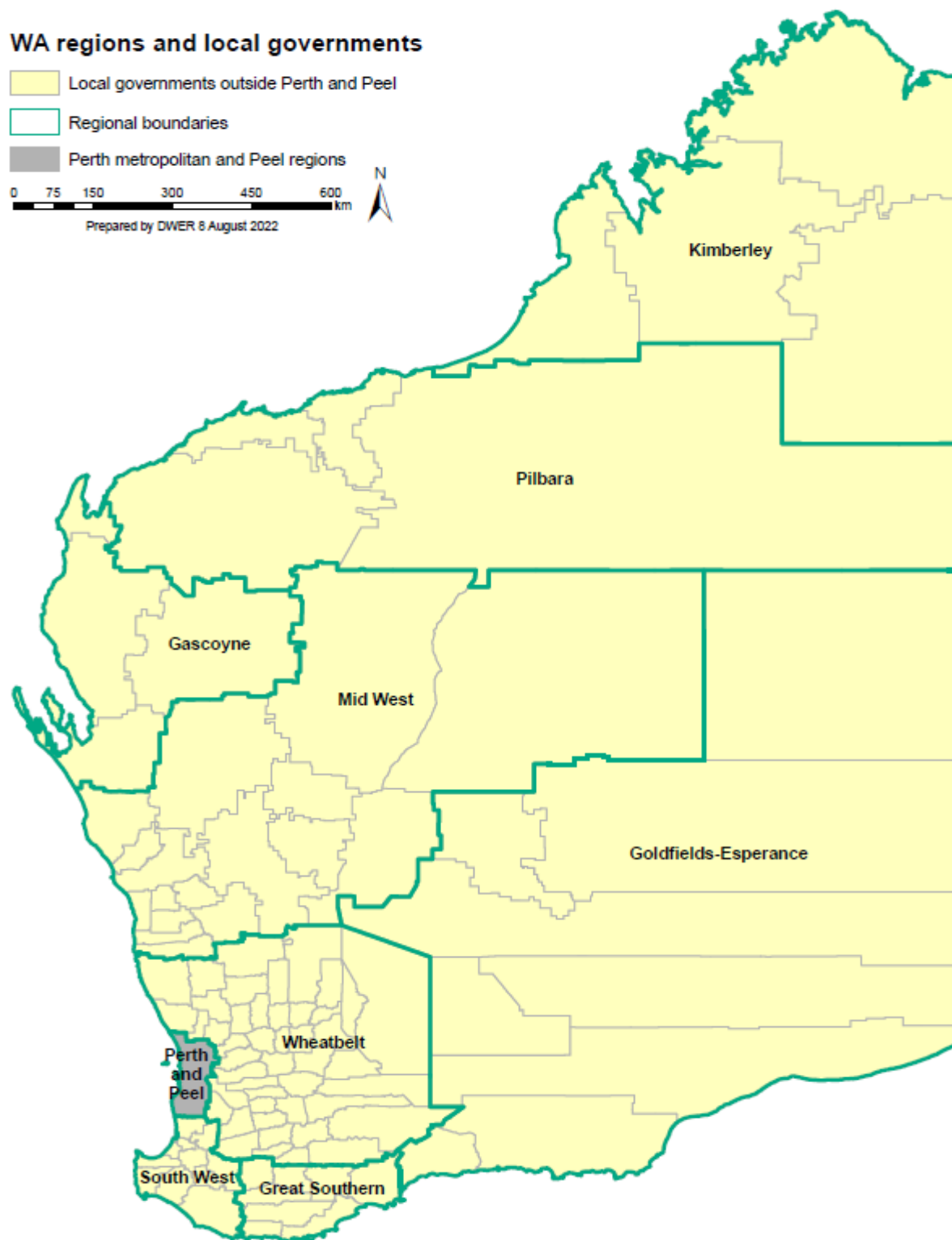
## 6 Abbreviations

Abbreviation	Meaning
<b>ABS</b>	Australian Bureau of Statistics
<b>Ban (the)</b>	E-waste to landfill ban 2024
<b>Department (the)</b>	Department of Water and Environmental Regulation
<b>EIG</b>	E-waste Infrastructure Grants
<b>EPA</b>	Environmental Protection Authority
<b>FTE</b>	Full-time equivalent (employees)
<b>NPV</b>	Net present value
<b>WA</b>	Western Australia
<b>WARR</b>	Waste Avoidance and Resource Recovery



# Appendices

## Appendix 1 – Map of WA



## Appendix 2 – Circular economy principles

