### POST - EXERCISE EVALUATION MEETING AGENDA

Insert name of Exercise

**AIM:** Finalise the Exercise program and related reports

**INPUTS:** 1.Facilitator/s checklists and Exercise notes

2. Exercise debrief notes

 3. Draft Exercise report

**OUTCOMES:** 1. Finalised Exercise report

 2. Recommendations for future Exercise programs

 3. Identified arrangements for implementing recommendations

**AGENDA:** 1. Review Exercise planning:

1. concept development
2. detailed planning
3. conduct
4. post-Exercise
5. Review Exercise Evaluation Report
6. Process for dissemination of Exercise Evaluation Report
7. Recommendations for future activities
8. Arrangements for implementation of recommendations