

GOVERNMENT OF WESTERN AUSTRALIA

Procurement Act 2020

Annual Paid Information Session for Government Cleaning and Security Contracts

Purpose¹:

This procurement direction seeks to provide workers on Government contracts for cleaning and security services with access to an annual paid information session to ensure that they are properly advised of their employment rights.

General Procurement Direction: 2023/01

Scope of Operation and Timing:

This procurement direction is issued under the *Procurement Act 2020* by the Deputy Director General, Advisory Services, Department of Finance, as the delegate of the Minister administering the *Procurement Act 2020*.

This procurement direction is issued to all State agencies and applies on and from 1 May 2023.



Kate Ingham
Deputy Director General
Department of Finance
As delegate of the Minister for Finance

21 April 2023
Date

¹ Purpose – the contextual information under this heading does not form part of the direction.

Inclusion of the Special Condition

The special condition allows employees to attend an information session on workplace rights facilitated by the relevant union, at the ordinary rate of pay once per calendar year.

This procurement direction requires the inclusion of the special condition in contracts:

- For ongoing cleaning and security services; and
- With an estimated contract value of \$50,000 or above.

With the exception of:

- Contracts for services provided in schools and hospitals.

The Special Condition

The special condition for inclusion in relevant Request documentation can be found on WA.gov.au.

Further Assistance

For further enquiries regarding this Direction please contact the Department of Finance at procurementadvice@finance.wa.gov.au.

END OF DIRECTION